

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF CURRICULUM AND SCHOOL STANDARDS ADVISORY
COMMITTEE MEETING
HOLIDAY INN - URBANA, ILLINOIS
JUNE 4, 2014**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The June 4, 2014 meeting of the Curriculum and School Standards Advisory Committee was held in Urbana, Illinois and was called to order at 2:00 p.m. by Chairman Brent Fischer. A quorum of Committee members was present.

Curriculum Committee Members present:

Brent Fischer, Chairman
Thomas Dart, represented by Scott Kurtovich
Hiram Grau, represented by Patrick Murphy
Garry McCarthy, represented by Keith Calloway
Laurel Lunt Prussing
Darryl Stroud
Paul Williams
Jan Noble

Curriculum Committee Members Absent:

Tim Gleason
Patrick Hartshorn
Salvador Godinez
Mike Schlosser

Staff present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Program Manager/Curriculum Liaison
Pat Hahn, Manager of In-Service Training
Dan Sluga, Information Technology Manager
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Penny Abbott, Director, Mobile Team Unit #9
Deborah Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, Mobile Team Unit #3
Bob Brisler, Wicklander-Zulawski
Allyson Clark-Henson, Chicago Police Department
Vince Davis, Independent

Mark Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Christopher Gunnell, Chicago Police Department – Education & Training
Michael Kirn, Federal Bureau of Investigation
Mark Kotte, Director, Mobile Team Unit #8
Sterling Morrell, Director, Mobile Team Unit #11
Terri Newbill, Director, Mobile Team Unit #13
Susan Nichols, ILETSA Executive Institute
Mike Norrington, Director, Mobile Team Unit #15
Kevin O’Connell, Illinois Attorney General Office
Mike Oyer, Director, Mobile Team Unit #7
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
Ted Street, ILETSA Board
William Walls, Director, Mobile Team Unit #1

II. APPLICATION FOR SCHOOL/COURSE CERTIFICATION

A. Federal Bureau of Investigation (FBI) Regional Training Facility

North Chicago, Illinois
Presented by Michael Kirn

1. Designated Rifle Marksman

Hours:	21
Tuition:	\$0.00
Course Dates:	To Be Announced

This request is for Board certification (Board certificate and reimbursement). This three day, twenty-one hour course, has been designed to train the officer or SWAT Operator to be proficient with a carbine equipped with a low power scope or magnifier and to be able to engage targets out to 250 yards. This course is not a substitute for law enforcement snipers. This course’s emphasis is on perimeter officer’s ability to identify and engage threats at greater distances than officers armed with rifles with only iron sights or red dots sights. (This course must meet the “Use of Force” Guidelines.)

Motion was made by Kurtovich, seconded by Prussing and carried by all members present to approve this course.

B. **Illinois State Police – ISP**
Springfield, Illinois
Presented by Pat Murphy

1. **Electronic Criminal Surveillance Officer I Certification**
Hours: 12
Tuition: \$69.18-R; \$34.91-C; \$25.30-RC
Course Dates: To Be Announced

This request is for Board certification (Board certificate and Reimbursement). This one and a half day, twelve hour, course is designed to prepare law enforcement officers in the legal, technical and practical aspects of the interception of private communications and related investigation and prosecution techniques.

2. **Electronic Criminal Surveillance Officer II Certification**
Hours: 32
Tuition: \$244.63-RC
Course Dates: To Be Announced

This request is for Board certification (Board certificate and Reimbursement). This five day, thirty-two hour course is designed to prepare law enforcement personnel in specialized technical units to install, maintain wiretap and associated surveillance equipment, as well as certify that Electronic Criminal Surveillance Officer II as defined in the Illinois Administrative Code Chapter II, Section 1295. Students will understand how telephone, telephone networks and specific network applications for associated surveillance work.

3. **Electronic Criminal Surveillance Officer III Re-Certification**
Hours: 64
Tuition: \$2,486.36-RC
Course Dates: To Be Announced

This request is for Board certification (Board certificate and Reimbursement). This eight day, sixty-four hour, course is designed to prepare law enforcement personnel in conducting a surreptitious entry to perform a Title III. Students will understand the requirements of conducting a Title III. Students will acquire a basic understanding of common residential and business locks. Learn how to by-pass locks (residential, business and vehicle).

Motion was made by Prussing, seconded by Williams and carried by all members present to approve these courses.

C. Chicago State University

Chicago, Illinois

Presented by Vince Davis

1. Crime Scene Investigation

Hours: 40

Tuition: \$450.00

Course Dates: June 2 & August 18, 2014

This request is for Board certification (Board certificate and Reimbursement). This five day, forty hour, course is designed to give an overview of concepts, tools and protocols of crime scene investigations. This course examines evidence collection, direct and circumstantial evidence, record of the crime scene, laboratory and technical services, basic investigation, major investigative technique, interrogation and interviewing, court testimony and Chapter 735 Illinois Criminal Procedures.

Pat Hahn explained that, since this course had not been vetted through a Mobile Team Unit, the staff would make the following recommendations be considered that the course be conducted once within the month of August to a maximum of 30 participants. The recommendation would be that the course be accredited for 32 hours of instruction. When the staff examined the syllabus, it was felt that the last day of instruction was spent on review for the final exam and the final exam, which was not a Board-certified exam. So, the recommendation would be for 32 hours of instruction, and that reimbursement will not be available, that the course be presented on the main campus of Chicago State University. The course should be attended by only active and certified law enforcement officers, which is consistent with Board policy. The Board may audit and/or observe the course. Participants shall complete and return the course survey prepared by the Board. Certificates will be issued to any participant identified on the submitted roster as attending the requisite hours of instruction, and shall not be contingent upon the examination mentioned earlier.

Motion was made by Noble, seconded by Kurtovich and carried by all members present to approve this course with the Board recommendations listed above.

III. NEW BUSINESS

1. Approval of Tuition adjustments for the following ISP courses: Electronic Criminal Surveillance Officer I Certification - 12 Hours (Certification and Reimbursement), Electronic Criminal Surveillance Officer I Re-certification – 6.5 Hours (Certification Only), Electronic Criminal Surveillance Officer II Certification – 32 Hours (Certification and Reimbursement), Electronic Criminal Surveillance Officer II Re-certification – 8 Hours (Certification Only), Electronic Criminal Surveillance Officer III Certification – 64 Hours (Certification and Reimbursement), Electronic Criminal Surveillance Officer III Re-certification – 32 Hours (Certification and Reimbursement), and tuition adjustment for Chicago State University course, Crime Scene Investigation – 40 Hours (Reimbursement).

Motion was made by Prussing, seconded by Williams and carried by all members present to approve the tuition adjustments above.

2. Approval of all Mobile Team Unit in-service training from June – August 2014

Motion was made by Noble, seconded by Murphy and carried by the majority of the members present to approve the courses currently pending. Darryl Stroud chose to abstain.

IV. NEXT BOARD MEETING DATE AND LOCATION

June 5, 2014
Urbana, Illinois

V. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING DATE AND LOCATION

September 3, 2014
Bloomington, Illinois

VI. ADJOURNMENT

Motion was made by Calloway, seconded by Prussing and carried by all members present for adjournment at 2:23 p.m.