

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF EXECUTIVE COMMITTEE
AND FINANCE & LEGISLATIVE COMMITTEE MEETING
HILTON CHICAGO/INDIAN LAKES RESORT - BLOOMINGDALE, IL
SEPTEMBER 3, 2014**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The September 3, 2014, meeting was held in Bloomingdale, Illinois and was called to order at 4:00 p.m. by Chairman Ted Street. A quorum of Committee members was present.

Executive Committee Members present:

Valerie L. Salmons, Vice Chair
Brent A. Fischer
Ted Street

Executive Committee Members Absent:

Richard Watson, Chair
John Schlaf
Dwight W. Welch

Finance and Legislative Committee Members present:

Ted Street, Chair
Valerie L. Salmons, Vice Chair
Brent A. Fischer
Lisa Madigan, represented by Kevin O'Connell

Finance and Legislative Committee Members Absent:

Dorothy Brown
Richard Watson

Staff present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training
John Krein, Chief Fiscal Officer
Tony Lebron, SFST/DRE Coordinator
Scott Schaefer, Police Training Specialist

Jill Weber, Program Manager
Trina Weinert, Executive Assistant
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, Mobile Team Unit #3
Bob Brisler, Wicklander-Zulawski
Michael Casey, Suburban Law Enforcement Academy
David Christensen, Mobile Team Unit #6
Allyson Clark-Henson, Chicago Police Department
Mark Edwards, Director, Mobile Team Unit #12
Doug Fargher, Mobile Team Unit #1
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, ILETSB, Executive Institute
Ken German, Director, Mobile Team Unit #6
Christopher Gunnell, Chicago Police Department – Education & Training
Mark Kotte, Director, Mobile Team Unit #8
Leonard Mendoza, Mobile Team Unit #4
Pat Murphy, Illinois State Police
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Michael Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Beth Pinter, Director, Mobile Team Unit #5
Paul Williams, Bloomington Police Department
Neil Williamson, Sheriff, Sangamon County
William Walls, Director, Mobile Team Unit #1

II. FINANCIAL AND EXECUTIVE MATTERS

A. Financial Matters FY14

1. Fiscal Report
(Through August 11, 2014)
 - a. Summary of FY14 Budget
 - b. FY14 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein gave final fiscal report (Tab F) of FY14 financial report. In FY14 combined law enforcement and corrections mandated basic training the Board expended approximately \$5 million which is an increase of \$1.1 million over FY13. The increase was a reflection of higher numbers being trained particularly at the Chicago Police Department and Cook County Department of Corrections. In the past several years the numbers for basic law enforcement and corrections state-wide have been increasing. We are starting to approach historical normal levels. Regarding academy based training, in FY14, because of higher than projected training levels the Board only reimbursed basic training. Basic training was reimbursed at the full 100% of the tuition cost plus approved travel cost per Board policy.

Revenues did increase under the surcharge fund in FY14 most of that increase was due to the \$2 million transfer from the camera grant fund at the beginning of the fiscal year. In fiscal year 2015, there are only two months of data. Based on the receipt levels, independent of the transfers, we are projecting the receipts will probably go back up to the \$18 million level. Last fiscal year they were at \$16.9 million. At the December Board meeting there will be actual details of amounts provided to each department for reimbursement and tuition provided directly through the interagency agreement with the University of Illinois and Southwestern Illinois College.

2. FY15 Budget

John Krein reported that because of the efforts of this Board and the Director and the other interested parties; we were able to an increase in the grant and aid budget to approximately \$12 million an increase of \$300,000. The budget does fully fund the Board's headcount at 27. The Board was able to get the grant and aid increased for the Death Certificate Fund from \$400,000 to \$450,000. The statute requires that the Board receive 25% of the funds and in the last several years annual receipts into that fund have increased from \$1.6 million to \$1.8 million.

B. Staff and Personnel Issues

Director McClain introduced Trina Weinert as the new private executive secretary. An accountant advanced to assist John Krein will be hired to work monitor grants and prepare budgets. A replacement for Betty Houston will also be hired. Additionally a person will be hired to assume the field staff duties in Southern Illinois.

C. Legislative Update

John Keigher gave the following legislative report.

SB 3225 - Now PA 98-960 - Allowed the Board to approve a program that helps officers identify specific veteran's issues and provide guidelines for responding to these concerns. Although the law doesn't go into effect until January 1st, it has already been addressed in basic training for some time and we understand at least one MTU is putting together an in-service course on the topic.

HB 4417 – Now PA 98-725 - Allows probation officers to attend the 40 hour mandatory firearm training course and annual requalification shoot. Before the law goes into effect at the beginning of next year, we are setting up meetings with the staff at the Administrative office of the Illinois Courts to establish a system for allowing more individuals to take these courses at their respective MTUs.

III. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

Jennifer Wooldridge stated the Board members' annual ethics training is due by the end of December.

Motion was made by Fischer seconded by O'Connell and carried by all members present to approve fiscal report.

IV. ADJOURNMENT

Motion was made by Salmons, seconded by Fischer and carried by all members present for adjournment at 4:13 p.m.