

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF EXECUTIVE COMMITTEE
AND FINANCE & LEGISLATIVE COMMITTEE MEETING
WESTIN HOTEL - CHICAGO, IL
DECEMBER 10, 2014**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The December 10, 2014, meeting was held in Chicago, Illinois and was called to order at 4:04 p.m. by Vice Chairman Valerie Salmons. A quorum of Committee members was present.

Executive Committee Members present:

Valerie L. Salmons, Vice Chair
Brent A. Fischer
Patrick Hartshorn
John Schlaf
Dwight W. Welch

Executive Committee Members Absent:

Richard Watson, Chair

Finance and Legislative Committee Members present:

Valerie L. Salmons, Chair
Brent A. Fischer
Patrick Hartshorn

Finance and Legislative Committee Members Absent:

Richard Watson, Vice Chair
Dorothy Brown
Lisa Madigan

Staff present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training
John Krein, Chief Fiscal Officer
Lee Ryker, Police Training Specialist
Scott Schaefer, Police Training Specialist

Dan Sluga, Information Technology Manager
Trina Weinert, Executive Assistant
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, Mobile Team Unit #3
David Christensen, Mobile Team Unit #6
Greg Elliott, Mobile Team Unit #5
Doug Fargher, Director, Mobile Team Unit #1
Jeffrey Fritz, ILETSB Executive Institute
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Ken German, Director, Mobile Team Unit #6
David Hayes, Mobil Team Unit #14
Kevin Koontz, Mobile Team Unit #12
Kenton Manning, Mobile Team Unit #10/ IROCC Program Manager
Leonard Mendoza, Director, Mobile Team Unit #4
Vicki Munson, WIPTU – Mobile Team Unit #6
Pat Murphy, ISP Academy
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Jan Noble, ILETSB Board Member
Susan Nichols, ILETSB Executive Institute
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Leah Petty, PBPA
Beth Pinter, Director, Mobile Team Unit #5
Bill Strayer, Sangamon County Sheriff's Department
Ted Street, Mobile Team Unit #10/IROCC
Keith Turney, ILETSB Board Member
Jill Ward, Mobile Team Unit #9
Paul Williams, Bloomington Police Department / ILETSB Board Member

II. FINANCIAL AND EXECUTIVE MATTERS

A. Fiscal Report

1. FY 2014 Summary

(Through November 17, 2014)

John Krein gave a recap of 2014. The Board has received the report from the audit for the last three fiscal years. Training expenses had an increase of \$2.3 million over the last three years. Krein reported on the net appropriations, expenditures and lapsed balances of the Traffic and Criminal Conviction Surcharge Fund, Camera Grant

Fund, The Police Training Board Services Fund and Interest Fund, and the Death Certificate Surcharge Fund. Additionally he reported on the non-appropriated funds, Homeland Security and ICIA Grants. Krein included a list of FY 2014 Reimbursements to local municipalities. A Public Accountability Report was included in Krein's report.

Motion was made by Fischer, seconded by Hartshorn and carried by all members present to approve the FY 2014 fiscal report.

2. FY15 Budget
 - a. Summary of FY15 Budget
 - b. FY15 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance(Motion to approve report)

John Krein reported that because of the efforts of this Board and the Director and the other interested parties; we were able to receive an increase in the grant and aid budget to approximately \$12 million. Krein reported on the FY 2015 resources which included Basic Law Enforcement, Basic Corrections, MTU Program, Executive Institute, Direct Contracts, Grants and Administration. He also reported on training reimbursements, TCCSF Academy training, and Surcharge Fund revenues and balance.

Motion was made by Welch, seconded by Hartshorn and carried by all members present to approve the FY 15 Budget report.

3. FY 2016 Budget

John Krein stated there had been some preliminary meetings with the Governor's office with the fiscal officers in the state with the transition staff. The Governor-elect will introduce his budget in February on time to allow everyone involved time to work on their issues. We will have an introduced budget to present to the Board at the next Board meeting.

- B. Staff and Personnel Issues

Director McClain stated that the Board was successful in creating a position through CMS to hire an accountant advanced to monitor grants and assist John Krein. Lee Ryker has been hired as a southern Illinois field representative. Ted Street, former Board member, is working with the Board to assist with the IROCC program. He will look into the compliance aspect of the program.

C. Legislative Update

John Keigher gave the following legislative report.

Although there were a few bills of interest filed during the veto session, none of these made any progress before the General Assembly adjourned last week.

Nevertheless, as the Board continues to work closely with Representative Jehan Gordon Booth on her bill that created a pilot program to help agencies begin using body cameras. The Board attended a legislative hearing on the issue back in November and responded to certain questions from members of the General Assembly. We understand that the issue is still a priority of hers and may be addressed in conjunction with a broad-reaching eavesdropping bill in January.

Over the last 10 years, the CIT program has grown considerably and the Board's efforts will be recognized at next year's national convention here in Chicago. With this in mind, we are also exploring legislative options that would recognize and preserve the work the Board has done with the CIT program since its inception.

D. Course Tuition Fees

Lenora Burnom stated that in-service classes and tuition increases had been approved by the Curriculum and School Standards Advisory Committee.

Motion was made by Fischer, seconded by Schlaf and carried by all members present to approve the recommendation of the Committee on in-service classes and tuition fees.

III. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

Jennifer Wooldridge stated the Board members' annual ethics training is due by the end of December.

B. Basic Law Enforcement Curriculum Update

Larry Smith stated the Board is in the process of bringing the new 560 hour curriculum to the law enforcement work in the state of Illinois. Cora Beem and staff is working closing with Dr. Kennard and Dr. Wily from the University of Illinois. Cora received all the summaries from the Center and reading through them. The goal is to be on-line January 2016 for the full and part-time academies.

C. Lead Homicide Investigation

Director McClain stated that a new initiative will insure that all Lead Homicide Investigators will have completed 32 hour training. A pilot

program through an agreement between the Board and MTU 9 has been created; funds from the Death Fund Grant will be used for the project. A software consult has been hired to create a computer system which will be used by all MTUs and the Board to track LHI training classes and participants. The program will also track yearly firearms training and used for background checks. The program will be used statewide through all the mobile teams. PTI, EDP, and MTU Whistlestop will be upgraded. There will be additional details at the March Board meeting.

D. JCAR Rule Change for IROCC

Director McClain stated that the modified the IROCC rules; the federal law changed from 15 years of an officer retiring in good standards to 10 years in good standing. The Board will be able to track an officer on an on-going basis with a look toward the future when they retire to be eligible for the IROCC program.

IV. NEW BUSINESS

A. Current Litigation

John Keigher officially advised the Board members that the Board received a complaint last month from four individuals seeking entry into the IROCC program. As with the previous IROCC suits, this case involves former employees of the Cook County Sheriff's office, however these individuals are not employees of the Correctional Division, but rather the Court Services Department. Because these individuals have duties and authorities that do not fit squarely within the definitions used by the Board, their IROCC applications have warranted closer review and records need to be cross checked with the Sheriff's office. Given these complications, the applications for several individuals were neither approved nor denied pending further review. The four individuals at issue here have filed a petition for mandamus asking the court to compel the Board to issue a decision on their pending applications.

To date, we understand that five board members have been served and we are working with the Attorney General's office to insure that the proper legal steps are taken to preserve any arguments in defense. If you are served with a complaint, please contact us immediately. We have the forms that need to be completed to make sure that you are not exposed to personal liabilities, and we ask that you refrain from discussing the matter individually.

Because the previous cases involving IROCC established a streamlined process for dismissing subsequent actions, we hope that this matter will be resolved promptly.

B. ILETSB 50th Anniversary

Director McClain stated the Board is in the early stages compiling information on the Board's 50th anniversary which we will celebrate in September of next year at the Abbington in Glen Ellyn.

V. ADJOURNMENT

Motion was made by Welch, seconded by Fischer and carried by allmembers present for adjournment at 4:37 p.m.