

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
WESTIN HOTEL - CHICAGO, ILLINOIS
DECEMBER 10, 2015**

- I. The December 10, 2015 Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Westin Hotel in Chicago, Illinois and was called to order at 9:00 a.m. by Chairman Valerie Salmons. The public meeting announcement was read by Board Legal Counsel, John Keigher.

Board Members present:

Valerie L. Salmons, Chairman
Patrick Hartshorn, Vice Chairman
John H. Schlaf
Tim Becker
Tim Nugent
Laurel Lunt Prussing
Richard Watson
Tim Gleason
Darryl Stroud
Paul Williams
Jan Noble
Lisa Madigan, represented by Cameron Eugenis
Garry McCarthy, represented by Keith Calloway
Thomas Dart, represented by Tom Fleming
Dorothy Brown
Michael Schlosser
Leo P. Schmitz, represented by Pat Murphy
Director of the Illinois Department of Corrections, represented by Mike Atchison

Board Members absent:

Sean M. Cox

Staff Members present:

Kevin T. McClain, Executive Director
Laura Baker, Administrative Assistant
Kevin Baxter, Police Training Specialist
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training
John Keigher, Chief Legal Counsel
John M. Krein, Fiscal Officer
Lee Ryker, Police Training Specialist
Scott Schaefer, Police Training Specialist
Dan Sluga, Information Technology Manager
Jill Weber, Program Manager
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Ernie Ashby, IROCC
Thomas Benya, Chicago Police Department
Philip A. Brankin, Director, Mobile Team Unit #3
Michael Casey, Suburban Law Enforcement Academy
Mark Edwards, Director, Mobile Team Unit #12
Richard Fonck, Director, Mobile Team Unit #16
Charles Ghiloni, Mobile Team Unit #3
Marcus T. Hargrett, Cook County Sheriff's Office (Retired)
Chaley Hausle, Police Training Institute
David Hayes, Mobile Team Unit #14
Meg Hedrick, Police Training Institute
Allyson Clark Henson, Chicago Police Department
Jim Hutton, ILEAS
Lucy Kirschinger
Kevin Koontz, Mobile Team Unit #12
Dan Mahoney, IL Fraternal Order of Police Labor Council
Michael Messey, St. Charles County Sheriff's Department
Vicki Munson, Mobile Team Unit #4
Van Muschler, Southwestern Illinois College Police Academy
Mike Oyer, Director, Mobile Team Unit #7
Tom Reasoner, Mobile Team Unit #3
Michelle Rissell
Joe Rizzo
Robert Siron, Director, Mobile Team Unit #8
Ted Street, IROCC
Bill Strayer, Sangamon County Sheriff's Department
Vanessa Westley, Chicago Police Department
Malcolm J. White, Hazel Crest Police Department

II. PLEDGE OF ALLEGIANCE

Chairman Salmons led attendees in the Pledge of Allegiance.

III. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken by John Keigher, and a quorum was established.

IV. INTRODUCTION OF GUESTS AND VISITORS

Chairman Salmons introduced the future Director, Brent Fischer.

Director McClain introduced his wife, Linda McClain, and his brother, Chris McClain.

Other guest introductions followed.

V. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(September 9, 2015)

Motion was made by Watson, seconded by Noble and carried by all members present to approve the minutes as listed.

- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(September 9, 2015)

Motion was made by Watson, seconded by Schlosser and carried by all members present to approve the minutes as listed.

- C. Quarterly Board Meeting
(September 10, 2015)

Motion was made by Stroud, seconded by Brown and carried by all members present to approve the minutes as listed.

VI. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee
December 9, 2015
(Watson, Acting Committee Chair)

Watson reported on the application for School/Course Certification.

Motion was made by Watson, seconded by Noble and carried by all members present to approve certification of these courses listed on pages 1-9 under Tab E.

Watson reported on the recertification of Certified Basic Law Enforcement Courses for the next three calendar years.

Motion was made by Watson, seconded by Noble and carried by all members present to approve recertification of these remaining courses under Tab E.

Watson reported on the approved dates for Certified Basic Law Enforcement Courses for the next three calendar years.

Motion was made by Watson, seconded by Williams and carried by all members present to approve the dates identified in Tab E for these courses.

Watson reported on the recertification of the 200 Hour Basic Corrections Courses for the next three calendar years reflected in Tab E.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve recertification of 200 Hour Basic Corrections courses for the next three years under Tab E.

Watson reported on the projected dates for the 200 Hour Basic Corrections Courses for the next three calendar years.

Motion was made by Watson, seconded by Becker and carried by all members present to approve dates identified in Tab E for these courses.

Watson reported on the Board authorized facilities to be used for conducting Mandatory Firearm Training

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve the Mandatory Firearms Training facilities.

Watson reported on the certification of the In-Service, Advanced and Specialized Courses.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve recertification of the In-Service, Advanced and Specialized Courses.

Watson reported on the certification of In-Service training courses offered through MTUs.

Motion was made by Watson, seconded by Gleason and carried by all members present to approve certification of all In-Service Training courses through the Mobile Team Units.

Watson reported on the courses which count toward continuing education for lead homicide Investigators.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve those courses that count towards the 32-hours continuing education for Lead Homicide Investigators plus online courses.

Watson reported on the Board's development statewide guidelines for a Crisis Intervention Team program as mandated by PA 99-261.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve this program for Crisis Intervention Team Training.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee, December 9, 2015
(Salmons, Hartshorn, Committee Chairs)

This will be discussed later throughout the meeting.

VII. EXECUTIVE MATTERS

- A. Financial Matters FY16
 - 1. Fiscal Report
(Through November 16, 2015)
 - a. TACCSF Receipts
 - b. TACCSF Balance
 - c. Projected Academy Enrollments

John Krein called attention to the handouts regarding the Fiscal Report for FY16. John discussed various expenditures relating to various Board programs including Basic Law Enforcement training, Basic Corrections training, MTU funding, Executive Institute, other grants, and Board administrative operations. John also discussed the Surcharge Fund revenues and balance and the Reimbursement Department Summary. Due to the lack of a traditional budget, there were some items not discussed.

Motion was made by Hartshorn, seconded by Watson and carried by all members present to approve the report and place it on file.

2. Direct Contracts/MTU Requests

Included in discussion above.

B. Staff and Personnel Issues

Director McClain report the addition of a new IT employee, Jon Elder. The Board will continue to hire new people as needed.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Chairman Salmons explained Tab G.

D. Lead Homicide Investigator Waiver of Training Quarterly Report

Chairman Salmons explained Tab H.

Motion was made by Hartshorn, seconded by Noble and carried by all members present to approve the reports under Tabs G and H.

E. Legislative Update

John Keigher reported on recent bills passed.

Litigation Report:

John Keigher reported on the case of *Henrichs v. ILETSB*, the case involving Cook County retirees seeking a determination on their IROCC applications, that our second motion to dismiss was granted and the case was formally dismissed just last week. Nevertheless, as many of you are aware after receiving the federal subpoena, the plaintiffs have retained new counsel and replead their case as a civil right action in federal court.

We've already reached out to the AG's office again to secure representation and hope that they can rely on the previous IROCC suits to bring about a prompt dismissal. As for the subpoenas, you will each need to sign a cover letter and then provide it with the court documents to the AG to secure representation in your capacity as a Board member. Anyone who has not yet returned their subpoena can see me after the meeting and I'll give you one of the letters that we have prepared.

Legislation Update:

SB 2039 (PA 99-491): After several attempts by both chambers to free up certain non-GRF funds for police training, the General Assembly finally approved this measure which directs \$12 million to the Board for training purposes. This should allow the MTU's to resume normal operation as soon as funds are received from the Comptroller.

SB 1304 (PA 99-352): The Police and Community Relations Improvement Act continues to garner a great deal of attention. As I've mentioned before, this bill does not require police officers to use body cameras, but instead establishes minimum requirements regarding their use and storage of data that must be followed if an agency chooses to use them. The bill also allows the Board to reorganize our camera grant program to provide funds for the purchase and use of these cameras. We have initiated the process of drafting rules required by the Act but are hoping to receive input from the Commission on Police Professionalism before bringing these rules before JCAR.

A separate provision of the Act creates this Commission composed of legislators, association leaders, and rank and file officers. The Board is tasked with administering this commission and preparing a report upon its conclusion. To date, only 13 of the 17 members have been appointed; however, the deadline for the final report has been extended until March 31 of 2016, giving us more time to organize. This was codified in SB 1380 which passed the House and Senate earlier this week. We remain in discussions with legislative staff the flesh out the format of these meetings and are hopeful that we can convene within the next month. We have also made progress establishing the format for professional conduct database mandated by the Act. Again, we hope to develop a system that incorporates the recommendation for the commission on police professionalism, but in the meantime we have discussed the basic requirements of the Act and are creating a system that should get the ball rolling.

As for the mandated in-service requirement of the Act, Pat Hahn and others on staff have reviewed the curriculum for certain existing courses to determine how the specified topics are currently being addressed. We hope to build upon this work to formalize a set of courses that will meet the mandated standards but will also be manageable for mandating compliance and easing officers into a required in-service program.

Director McClain conducted further discussion regarding the financial and social issues regarding Body Cameras. He provided ballpark figures for the costs of cameras, software and storage of data. McClain also explained that he had discussions with the Board's procurement officer regarding the possibility of utilizing the state master contract for such devices and storage with the intent of allowing local governments to share in the cost savings. Prussing inquired as to the availability of federal funds and Flemming encouraged the Board to consider certain deadlines applicable to local governments.

VIII. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Web-based Learning and Social Media
 - 3. Publications
 - 4. Special Projects and Programs

- 5. Technical Assistance, Research and Grants
- 6. Professional Development
- 7. Calendar

- B. A Statewide System of In-Service Training (ASSIST) Program (Pat Hahn)
 - 1. Progress Report FY16

- C. Specialized Training Programs (Jill Weber)
 - 1. IDOT FY16 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program (Jan Allen)
 - 1. Progress Report

- E. Federal Homeland Security Grant (Susan Nichols)
 - 1. Funding
 - 2. Illinois Terrorism Task Force
 - 3. ITTF Training Committee
 - 4. Western Illinois University ITTF Projects

Chairman Salmons briefly referenced these reports and concepts. She allowed one motion for all found in Tabs J – M.

Motion was made by Watson, seconded by Hartshorn and carried by all members present to approve the reports and place them on file.

IX. UNFINISHED BUSINESS

- A. Mandated Annual Ethics Training

Jennifer Wooldridge stated that the Board is one-member shy of having completed the Mandated Annual Ethics Training.

- B. PTI Update
 - 1. Meeting with Mr. Buffet

Director McClain reported on his meeting with Tim Gleason and Howard Buffet regarding a donation for the Police Training Institute. The possibility of developing a new campus for the Police Training Institute is being considered within the city limits of Decatur. They would be donating the land and a large amount of the construction. There was concern that the University of Illinois would not be able to come up with their contribution to this concept of \$1.6 million. Mr. Buffet would like to see this project implemented quickly. He also is willing to

donate much more for additional concepts that would be needed for this facility that the Board would certify.

Tim Gleason reported that there are already some training facilities at the Macon County Sheriff's Department that would complement this site. This would still be a U of I affiliated academy. Director McClain stated that Mr. Buffet would like to use Tim Gleason as the point person for the Board. Mr. Buffet is preparing proposal and construction documents as a group that will be given to Tim to be presented to the Director and the Board as concrete proposals.

Mike Schlosser has had several meetings with Mr. Buffet. It's important that the University and Training Institute are involved in the formation along with the Board. This will be good for police training across Illinois.

Director McClain explained that Mr. Buffet would like to consider the research being done at PTI as part of this.

Mike Schlosser explained that the University has been searching for another location for the Training Institute to move it off-campus. The other facility would cost \$1.6 million, which would be coming from the University, per Mr. Buffet's requirement. Funding to renovate the facility would come from Mr. Buffet.

2. 560 BLE update

Director McClain reported that there have been some delays within the University of Illinois due relocation/reformation. Dr. Kunard had taken another position elsewhere, although assuring that she will stay on this project. The goal was to have most of the work done by the end of December. He touched on instructions and test questions for the comprehensive exam. Cora Beem further commented. Regarding other training mandates, Director McClain stated that letters for recertification of Lead Homicide Investigators have been mailed for January, 2016. Those not completed would be able to do so online.

3. Annual Firearms Certification

Director McClain mentioned the creation of a film. Every law enforcement officer must successfully complete the Board's firearms certification annual requirement. Via computer, every law enforcement officer in Illinois will be monitored through their department to verify that every officer in the State of Illinois has done their annual firearms certification. The Board has contact the Executive Institute to prepare a film to be made available online through the Board's website not only for the shooting of the gun, but also "Use of Force". Using this system, the Board would be able to give every officer in the State updates on other issues that the Board may think are germane, such as cultural diversity of anything else. The first film will be "The Annual Firearms for Active Officers", which we hope to be available online before the next Board meeting. Through this system, the Board will be able to verify that every officer has viewed this video.

Active officers will be processed first. A similar film will also be created for Retired Officer Concealed Carry, which is also a Board program. Those officers are civilians. Retired officers also have to do the annual firearms requalification. The same format and requirement to view the Board's film will be required for retired officers for annual recertification to be a Retired Officer with Concealed Carry certification.

The officer will go to the link on the Board's site, which will take them to the Executive Institute's site for the video. We get verification from the officer responsible for verifying requalifying officers. There will be some verification process in place.

By using the video, every officer would get exactly the same information, rather than the interpretation of the individual that would have handed them a pamphlet and explained its contents.

Paul Williams expressed concern that too many officers will wait until the last minute and overcrowd the server trying to view the video all at the same time. He suggested staggering final dates for viewing to accommodate them.

4. Additional Funding for the Retired Officer Concealed Carry Program

IROCC is currently revising its computer database. This is to replace the current tracking system and many other things within that program. Ted Street put together the platform. This is being funded by the IROCC Fund.

X. NEW BUSINESS

Director McClain referred to Paul Williams and the concept of the Board doing a resolution for Kevin Burke in the future.

Mr. Williams explained that Kevin Burke passed away unexpectedly. He was to be teaching 16 different law classes in Illinois in most of the MTU's, such as Law Updates, Search & Seizure, Hot Topics, Illinois Vehicle Code Update, DUI Updates and Interview & Interrogation. He felt it would be nice to pass a resolution or something to recognize his service to law enforcement.

The Director agreed to work with Paul Williams to prepare a resolution for the next Board meeting and possibly have a family member present at the next Board meeting.

XI. PUBLIC INPUT

Marcus Hargrett, a retired sergeant from the Cook County Department of Corrections, spoke regarding the IROCC Program in Cook County Corrections. All of their officers are deputized. They have the power of arrest and meet all of the criteria of the IROCC Program. The Board views that these individuals are not law enforcement officers. He requested clarification.

Director McClain asked Mr. Hargrett if he was a plaintiff in that law suit, upon which he replied that he probably would be. In anticipation of litigation, based upon the existence of litigation on the issue, McClain stated that the Board had to refrain from commenting. He also expressed that the Board appreciated his input. However, since these matters are in litigation and represented by the Attorney General, the Board cannot comment.

Mr. Hargrett then raised a question of some funding for the Cook County Sheriff's Office coming from the Board. Is that funding based upon the number of law enforcement officers in the Cook County Sheriff's Office? If so, what would that number be?

Director McClain once again expressed that, due to being in litigation, the Board cannot comment.

Tim Gleason referred back to Legislative Update, under E, the City of Decatur is going to pursue body cameras. They will be looking at a multi-year contract with the vendor because of cost savings. He would like to introduce language in that contract to allow for an out if there was a state-wide program organized during that time.

Mr. Gleason also referred to Chief Noble's comments on sharing a summary update to the Chief's Association and Sheriff's Association. He would like to share that with the Illinois Municipal League as well.

Chairman Salmons invited Mike Schlosser to share a few comments. On behalf of the University of Illinois and the Police Training Institute, an award was presented to Director McClain for outstanding service and dedication to law enforcement training in the State of Illinois.

Chairman Salmons recognized the contributions of Director McClain during his years with the Board. The Board presented a clock to the Director for appreciation for over 25 years of service for his steadfast commitment to the Illinois law enforcement community, including his role as Executive Director from 2009-2015. The Director recognized the participation and dedication of the Board, the Board staff and friends in law enforcement.

Dorothy Brown raised concerns about the current trends toward police officers and their interaction with the public. Chairman Salmons stated that the revised curriculum will incorporate many of the issues that Dorothy Brown had raised. Director McClain and Mike Schlosser recognized the need to be aware of not only what's important for law enforcement, but also what's best for public safety. New training courses are being developed to address these issues.

XII. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting

Collinsville, Illinois
March 2, 2016

Quarterly Board Meeting

Collinsville, Illinois
March 3, 2016

XIII. ADJOURNMENT

Motion was made by Watson, seconded by Noble and carried by all members present to adjourn the meeting at 10:40 a.m.