

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF EXECUTIVE COMMITTEE AND
FINANCE AND LEGISLATIVE COMMITTEE
HOLIDAY INN – URBANA, ILLINOIS
JUNE 4, 2014**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The meeting was held at the Holiday Inn in Urbana, Illinois and was called to order at 2:47 p.m. by Chairman Richard Watson. Roll call was taken and a quorum was established.

Executive Committee Members present:

Ted Street, Chairman
Valerie Salmons, Vice Chairman
Richard Watson
Brent Fischer
Dwight Welch
Lisa Madigan, represented by Kevin O'Connell

Executive Committee Members absent:

John Schlaf

Financial and Legislative Committee Members absent:

Dorothy Brown

Other Board Members present:

Staff Members present:

Kevin McClain, Executive Director
Larry Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training
John Keigher, Legal Counsel
John Krein, Chief Fiscal Officer
Dan Sluga, Information Technology Manager
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbot, Director, Mobile Team Unit #9
Deb Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, NEMRT/Mobile Team Unit #3
Greg Elliott, Mobile Team Unit #5
Richard Fonck, Director, Mobile Team Unit #16
Ken German, Director, Mobile Team Unit #6
Ken Herbert, St. Clair County Corrections Academy
Mark Kotte, Director, Mobile Team Unit #8
Tony Lebron, ILETSB
Leonard Mendoza, Director, Mobile Team Unit #4
Sterling Morrell, Director, Mobile Team Unit #11
Vicki Munson, Mobile Team Unit #6 - WIPTU
Terri Newbill, Director, Mobile Team Unit #13
Mike Norrington, Director, Mobile Team Unit #15
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
William Walls, Director, Mobile Team Unit #1
(?), Cook County Sheriff's Department

II. FINANCIAL AND EXECUTIVE MATTERS

A. Financial Matters

FY14

1. Fiscal Report

(Through May 12, 2014)

- a. Summary of FY14 Budget
- b. FY14 Training
- c. Receipts into TACCSF
- d. TACCSF Balance
- e. Reimbursements

John Krein reported on the FY14 budget and resource allocation. He also gave a summary of the FY14 Resources, Academy Training Reimbursements, Surcharge Fund Revenues and Surcharge Fund Balance.

Director McClain led a discussion that the statute in the Police Training Act, originally drafted, indicates that the monies designated to go to the State Police would be for training, with the understanding that it would be for academy operations. State Police have been allowed to spend these monies for other things besides training, such as a contract with Motorola. He would like to meet with the State Police, GOMB and the Governor's Office to ask them to be steadier throughout the entire year in spending those funds. He suggested that it would be better for cash flow to reimburse Cook County and others, from a fiscal point of view, to have that money taken out by the State Police, if possible, throughout the entire year, or more towards the front.

John Krein reiterated that, in the past, State Police was using 75-80 percent of the funds for personnel. They had an agreement with the Governor's Office that they would not start spending money until October. To directly reimburse academies up front would require an effort, in conjunction with State Police, to manage when they spend their funds. There would need for this meeting. He would suggest that they have other appropriations for radio contracts. Can they do that first and do the surcharge fund later? Historically, up until the last couple of years, is what they've done.

Chairman Street stated that, being very involved when agreements were reached to transfer \$4.8 million of the Traffic Criminal Conviction Surcharge Fund to State Police, the terms and conditions of the agreement were specific in nature to address 100 percent of the operating costs of the academy (personnel, operating, utilities, etc.). Monies are being spent in many other directions than what the agreement stated. He has concerns about double dipping. Is the Board providing money from the Traffic Criminal Conviction Surcharge Fund and then providing for training costs already paid? This needs to be monitored, especially with any request for increase costs moving forward.

Director McClain believes that this will assist the Board fiscal department to better meet funding requests for training through the Mobile Teams and the academies. If that is the Fiscal Officer's suggestion, he would follow up, if so directed by the Finance Joint Committee. John Krein so recommended.

Motion was made by Fischer, seconded by Welch and carried by all members present for Director McClain approach GOMB and make the above recommended meeting.

Motion was made by Fischer, seconded by Welch and carried by all members present to approve FY14 budget.

2. FY 2015 Budget

Director McClain apprised the Joint Committees that on May 28 the Board received an email from Mike Thomson confirming that the House approved 6097 House Amendment 1, appropriating every penny that the Board had requested for the next fiscal year, \$17,673,500. The Director would like to talk to the Executive Committee in the future about possible use of some of these funds, perhaps for future research or other projects.

John Krein stated that the General Assembly saw fit to increase the Board's allocation for the Death Certificate Surcharge Fund by \$50,000 to a total of \$450,000.

John Krein directed the committee to the first memorandum to the Director authorizing first quarter payments for the MTUs, the Executive Institute and funding for the Chicago Police Department In-service Program, Computer Crime Institute, Crisis Intervention Training and professional associations. The amount listed would provide

funding for two quarters. The Board is asking for that amount to be approved. Due to a change in some of the things that the Auditor General has done, complete analysis may not be available on the MTUs by the next quarterly meeting. This approval would also allow the Director to start allocating funds for the Death Investigation courses in 2015.

Director McClain explained that, due a recent audit findings, some of the guidelines have been changed to correct the Board's methodology in distributing monies out of that fund. The Board is also going to be adjusting application procedures and carefully approve budget items to be paid out of that fund prior to courses being delivered.

Motion was made by Salmons, seconded by Watson and carried by all members present to approve the FY15 budget.

B. Staff and Personnel Issues

Director McClain announced that two members of the Board staff have left for other positions, Jenny Thornley and Brian Collins. The Director has worked with the Deputy Chief of Staff to create two or three positions have been created to specifically address the Board's needs. She has already approved the hiring of four new employees to deal with critical endeavors of the Board, including background checks, annual firearms qualification, grant monitoring and a financial analysis of MTUs and academy tuition requests.

C. Legislative Update

SB 3225 addresses Veteran's Awareness and allowed the Board to create or approve a program that helps officers identify specific veteran's issues and provide guidelines for responding to these concerns. This topic is already addressed in the Basic curriculum and we have until the first of the year to create a similar course for in-service training.

HB 5688 requires all law enforcement and correctional agencies to provide bullet-proof vests to newly hired recruits with help of federal and state funds. Under this new Law Enforcement Officer Bullet Proof Vest Act, agencies that have not addressed the provision of vests through collective bargaining must apply to the DOJ's Bulletproof Vest Partnership Program and may use local funds to cover their matching requirement. The Board is given the authority to provide assistance through a special appropriation of the surcharge fund, or determine that substantial funding has not been made available, and, therefore, exempt specific agencies from this requirement. We are in the process of reaching out to the sponsors of the bill as consider administrative rules or a possible trailer bill to address some of our concerns regarding the implementation of the Act, and possibly create a funding stream that would help support the payment for these vests. This applies to law enforcement as well as correctional officers, but specifically to new recruits.

HB 4417 allows probation officers to attend the 40 hour mandatory firearm training course and annual requalification shoot. These individuals are typically county employees serving the local circuit court system and are not considered peace officers under their enabling statute. Nevertheless they have some firearm authority depending on the location of their service. As with the other bill, we are considering administrative rules to insure that these individuals adhere to the same standards as other officers. Director McClain stated that reimbursement would not be covered by the Board.

D. Course Tuition Fees

Lennora Burnom stated that the courses listed in Tab Q were approved earlier by the Curriculum and School Standards Advisory Committee, with the exception of the course entitled "Crime Scene Investigation". This course was approved for certificate only, no reimbursement.

Motion was made by Fischer, seconded by Welch and carried by all members present to approve these courses.

III. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

Board staff is 100 percent compliant for this year's annual ethics training.

B. Board Update on In-Service Course Certification Policy

Director McClain explained that the Board is bringing in-service training in line with decisions made many years ago plus the expansion of the certification process to include courses less than 21 hours in length.

IV. NEW BUSINESS

None

V. ADJOURNMENT

Motion was made by Fischer, seconded by O'Connell and carried by all members present for adjournment at 3:12 p.m.