

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
HILTON CHICAGO/INDIAN LAKES RESORT - BLOOMINGDALE, IL
SEPTEMBER 4, 2014**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The September 4, 2014, Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held in Bloomingdale, Illinois and was called to order at 8:59 a.m. by Vice Chair Valerie L. Salmons. The public announcement was read by Deputy Director Larry N. Smith.

Board Members present:

Valerie L. Salmons, Vice Chairman
Thomas Dart, represented by Marie Rangel
Brent Fischer
Tim Gleason
Hiram Grau, represented by Patrick Murphy
Salvador Godinez, represented by David White
Pat Hartshorn
Lisa Madigan, represented by Kevin O'Connell
Garry McCarthy, represented by Keith Calloway
Jan Noble
Laurel Lunt Prussing
Ted J. Street
Darryl Stroud
Dwight W. Welch
Paul Williams

Board Members Absent:

Richard Watson, Chairman
Dorothy Brown
Sean Cox
John H. Schlaf
Mike Schlosser

Staff present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training

John Krein, Chief Fiscal Officer
Tony Lebron, SFST/DRE Coordinator
Scott Schaefer, Police Training Specialist
Jill Weber, Program Manager
Trina Weinert, Executive Assistant
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Mobile Team Unit #9
Deborah Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, Mobile Team Unit #3
Bob Brisler, Wicklander-Zulawski
Michael Casey, Suburban Law Enforcement Academy
David Christensen, Mobile Team Unit #6
Mark Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, ILETSB, Executive Institute
Ken German, Director, Mobile Team Unit #6
Christopher Gunnell, Chicago Police Department – Education & Training
Mark Kotte, Director, Mobile Team Unit #8
Laura Kunard, University of Illinois
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSB Executive Institute
Michael Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
Mark Scott, Chief, Country Club Hills Police Department
Neil Williamson, Sheriff, Sangamon County
Brian Zarnowski, Deputy Chief, Country Club Hills Police Department
William Walls, Director, Mobile Team Unit #1

III. PLEDGE OF ALLEGIANCE

IV. ILETSB DISTINGUISHED SERVICE AWARDS

WILLIAM I. WALLS, JR.
STERLING MORRELL

V. SECRETARY OF DEFENSE FREEDOM AWARD

MIKE HOLUB PRESENTATION TO NEMRT/MTU 3

Michael Holub, Public Affairs Director for the Illinois Employers Support of the Guard and Reserve, presented a plaque to MTU 3 who was one of 30 finalist in Secretary of Defense Award. MTU 3 has continued to support citizen soldier/warriors over the years through training and deployments.

VI. INTRODUCTION OF GUESTS AND VISITORS

VII. APPROVAL OF MINUTES

A. Curriculum and School Standards Advisory Committee Meeting
(June 4, 2014)

Motion was made by Fischer, seconded by Welch and carried by all members present to approve the minutes as listed.

B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(June 4, 2014)

Motion was made by Street, seconded by Welch and carried by all members present to approve the minutes as listed.

C. Quarterly Board Meeting
(June 5, 2014)

Motion was made by Stroud, seconded by Welch and carried by all members present to approve the minutes as listed.

V. REPORT OF STANDING AND ADVISORY COMMITTEES

A. Meeting of Curriculum and School Standards Advisory Committee
September 3, 2014
(Fischer, Committee Chair)

Sheriff Fischer reported on the meeting of the Curriculum and School Standards Advisory Committee.

Motion was made by Stroud, seconded by Welch and carried by all members present to approve the courses under Tab E.

B. Joint Meeting of Executive Committee and Finance and Legislative Committee, September 3, 2014
(Watson, Street, Committee Chairs)

The items discussed will be addressed as they move forward in this agenda.

VI. EXECUTIVE MATTERS

A. Financial Matters FY14

1. Fiscal Report
(Through August 11, 2014)
 - a. Summary of FY14 Budget
 - b. FY14 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

John Krein gave the FY14 financial report. Krein reported various expenditures including contracts, CIT training, and grants. The fiscal year ended slightly better than FY13 due to transfer in of funds from the Camera Grant Fund. Krein will report on reimbursements at the Board meeting in December.

Motion was made by Fischer, seconded by Street and carried by all members present to approve the report and place it on file.

2. FY15 Budget

John Krein reported that because of the efforts of this Board and the Director and the other interested parties; we were able to an increase in the grant and aid budget to approximately \$12 million, an increase of \$300,000. The budget does fully fund our headcount at 27. The grant and aid increased for the Death Certificate Fund from \$400,000 to \$450,000. The statute requires that the Board receive 25% of the funds and in the last several years annual receipts into that fund have increased from \$1.6 million to \$1.8 million.

Motion was made by Noble, seconded by Stroud and carried by all members present to approve the report and place it on file.

B. Staff and Personnel Issues

Director McClain introduced Trina Weinert as the new private executive secretary. An accountant advanced position will be filled soon to assist John Krein will be hired to work monitor grants and prepare budgets. A replacement for Betty Houston will also be hired. Additionally

a person will soon be hired to assume the field staff duties in Southern Illinois.

- C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Motion was made by Welch, seconded by Prussing and carried by all members present to approve the report under Tab G.

- D. Lead Homicide Investigator Waiver of Training Quarterly Report

Motion was made by Noble, seconded by Stroud and carried by all members present to approve the report under Tab H.

- E. Legislative Update

SB 3225 - Now PA 98-960 - Allowed the Board to approve a program that helps officers identify specific veteran's issues and provide guidelines for responding to these concerns. Although the law doesn't go into effect until January 1st, it has already been addressed in basic training for some time and we understand at least one MTU is putting together an in-service course on the topic.

HB 4417 – Now PA 98-725 - Allows probation officers to attend the 40 hour mandatory firearm training course and annual requalification shoot. Before the law goes into effect at the beginning of next year, we will set up meetings with the staff at the Administrative office of the Illinois Courts to establish what kind of previous training and certificate can be verified and trying to determine a system for allowing more individuals to take these courses at their respective MTUs.

X. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute Tab I
(Susie Nichols)
 - 1. Curricular Activities
 - 2. Upcoming Curricular Programs
 - 3. Web-based Learning and Social Media
 - 4. Media Resource Center
 - 5. Special Projects and Programs
 - 6. Publications
 - 7. External Funding
 - 8. Calendar

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY14
- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY14 Report
 - 2. Traffic Crash Reconstruction
- D. Part-Time Training Program
(Jill Weber/Jan Allen)
 - 1. Progress Report
- E. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - 2. ITTF Training Committee

Motion was made by Welch, seconded by Street and carried by all members present to approve the report under Tab I.

XI. UNFINISHED BUSINESS

- A. Mandated Annual Ethics Training
Jennifer Wooldridge stated the Board members' annual ethics training is due by the end of December.

XII. NEW BUSINESS

Director McClain challenged the Board and staff to the ALS challenge. A video was displayed of Director McClain taking the ALS Challenge.

XIII. PUBLIC INPUT

XIV. ANNOUNCEMENTS

Curriculum and School Standards Advisory Committee Meeting
Chicago, Illinois
December 10, 2014

Quarterly Board Meeting
Chicago, Illinois
December 11, 2014

XV. ADJOURNMENT

Motion was made by Welch, seconded by Stroud and carried by all members present for adjournment at 9:42 a.m.