

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 SOUTH SIXTH STREET ROAD, ROOM 173  
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF EXECUTIVE COMMITTEE AND FINANCE AND  
LEGISLATIVE COMMITTEE**

**Double Tree Suites by Hilton, Downers Grove, Illinois  
June 1, 2016 – 3:30 P.M.**

**I. ROLL CALL AND ESTABLISHMENT OF QUORUM**

The June 1, 2016 joint meeting of the Executive Committee and Finance and Legislative Committee was held in Downers Grove, Illinois, and was called to order at 3:37 p.m. by Chairman Valerie Salmons. Roll was called by Ellen Petty and a quorum of Committee members was established.

Committee Members present:

Village Manager Valerie Salmons, Chairman  
Sheriff Pat Hartshorn, Vice Chairman  
Sheriff Rick Watson  
Chief Jan Noble  
Cameron Eugenis for Attorney General Lisa Madigan  
Dorothy Brown  
Retired Chief John Schlaf

Committee Members absent:

City Manager Tim Gleason

Staff present:

Brent Fischer, Executive Director  
John Keigher, Legal Counsel  
Denise Matthew, Grant Accountant  
Ellen Petty, Personal Assistant to Executive Director  
Lennora Burnom, Program Manager & Curriculum Liaison  
Eric Pingolt, Deputy Director  
Laura Baker, Administrative Assistant  
Jennifer Wooldridge, Manager of Operations & Special Projects  
Cora Beem, Manager of Mandated Training  
Scott Schaefer, Field Representative  
Lee Ryker, Field Representative  
Kevin Baxter, Field Representative  
Pat Hahn, Manager of In-Service Training  
Dan Sluga, Chief Information Technology Manager

Others present:

Deb Alms, Director of Mobile Team Unit #2  
Penny Abbott, Mobile Team Unit #9  
Tod Dowdy, Director of Mobile Team Unit #9  
Jeff Fritz, ILETSB Executive Institute  
Susan Nichols, Director of ILETSB Executive Institute  
David Hayes, Director of Mobile Team Unit #14  
Robert Siron, Director of Mobile Team Unit #8  
Len Mendoza, Director of Mobile Team Unity #4  
Kevin Koontz, Mobile Team Unit #12  
Terri Newbill, Director of Mobile Team Unit #13  
Beth Pinter, Director of Mobile Team Unit #5  
Mike Missey, St. Clair County  
Doug Fargher, Director of Mobile Team Unit #1  
Phil Brankin, Director of Mobile Team Unit #3  
Tom Reasoner, Mobile Team Unit #3  
Chuck Ghiloni, Mobile Team Unit #3  
Jeff Chapman, Chicago Police Department Training Division  
Mike Norrington, Director of Mobile Team Unit #15  
Bob Crouch, Director of Mobile Team Unit #10  
Kenton Manning, Mobile Team Unit #10/IROCC Program Coordinator  
Mike Oyer, Director of Mobile Team Unit #7  
Vicki Munson, Mobile Team Unit #4  
Richard Fonck, Director of Mobile Team Unit #16

**II. FINANCIAL AND EXECUTIVE MATTERS**

- A. Financial Items
  - 1. Fiscal Information (Tab F) FY16 Through May 13, 2016
    - a. TACCSF Receipts
    - b. TACCSF Balance
    - c. Projected Academy Enrollments

Denise Matthew advised that the information Tab F was no longer accurate, as new information arrived the day prior to the meeting. An updated report was passed around to the committee members to replace the one in the Board books. Denise gave the report as follows:

The Board Book contains Fiscal Year 2016 Quarterly Fiscal Information as of May 13, 2016, and the Handout contains data as of May 27, 2016. The reason for the handout is that it shows 2 months' worth of expected receipt data under the increased surcharge (A ticket written on January 1, 2016 will not produce Surcharge revenues in the State Treasury for approximately 90 days).

Page 1 of the Board Book report shows receipts for the last 6 full fiscal years and the first 9 months of Fiscal Year 2016. The dark square is the monthly receipt level, and the lighter diamond is the yearly average. Receipts seem to have stabilized. Further, Board staff has reviewed other surcharge derived funds (Camera Grant, LEADS Maintenance, Trauma Center, Drivers Education) and all show similar stabilization. This data is consistent with previous fiscal reports.

Page 1 of the handout shows the first two months of the expected effect of the increase in the Traffic & Criminal Conviction Surcharge Fund (April and May). The monthly average for the first nine months was \$1.4 Million, whereas the average for April and May is \$1.9 Million. Please note Fiscal Year 2016 data to date does not reflect the introduced \$2 Million transfer from the Camera Fund, which is still supported at the staff level of the Governor’s Office.

Page 3 shows the fund balance since Fiscal Year 2010. The increasing balance is a reflection of only paying payrolls and training costs. Board staff has had extensive discussions with the Governor’s Office about the fund balance, projected revenues, and use of the Fund by State Police. There are no projected ISP expenditures from the Traffic & Criminal Conviction Surcharge Fund.

Page 5 shows mandated law enforcement and county corrections training projections by academy. At this point staff is projecting the full \$12 Million appropriation will be expended.

Page 7 of the report shows the allocation of Board resources. Of note is based upon current projected levels, the entire \$12 Million grant in aid appropriation is fully committed. As far as the budget goes, the General Assembly adjourned on May 31 without having passed one, therefore we have no definite numbers to report at this time. Hopefully something will be passed before our fiscal year appropriation ends on June 30<sup>th</sup>. SB3229 was introduced back in February. The Board appeared before the Senate appropriations committee in support. The bill provided a total of 23.8 million for the Board, including 16 million for training, 3.4 million for camera grants, and 4.3 million for operations. These figures were similar to those presented in SB2048, which passed in the house last week, but failed today in the Senate. As budget talks press on, we will continue to seek these training figures to ensure that we can continue to provide a high quality program and meet our expectations for the training mandates. As far as FY17, traditionally the budget for the year is not yet set by the June Board meeting, and sometimes not by the September Board meeting. For that reason, recently the Board has authorized, contingent on the appropriations, payments for the first half of the year for the Mobile Team Units and other direct contracts with ongoing expenses. It is recommended that the Board authorize the first half of the year funding in the amounts set forth:

Mobile Training Units	\$2,500,000.00
Executive Institute	500,000.00
Chicago Police Department In-Service	200,000.00
Crisis Intervention Training	200,000.00
Illinois Computer Crime Institute	122,500.00
<u>Professional Associations</u>	<u>50,000.00</u>
Total	\$3,572,500.00

Additional funds may be awarded at future Board meetings.

Chairman Salmons inquired as to whether the additional money from surcharge fund been received yet? Director Fischer indicated that yes, the additional revenue is now being collected, but we aren't actually receiving it yet because it hasn't been appropriated yet.

**Motion was made by Watson, seconded by Schlaf, and carried by all members present to approve this report.**

**Motion was made by Schlaf, seconded by Noble, and carried by all members present to recommend that the Board authorize the first and second quarter FY17 funding in the amounts set forth.**

2. FY17 Introduced Budget was mentioned above.

B. Staff and Personnel Issues

Director Fischer reported that, as was reported at the last quarterly Board meeting, Deputy Director Pingolt started working on March 16<sup>th</sup>. In addition, Ellen Petty was hired as Director's Personal Secretary on May 16<sup>th</sup>.

C. Legislative and Litigation Update

Regarding current litigation, John Keigher reported:

Henrichs v. Board: Our motion to dismiss is still pending. Response and reply briefs were filed in May and we expect a ruling from Judge Zagel in mid-June.

Fields v. Dart: This is a new age discrimination case brought against Sheriff Dart and the Board by an individual who has served as a Cook County Correctional Officer for over 20 years and now seeks to be certified as a law enforcement officer. Again, the Attorney Generals' office has filed a motion to dismiss on several technical grounds and we will keep the Board updated as to its developments.

Keigher reported that while unable to pass a budget, the General Assembly did pass several new pieces of legislation.

HB 4462 authorizes law enforcement and other school personnel to use Epi Pens. Requires the Board to conduct or approve an optional course for police on how to recognize the signs of an allergic reaction, how to respond to an individual having a reaction and how to use an epi-pen in response. Agencies choosing to equip officers with epi-pens must establish internal policies for acquisition and storage, and must send their officers to this training.

HB 5538 requires law enforcement agencies to educate new recruits on issues to better respond to instances of domestic violence, such as the psychology of domestic violence, and the dynamics of aggressor-victim relationships. Experienced officers must also attend this training every five years. The

Board is charged with conducting this training and working with community organizations to develop specific topics to address.

HB 5781 allows police officers to dispose of unused medication when investigating the death of an individual if not required for evidence. Given this authority, the Board is charged with creating rules and minimum standards for officers to follow in such instances.

HB 5910 clarifies the titles of certain federal officers who are exempt from firearm restrictions under the Criminal Code. Also removes the "Special Agent in Charge of the Springfield, Illinois Division of the FBI" from the Board. This comes from an ongoing situation at the DOJ in which the FBI has had to distance itself from certain positions based on litigation.

SB 2228 establishes that possession of 10 grams or less of cannabis shall become a civil offense and establishes new offenses related to the operation of vehicles while under the influence of cannabis. We will work with the circuit clerks and municipal clerks to see if surcharge funds can still be collected under this structure.

SB 3096 requires the Board to develop a short training program for all officers addressing revised methods of questioning and responding to sexual assault victims. It also requires the Board to develop a 2-day program to train sexual assault investigators. We worked closely with the AG's office to revise certain provisions of this bill and are optimistic that this legislation will result in the award of federal grant funding.

HB 3126 was amended at the last minute to be an initiative of the Midwest Truckers Association, and in the wake of the Body Camera bill from last year, they have asserted they are now paying a disproportionate portion of that fund due to their overweight vehicle offenses. These are tickets that can cost upwards of \$50,000 on the spot. This particular bill reduces the amount truck owners pay to the Surcharge Fund for offenses greater than 3,000 pounds. While they must pay the standard \$15 per \$40 for the first \$330 in fines, the amount decreases to \$10 per \$40 thereafter. We have requested figures to study the impact this will have but do not have anything to report. It did not meet the deadline and has been held for the summer.

### **III. UNFINISHED BUSINESS**

#### **A. Report on Commission on Police Professionalism**

John Keigher reported that since our last Board meeting, the Commission on Police Professionalism has had one additional meeting to discuss issues of credentialing and respond to follow up questions from the legislators. In addition, we have had several discussions with the law enforcement stakeholders, the recognized experts, and the legislative leaders to discuss the Commission's next steps. We know that they want to continue to meet over the summer and look forward to exploring options in which the Board can serve to increase the level of professionalism throughout the state.

#### **B. BLE - 560 Hour Curriculum Update**

Director Fischer reported that the curriculum has been under review by Cora Beem, Kelly Griffith and Jason Stamps and it will eventually be rolled out. The Board has met with Academy Directors who have asked to be included in the review process so that they can have some input. Ms. Beem has provided them with the documents and they are still working on their review. When the Board is presented with a final curriculum for approval, it will have been thoroughly reviewed and well thought out. Unfortunately, there is currently no accurate estimate on a timeframe for completion due to the new training mandates which now need to be added.

C. PTI Update

Director Fischer reported that since the last meeting the PTI Committee has been working with the Buffett Foundation on a proposal for the new facility to establish PTI at the Macon County location. In spite of tireless efforts and negotiations between the Board, U of I, and the Buffett Foundation, the May 1<sup>st</sup> deadline for the project was not able to be met. Therefore, it is not within our power to bring PTI with the University of Illinois to this new facility. John Keigher worked tirelessly on this project and did a tremendous job working with all parties involved trying to make the deal happen. Also, compliments to John Schlaf, the committee Chairman, who put in many hours and always made himself available for numerous meetings.

D. Direct Training Reimbursement

Director Fischer reports that we have direct training reimbursement contracts with a couple of academies which are set to expire in June. The Board will be in contact with those entities to get those contracts either continued or negotiated before the end of June.

**IV. NEW BUSINESS**

A. Howard Buffett Foundation

Chairman Salmons read off the names of those serving on the PTI Committee: John Schlaf as Chairman, Mayor Laurel Prussing, City Manager Tim Gleason, Sheriff Pat Hartshorn, Chief Jan Noble. The members have worked tirelessly to meet the deadlines put forth by the Buffett Foundation. If the Board would have had sufficient time, a consultant could have been hired to do a feasibility study, a cash flow study, and put together a very thorough proposal, at great cost. What really happened resulted in a report that was as professional and in-depth as we would have ended up with anywhere else. As soon as the May 1<sup>st</sup> deadline passed, the PTI Committee came up with several new ideas on how to move the proposal along. John Schlaf will give a more in depth report tomorrow at the full meeting.

John Schlaf briefly reported that Board staff and PTI Committee members worked on this joint project. When the agreement timeline was not met and the agreement was not finalized on May 1<sup>st</sup>, the Board staff received an invitation to attend a meeting at the Foundation offices on May 3<sup>rd</sup>. The Foundation challenged the Board to develop an acceptable plan to continue with the original funding proposal in thirty days. The Board was ultimately able to develop a plan that identifies a concept and a campus at

that original location in Macon County, just south of Decatur, that would serve as an Advanced Training Center. The concept began to grow to include basic law enforcement training, court security, and corrections training. The PTI Committee had a conference call on the 20<sup>th</sup> of May, and all members were impressed with the plan and directed Board staff to move forward with the project. Board staff and Mr. Schlaf met with the Buffett Foundation on May 23<sup>rd</sup> to present the plan, which impressed the Foundation representatives. There was a Committee meeting prior to this meeting, where the PTI Committee members came up with a recommendation to make to the full Board tomorrow morning.

Director Fischer went on to report that the Board and the PTI Committee came up with a lot of great ideas, but the project had to be financially sustainable if the Board is to take possession of the facility upon its completion. That is when the idea of the academy and also a pre-service program through WIU came into the picture. This pre-service program would be funded by tuition from the students, bringing in more income to help support the facility operation. In addition to the basic law enforcement training and pre-service training, there would be breaks in between where specialized and advanced training programs could be held at the facility, such as Crisis Intervention Training, Lead Homicide Investigator training, and other areas. It is a very unique opportunity with many possibilities.

#### B. Coroners

Director Fischer reported that the Coroners proposed legislation which passed last year and resulted in them breaking away from the Training Board, and the Board's loss of \$450,000.00 in Death Certificate funds. The new Coroner's Board, which has now been appointed by the Governor, has made contact and still wishes to partner with the Board on future training, so discussions are being held with them to see if we can continue to work together. The Coroners' Board is still not fully established, so the Board is going to help with certifying the New Coroners' Training coming up this year, as well as another 24-hour course. Even though the two Boards are now separate, there is still a very good dialogue and the two entities can continue to work together. The Coroners have expressed their willingness to continue to support law enforcement in the Lead Homicide Investigator training courses.

Director Fischer thanked Denise Matthew for filling in on the Financial Report in John Krein's absence and asked that everyone keep John in their thoughts and prayers as he has taken a couple of weeks off to spend time with his father, due to his father's illness.

#### C. SLEA Tour

Director Fischer announced that Mike Casey has offered a tour of the SLEA Facility. At 4:30, those who are interested in attending are invited to meet in the lobby to carpool over to attend the tour. If anyone can't make it today, SLEA will again offer a walk through tomorrow after the Board meeting with transportation included.

#### V. ADJOURNMENT

**Motion was made by Watson, seconded by Schlaf, and carried by all members present to adjourn the meeting at 4:11 p.m.**