

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
DOUBLETREE COLLINSVILLE, COLLINSVILLE, ILLINOIS
MARCH 3, 2016**

- I. The March 3, 2016 Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Doubletree Collinsville in Collinsville, Illinois and was called to order at 9:00 a.m. by Vice Chairman Patrick Hartshorn. The public meeting announcement was read by Board Legal Counsel, John Keigher.

Board Members present:

Patrick Hartshorn, Vice Chairman
John H. Schlaf
Tim Becker
Tim Nugent
Laurel Lunt Prussing
Richard Watson
Tim Gleason
Darryl Stroud
Paul Williams
Jan Noble
Lisa Madigan, represented by Cameron Eugenis
Superintendent for Chicago, represented by Keith Calloway
Thomas Dart, represented by Tom Fleming
Michael Schlosser
Leo P. Schmitz, represented by Chris Campbell

Board Members absent:

Valerie L. Salmons, Chairman
Sean M. Cox
Dorothy Brown

Staff Members present:

Brent Fischer, Executive Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Jon Elder, Application Development Coordinator
Pat Hahn, Manager of In-Service Training
John Keigher, Chief Legal Counsel
John M. Krein, Fiscal Officer
Lee Ryker, Police Training Specialist
Dan Sluga, Information Technology Manager
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah L. Alms, Director, Mobile Team Unit #2
Thomas Benya, Chicago Police Department
Michael Casey, Suburban Law Enforcement Academy
Jeffrey Chapman, Chicago Police Department/Training Division
Allyson Clark-Henson, Chicago Police Department
Mark Edwards, Director, Mobile Team Unit #12
Doug Fargher, Director, Mobile Team Unit #1
Bill Fitzgerald, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
David Hayes, Director, Mobile Team Unit #14
Kenton Manning, Mobile Team Unit #10, IROCC
Len Mendoza, Director, Mobile Team Unit #4
Michael Missey, St. Charles County Sheriff's Department
Vicki Munson, Mobile Team Unit #4
Pat Murphy, Illinois State Police
Van Muschler, Southwestern Illinois College Police Academy
Terry Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Mike Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Charles Peck, representing the Director of the Illinois Department of Corrections
Ellen Petty, Director, Mobile Team Unit #10
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
Robert Siron, Director, Mobile Team Unit #8
Ted Street, IROCC
Bill Strayer, Sangamon County Sheriff's Department
Ellen Todroff, Mobile Team Unit #15
Scott Williams, Mobile Team Unit #14

II. PLEDGE OF ALLEGIANCE

Vice Chairman Hartshorn led attendees in the Pledge of Allegiance.

III. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken by John Keigher, and a quorum was established.

IV. ILETSB DISTINGUISHED SERVICE AWARDS

(Presented by Vice Chairman Hartshorn and Director Fischer)

WILLIAM E. FITZGERALD

KEVIN F. BURKE (ILETSB RESOLUTION) – Letter of gratitude to be presented to his wife, Rita, in September

V. INTRODUCTION OF GUESTS AND VISITORS

(Vice Chairman Hartshorn)

VI. APPROVAL OF MINUTES

(Vice Chairman Hartshorn)

- A. Curriculum and School Standards Advisory Committee Meeting – Tab B
(December 9, 2015)
- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee –
Tab C
(December 9, 2015)
- C. Quarterly Board Meeting – Tab D
(December 10, 2015)
- D. Special Meeting of the Board – Tab E
(December 9, 2015)

Motion was made by Watson, seconded by Stroud and carried by all members present to approve the minutes as listed.

VII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee, March 2, 2016 –
Tab F
(Williams, Committee Chair)
- B. Joint Meeting of Executive Committee and Finance and Legislative Committee,
March 2, 2016 – Verbal Report
(Salmons, Hartshorn, Committee Chairs)

Motion was made by Watson, seconded by Gleason and carried by all members present to approve the Curriculum and School Standards Advisory Committee and Joint Meeting of Executive Committee and Finance and Legislative Committee reports.

VIII. EXECUTIVE MATTERS

- A. Financial Matters - Handout
 - 1. Fiscal Information
(FY16 Through February 11, 2016)
 - a. TACCSF Receipts
 - b. TACCSF Balance
 - c. Projected Academy Enrollments

John Krein called attention to the handouts regarding the Fiscal Report for FY16. John discussed various expenditures relating to various Board programs including Basic Law Enforcement training, Basic Corrections training, MTU funding, Executive Institute, other grants, and Board administrative operations. John also discussed the Surcharge Fund revenues and balance and the Reimbursement Department Summary. Lastly, John discussed the Projected Academy Enrollments and Funding Allocations for the Board,

Motion was made by Schlaf, seconded by Noble and carried by all members present to approve the report and place it on file.

2. FY17 Introduced Budget – Handouts

John Krein called attention to the handouts regarding the Fiscal Report for FY17. The handouts reported various expenditures relating to various Board programs including Basic Law Enforcement training, Basic Corrections training, MTU funding, Executive Institute, other grants, and Board administrative operations. John discussed the Surcharge Fund revenues and balance and the Reimbursement Department Summary. Special notice was made regarding the fact that the Illinois State Police will not be receiving \$5 million from the Surcharge Fund for FY17.

B. Staff and Personnel Issues

Director Fischer expressed his appreciation to the selection committee, the Board and staff for selecting him as the new Director. He then presented the newest Staff employees and reported on hiring future Staff.

Eric Pingolt will begin March 16th as the new Deputy Director.

Jon Elder has joined the Board staff, working with Dan Sluga in the Information Technology area.

Two clerical positions have been approved for hiring.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report – Tab G (Patrick Hartshorn)

Motion was made by Nugent, seconded by Stroud and carried by all members present to approve the reports under Tab G.

D. Legislative and Litigation Update (John Keigher)

Litigation Update:

We are still monitoring the pending case of *Henrichs v. the Board* which involves four Cook County Deputies who have been denied IROCC cards. As mentioned at the last meeting, all of the State claims have been dismissed and the case was refiled in federal court. The Attorney General's team has recently filed a motion to dismiss based on several technicalities, one of which is the precedent established under the previous case of *Moore v. Trent*. Arguments are not expected to occur until May. There should be more to report at our next meeting.

Legislative Update:

This year we are watching several bills that affect the Board and the law enforcement community generally. These include bills regarding police misconduct, regulation of firearms, including an expansion of firearms capabilities.

We're also watching several bills that have the potential to negatively impact the surcharge fund. Whenever we see those that are directly affecting the fee structure, we'll reach out to the sponsors and indicate either opposition or concern.

As to mandates specifically on the Board, I want to mention the following:

- HB 4615 - Requires the Board to develop a model policy and a course of instruction on pursuit driving instructions which requires light activation, radio dispatch, and crash avoidance.
- HB 6135 – Mandates that the Board shall adopt protocols and guidelines for agencies investigating a complaint or allegation of sexual assault by a law enforcement employee. This report must be submitted to an independent agency for investigation and recommendation of removal, discharge or suspension.
- SB 2346 – Adds an 8-hour requirement to BLE for cellphone crimes and sexting. We are happy to report that we've already worked with the sponsor on an amendment that would remove the hour requirement and make this a simple addition to the basic curriculum.
- SB 2392 – First, this bill requires the Board to develop model rules for the use of Tasers, and other electronic non-lethal devices which must be present in every police vehicle. It allows Board to make grants to agencies for the purchase of such devices, but does not create a source of funding. Second, this bill also requires CIT for all officers and includes CIT in the required elements of annual and 3-year required in-service. It also adds domestic violence issues to CIT training. We plan to reach out to the sponsor and let her know that this runs contrary to national recommendations.
- SB 2878 – Requires the Board to conduct or approve a training program to teach police how to recognize the signs of an allergic reaction and use an epi-pen. It allows officers to receive, carry, and use an epi pen without liability.

IX. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute – Tab H
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Web-based Learning and Social Media
 - 3. Publications
 - 4. Special Projects and Programs
 - 5. Technical Assistance, Research and Grants
 - 6. Professional Development
 - 7. Calendar
- B. A Statewide System of In-Service Training (ASSIST) Program – Tab I
(Pat Hahn)
 - 1. Progress Report FY16
- C. Specialized Training Programs – Tab J
(Jill Weber)
 - 1. IDOT FY16 Report
 - 2. Traffic Crash Reconstruction

D. Part-Time Training Program – Tab K
(Jan Allen)

1. Progress Report

E. Federal Homeland Security Grant – Tab L
(Susan Nichols)

1. Funding
2. Illinois Terrorism Task Force
3. Professional Development
4. ITTF Training Committee
5. Western Illinois University ITTF Projects
6. Annual Report

Vice Chairman Hartshorn briefly referenced these reports and concepts. He allowed one motion for all found in Tabs H – L.

Motion was made by Watson, seconded by Noble and carried by all members present to approve the reports and place them on file.

X. UNFINISHED BUSINESS

A. PTI Update

1. Proposal with University of Illinois and the Howard G. Buffett Foundation

Cora gave an overview of the purpose and origin of this agreement. The Foundation's proposal includes building a new ATC so there would be a new academic center, a two-story dormitory that would house 104 recruits, a gym, a half-mile outdoor track, a shooting range and a parking lot. This is now at about \$13 million from the Howard G. Buffett Foundation. There are still some pending issues regarding funding. Along with the Foundation funds, the University of Illinois has promised \$1.6 million that was originally slated for their original plans for the Police Training Institute. No State of Board money will be going toward this process.

2. PTI Advisory Committee
(Committee Chairman Schlaf)

Committee Chairman Schlaf mentioned some pros and cons from the Committee's perspective. Part of this move was to achieve the goal of having an all-inclusive campus for PTI. Housing would be in the same location, rather than the apartments that the University currently rents for recruits. The University would also like to take advantage of the prime real estate that currently houses PTI. With this move, they would accomplish both goals. However, they did not have the funds to do this. As Sheriff Tom Schneider from Macon County had been discussing training issues with the Director and some other PTI staff, this issue of the relocation to the Willard Airport came up. The Howard G. Buffett Foundation agreed to fund the all-inclusive campus provided that it remain in Macon County. This appears to be win-win for Illinois law enforcement and PTI. He touted the great accomplishments and goals of the Foundation. The Committee felt that the move to Macon County, still maintaining their involvement with University of Illinois satellite campus, or however an agreement is made, would make it work for all parties involved. They want the motion to be formalized so that

everyone would understand exactly where we stood. The slide shown depicted an administrative building of about 7,600 square feet, a two-story dorm for 104 students, a physical training building of 11,000 square feet, a gymnasium, weight, cardiovascular room, lobby, restrooms, mechanical equipment storage and an indoor range. It also includes a one-half-mile track and a parking area for 100 spaces. PTI will no longer have to budget \$42,000 for parking, which can be put into the training program. Depending on the design of the range, this would be between \$11-13 million.

The training opportunities that it would give PTI, by virtue of the fact that we're going to be moving to a 560-hour police basic in the future, should free up some extra weeks for some specialized training. PTI does specialized training now, but we could use more. Coordinating and correlating with the MTU units in the area, we could do everything from some advanced CIT to Lethal/Less Than Lethal, even reaching out on the national level on some things. Illinois has always been credited for being on the forefront in law enforcement training. This is an opportunity to go onto an all-inclusive campus, to invite people to come to our State, to be exposed to training that they won't get anywhere else in this country.

After yesterday's meeting, the Committee came up with two recommendations. These recommendations were approved to be brought before the full Board. One deals with the Buffett Foundation proposal specifically, and the other deals more with some housekeeping issues. Discussion followed.

Schlaf reported that the recommendations that were made as a result of the Committee meeting on March 2 were to develop and enter into an agreement with the University of Illinois and the Howard G. Buffett foundation by May 1, 2016, which would permit the construction of a new Police Training Institute facility in Macon County, Illinois at a location near the intersection of West Grove Road and US Route 51, and which ensure that the facility will be used solely for law enforcement basic and in-service training so long as it remains within the ownership of the State of Illinois.

Tom Fleming voiced a concern that at some point the Board may be financially responsible for the operational expenses of this academy. Keigher stated that the Board is looking into this with in conjunction with the University of Illinois. He had spoken with the Capital Development Board at the State as well as the Attorney General's Land Acquisition Bureau to see what kind of issues were at play there. It's clear, while we're not prohibited from owning the property, there are a number of complications that would stand in the way of the Board affectively managing the property with the way our financial structure works. They are trying to work that out with the University parties involved.

Motion was made by Schlaf, seconded by Gleason and carried by all members present, with Schlosser abstaining as Director of PTI, to approve the report of the PTI Special Committee and the recommendations of that committee.

The second recommendation that came from the Committee meeting, presented by Schlaf, was to ensure that the provisions regarding the formation of the Police Training Institute Advisory Board as specified in Section V of the Intergovernmental Agreement between the Board and the University of Illinois as signed on June 26, 2012 are met. Section V calls for the creation of that Board. The Training Board and the University signed off on it, but inadvertently did not get that Advisory Board formally in place as intended.

Motion was made by Schlaf, seconded by Gleason and carried by all members present to approve the formation of the PTI Advisory Committee.

Director Fischer commended the Committee on behalf Chairman Salmons in her absence.

B. Video on Use of Force/Annual Firearms Training

Director Fischer reiterated that by law, not only is the annual firearms course required, but also to go over some type of materials regarding the use of force instruction. In 2013, the Board addressed some of these issues by doing a brochure that was sent to all of the law enforcement agencies to be issued to those in their agencies. In 2015, working with the Executive Institute, they began to develop an online training for Use of Force with the Firearm, somewhat modeled after the State Ethics Training. The construction of the online training made models easy to train and update as needed. The agency's Board-approved range officer would document that the officer had not only done their course of fire, but also this instruction. When they sign into their LEDI account, the range officer can select that officer and enter the date of the firearms training and note their completion of this Use of Force program. It's basic information with a little interaction where some questions are answered, but it is a simple process. Those rosters will also be acknowledged by the chief or sheriff, having the accountability covered. A certificate could be generated to show completion.

C. Other Old Business: Basic Law Enforcement Curriculum

Fleming brought up the completion of the Basic Law Enforcement curriculum. He would like to have regular updates as to the progress. Director Fischer stated that Cora Beem had reviewed some of the curriculum. Because the Board had been inundated with so many mandates, it has caused some delays. Fleming requested updates as to what the schedule will be because of upcoming academy budget meetings. They have to address staffing, locations, etc. Director Fischer agreed to provide updates.

D. Other Old Business: Body Cameras

Nugent stated that Director McClain was researching the purchase of body cameras and wanted to if there were any updates to that. Director Fischer will be meeting with CMS Procurement to follow up on that information.

XI. NEW BUSINESS

A. Report on Commission on Police Professionalism

Keigher reported that one of the many requirements of SB 1304, in addition to establishing a framework for using body cameras, was the creation of a special task force to explore areas of police professionalism. This Commission on Police Professionalism was officially convened in February and already met three times last month. While specifically charged to examine areas of training, licensing and auxiliary badges, the focus so far has been on disciplinary options at the state and local level for conduct falling below the threshold of decertification.

From the discussions, it's clear that Senator Kwame Raoul (co-chair with Representative Elgie Sims) would like to explore options utilized in other states that address issues of misconduct in light of instances that have come to his attention. To assist this body, we've shared our research on this topic and done a little bit more to update our running files on this

topic. Thankfully, the deadline for submitting a report with recommendations is being extended from April to October so that we will be able to work on these issues over the summer.

So far, this commission has been very supportive of the Board and thanked us for quickly implementing the "Professional Conduct Database" required under SB 1304 effective at the beginning of this year. While we have only received a handful of reports so far, we developed an initial protocol for processing reports and established an electronic and physical filing system to ensure we comply with the requirements.

We hope that this good relationship continues as the commission moves forward with its work and will report back to the Board with its progress at our next meeting. Keigher thank the St Clair Sheriff's Office as well as Michael Messey for providing great information on auxiliaries, because the Board will be looking into auxiliaries and likely coming forth with some mandates on that. The Commission needs to know what is going on in the State. This Commission has been tremendously educational to the legislators. They've wanted more information about the Board and what we do. The Commission will try to post meeting announcements on their website, but not given much notice from the legislative committees. This is a legislative commission that the Board is charged with assisting.

XII. PUBLIC INPUT

A. Criminal Surcharge Fund

Sheriff Watson reminded that, when talking with legislators, we cannot forget the Criminal Surcharge Fund. Bills are being introduced for speed cameras and such that will bypass the Board. The increase in mandated training is going to cost more. If legislation is introduced that doesn't include the Board getting their Criminal Surcharge Fund, notify your legislator, chiefs organization or sheriff's organization.

B. PTI Impact on Other Academies

Van Muschler was concerned about the impact that the new PTI will have on the Southwestern Illinois Police Academy and other academies. It was explained that PTI will have a limit of recruits that can be accepted, which could potentially create a waiting list, increasing the need for the other academies. There should be less of an impact.

C. Direct Billing for other Academies

Mike Casey, Director of the Suburban Law Enforcement Academy, stated that the direct billing at PTI affects their enrollment as well. Police departments are sending their recruits to PTI so they do not have to budget that money for their training. They've lost traditional customers to PTI over the years. He would like for SLEA to be granted direct billing as well.

D. PTI Advisory Committee

Cameron Eugenis questioned why an advisory committee was only created for PTI. Director Fischer responded that the advisory committee was created when the University of Illinois was looking to close PTI. PTI has agreed to provide research. The Board has more of a partnership with PTI than a contract. Muschler would like to see an advisory committee for all of the academies. In the past, there was a scheduled meeting of the Academy Directors. Director Fischer agreed to entertain any suggestions. Muschler requested that the Academy Directors meet with the Executive Director for half a day to discuss any issues. Director Fischer agreed.

XIII. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting

Downers Grove, Illinois

June 1, 2016

Quarterly Board Meeting

Downers Grove, Illinois

June 2, 2016

XIV. ADJOURNMENT

Motion was made by Watson, seconded by Stroud and carried by all members present to adjourn the meeting at 10:42 a.m.