

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF QUARTERLY BOARD MEETING
CROWNE PLAZA HOTEL – SPRINGFIELD, ILLINOIS
MARCH 6, 2014**

- I. The March 6, 2014 Quarterly Board Meeting of the Illinois Law Enforcement Training and Standards Board was held at the Crowne Plaza Hotel in Springfield, Illinois and was called to order at 9:00 a.m. by Chairman Richard Watson. The public meeting announcement was read by Deputy Director Larry N. Smith.

Board Members present:

Richard Watson, Chairman
John H. Schlaf
Dwight W. Welch
Laurel Lunt Prussing
Pat Hartshorn
Brent Fischer
Tim Gleason
Paul Williams
Lisa Madigan, represented by Kevin O'Connell
Garry McCarthy, represented by Keith Calloway
Thomas Dart, represented by Scott Kurtovich
David A. Ford
Mike Schlosser
Hiram Grau, represented by Patrick Murphy
Salvador Godinez, represented by David White

Board Members absent:

Valerie L. Salmons, Vice Chairman
Ted J. Street
Darryl Stroud
Dorothy Brown

Staff Members present:

Kevin T. McClain, Executive Director
Larry N. Smith, Deputy Director
Laura Baker, Administrative Assistant
Cora Beem, Manager of Mandated Training
Lennora Burnom, Criminal Justice Specialist I
Brian Collins, Executive I - Finance
Pat Hahn, Manager of In-Service Training
John Keigher, Chief Legal Counsel
John M. Krein, Fiscal Officer
Scott Schaefer, Police Training Specialist
Dan Sluga, Information Technology Manager
Jake Turner, Information Technology Intern
Jennifer Wooldridge, Manager of Operations and Special Projects

Others present:

Deborah L. Alms, Director, Mobile Team Unit #2
Eric Arnold, ILETSB Executive Institute
Philip A. Brankin, Director, Mobile Team Unit #3
Cindi Bricker, ILETSB Executive Institute
Jan Bowsher, Mobile Team Unit #10
Bob Brislan, Wicklander-Zulawski
Michael Casey, Suburban Law Enforcement Academy
Allyson Clark-Henson, Chicago Police Department
Joshua Connor, ILETSB Executive Institute
Robert Davidsmeyer, Springfield Police Department
Mark Edwards, Director, Mobile Team Unit #12
Greg Elliott, Mobile Team Unit #5
Bill Fitzgerald, Director, Mobile Team Unit #14
Richard Fonck, Director, Mobile Team Unit #16
Jeffrey Fritz, ILETSB Executive Institute
Ken German, Director, Mobile Team Unit #6
Christopher Gunnell, Chicago Police Department
Ken Herbert, St Clair County Corrections Academy
Rebecca Hickey, ILETSB Executive Institute
Kevin Koontz, Mobile Team Unit #12
Mark Kotte, Mobile Team Unit #8
Laura Kunard, University of Illinois
Joanne Kurt-Hilditch, ILETSB Executive Institute
Janessa Lundgren, ILETSB Executive Institute
Leonard Mendoza, Director, Mobile Team Unit #4
Vicki Munson, WIPTU – Mobile Team Unit #6
Van Muschler, Southwestern Illinois College Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Michael Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Emilie Payne, ILETSB Executive Institute
Ellen Petty, Director, Mobile Team Unit #10
Eric Pingolt, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
William Walls, Director, Mobile Team Unit #1
Randy Wilson, ILEAS
Susan Nichols, ILETSB Executive Institute

II. RECOGNITION OF FALLEN MILITARY & POLICE OFFICERS

III. PLEDGE OF ALLEGIANCE

Chairman Watson led the Pledge of Allegiance.

IV. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll call was taken and a quorum was established.

V. INTRODUCTION OF NEW BOARD MEMBERS

PAUL WILLIAMS, BLOOMINGTON POLICE DEPARTMENT

CURRENT BOARD MEMBER, MIKE SCHLOSSER WAS INTRODUCED AS THE OFFICIAL DIRECTOR OF PTI AND THEREFORE RECEIVED HIS BADGE

VI. INTRODUCTION OF GUESTS AND VISITORS

Chairman Watson announced that Phil Brankin was awarded the 2013 Law Enforcement Executive of the Year from the Illinois Association of Law Enforcement Executives.

VII. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
(December 11, 2013)

Motion was made by Watson, seconded by Gleason and carried by all members present to approve the minutes as listed.

- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee
(December 11, 2013)

Motion was made by Watson, seconded by Welch and carried by all members present to approve the minutes as listed.

- C. Quarterly Board Meeting
(December 12, 2013)

Motion was made by Prussing, seconded by Fischer and carried by all members present to approve the minutes as listed.

VIII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Meeting of Curriculum and School Standards Advisory Committee
March 5, 2014
(Fischer, Committee Chair)

Sheriff Fischer reported on the meeting of the Curriculum and School Standards Advisory Committee.

Motion was made by Welch, seconded by Prussing and carried by all members present to approve the courses under Tab E, excluding In-Service.

- B. Joint Meeting of Executive Committee and Finance and Legislative Committee
March 5, 2014
(Watson, Street, Committee Chairs)

The items discussed will be addressed as they move forward in this agenda.

IX. EXECUTIVE MATTERS

- A. Financial Matters FY14
 - 1. Fiscal Report
(Through January 31, 2014)
 - a. Summary of FY14 Budget
 - b. FY14 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance
 - e. Reimbursements

John Krein called attention to the handout regarding the Fiscal Report for FY14. The first page is the table of contents. The next page contains the chart laying out the expenditures for the Board's resources such as Basic Law Enforcement, Basic Corrections, MTU Program, Executive Institute, Direct Contracts, Non Basic, Available (for other uses-lapsed), Grants and Administration. He then referred to Page 5, Surcharge Fund Revenues for FY09 through FY14. Krein then reported on the Surcharge Fund Balance.

Motion was made by Fischer, seconded by Schlaf and carried by all members present to approve the report and place it on file.

- 2. FY 2015 Budget

John Krein gave a brief explanation of the FY 2015 Budget.

- B. Staff and Personnel Issues

Director McClain introduced Brian Collins, hired as a replacement for Betty Houston.

- C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Motion was made by Schlaf, seconded by Kurtovich and carried by all members present to approve the report under Tab G.

- D. Lead Homicide Investigator Waiver of Training Quarterly Report

Motion was made by Welch, seconded by Pat Murphy and carried by all members present to approve the report under Tab H.

- E. Approval of Railroad Investigation Policies

John Keigher explained that a few years back that the Railroad Police Act was changed to require all railroad police departments to prepare investigation policies for internal matters. These must be reviewed and approved by the Board. Ten established railroads have complied. A new railroad would like to take advantage of the authority to create a police department. Their new policies have been approved. We have also received a revised policy from the Canadian Pacific Railroad.

Motion was made by Welch, seconded by Prussing and carried by all members present to approve the railroad investigation policies.

F. Legislative Update

John Keigher reported that there have been a number of bills filed regarding fees and Concealed Carry program that could have an impact on law enforcement community.

1. Speed Cameras

Currently, only the city of Chicago is allowed to install speed cameras within school zones that automatically generate tickets for speeding in excess of 5 mph over the limit. HB 4632 would allow other municipalities throughout the state to use these cameras. We are currently in discussions with the sponsor to direct a portion of the related fees and fines to be directed to the surcharge fund.

2. Veteran Training

SB 3225 would require the Board to approve and conduct a program to train officers regarding veteran's awareness.

3. Alzheimer Training

Basic training has covered the topic of Alzheimer's for several years, however, HB 4630 and SB 3098 would require the Board to develop and approve a formal course addressing specific techniques for recognizing and responding to Alzheimer's in conjunction with a statewide Alzheimer's organization.

4. Tactical paramedics

Last year, we reviewed HB 3208 which recognized the position of a "tactical medical Provider", such as a doctor, nurse, or other medical technician, that assists law enforcement teams during tactical operations. This bill has been reassigned to committee and requires the Board to develop and provide 120 hours of training for such individuals. Before, we had reached out to the sponsor in order to get some changes incorporated, and will probably do so again.

5. State's Attorneys

HB 6004 would add "State's attorneys" and Assistant State's Attorneys" to the definition of "peace officer" within the Police Training Act; however it states that such individuals shall not have arrest authority. While we have no position on the bill at this time, we are in discussions with the State's Attorneys Appellate Prosecutors Office to make sure all the bases are covered before this initiative moves forward.

6. Probation Officers

SB 3375 would add "probation officers" to list of positions recognized in the Police Training Act. This bill would allow the Board to develop a firearm certification course for probation officers. Although we don't have a position at this time, we have reached out to the sponsor and would like to suggest some modifications if this is moving forward.

7. Parole Agents

For several years, we have been approached by IL Department of Corrections parole agents seeking to participate in the IROCC program upon their retirement. These individuals are authorized to carry firearms while they work for the Dept. of Corrections if they complete the Board's firearm course at their own expense. Under SB 3363, the Board would be compelled to create a new program to accommodate retired parole agents that would be similar to IROCC. Currently, we are awaiting IDOC's response to this bill before we take a position.

8. Board Composition

Representative Brady has filed HB 4693 which would add six additional members to the Board. Under this bill, the Cook County Medical Examiner would become an ex officio member of the Board, and the Governor would be authorized to appoint five additional members: two county board chairs, two county coroners, and one representative of a statewide coroners association.

9. Police Licensing

Senator Bivins has filed SB 3454, a bill to change the Board's certification process to a licensing program. As before, he is open to suggestions from the Board, and we anticipate an amendment to come after the law enforcement community has a chance to weigh in on the measure.

Prussing discussed the need for changes to the funding mechanism for operating 911 dispatch centers. The fees that are assessed to cell phones and other devices are at 57 cents per cell phone. Fees for landlines are much higher, but so many individuals are switching to cell phones and other electronic devices that revenue is being drastically reduced to the dispatch centers. Mayor Prussing urges all organizations to support legislation or resolutions that would require the same fee for cell phones and other electronic devices at the same rate as landlines. The Mayor asked that all organizations contact their legislators and urge them to support the resolution by sponsoring it.

Director McClain agreed with the need discussed by Mayor Prussing, and discussed the possibility of funding being available for training of dispatchers through the MTU's if the increase passed. Chairman Watson voiced his agreement with Mayor Prussing's assessment of the problem, and supports her initiative. Mayor Prussing has a draft resolution available.

X. PROGRAM PROGRESS REPORTS & CONCEPTS

- A. Illinois Law Enforcement Executive Institute
(Susan Nichols)
 - 1. Curricular Activities
 - 2. Web-based Learning and Social Media
 - 3. Publications
 - 4. Violence Against Women Projects
 - 5. Special Projects and Programs
 - 6. External Funding Opportunities

- B. A Statewide System of In-Service Training (ASSIST) Program
(Pat Hahn)
 - 1. Progress Report FY14

- C. Specialized Training Programs
(Jill Weber)
 - 1. IDOT FY14 Report
 - 2. Traffic Crash Reconstruction

- D. Part-Time Training Program
(Jill Weber)
 - 1. Progress Report

- E. Federal Homeland Security Grant
(Susan Nichols)
 - 1. Illinois Terrorism Task Force
 - 2. ITFF Training Committee
 - 3. ILETSB Annual Training Committee Report
 - 4. 2014 Training Initiatives

- F. Coroner/Death Investigation Training
(Pat Hahn)

Motion was made by Welch, seconded by Fischer and carried by all members present to approve the reports and place them on file.

XI. UNFINISHED BUSINESS

- A. Mandated Annual Ethics Training

Jennifer Wooldridge reported that Board staff will be starting their annual online ethics training next month.

B. Conceal Carry Training Update

Director McClain explained that the Board had been working with the Research Department of the University of Illinois and Mike Schlosser at PTI and created a course outline and videos that have been distributed to all of the Mobile Teams, many of which have conducted a number of classes regarding concealed carry to active law enforcement officers. Concealed Carry training has also been incorporated into basic training. The videos and training were funded within the Board's budget. The Director gave credit to Scott Kurtovich and Tom Dart of Cook County, the Champaign Sheriff and the Chief's Office.

Cora Beem gave a presentation of some of the training videos that had been distributed. The scenario-based videos are followed by talking points to be used in training. Director McClain explained that these videos are also available on the Board website for those signed up with EDI. It is not available to the public.

XII. NEW BUSINESS

None

XIII. PUBLIC INPUT

None

XIV. FYI

The next Quarterly Board Meeting will be held in Urbana, Illinois. There will be a reception. Awards will be given.

XV. ANNOUNCEMENTS

Police Executive Role in the 21st Century (*Executive Institute*)

January – March, 2014 (*Cook County*)

March – May, 2014 (*Morton*)

The Importance of Planning for When Bad Things Happen (*Executive Institute*)

March 19 (*Burr Ridge*)

Leadership Dialogue

April 16 (*O'Fallon*)

June 18 (*Rock Island*)

Effective Police Supervision (*Executive Institute*)

April – June (*Rockford Police Department*)

Women in Law Enforcement Conference (*Executive Institute*)

March 25-26 (*Bloomington*)

Illinois Sheriff's Association Chief Deputy and Jail Administrator Conference

March 26-28 (*Springfield*)

Service of Civil Process

April 10 (*East Peoria*)

April 30 (*Mt. Vernon*)

Illinois Crisis Negotiators Conference

April 22-25 (*Naperville*)

New Chiefs of Police Orientation

May 19-23 (*Springfield*)

National Sheriffs Association Regional Conference on Domestic Violence for Rural Populations

May 20-22 (*Macomb*)

Curriculum and School Standards Advisory Committee Meeting

June 4, 2014 (*Urbana*)

Quarterly Board Meeting

June 5, 2014 (*Urbana*)

XVI. ADJOURNMENT

Motion was made by Welch, seconded by Fischer and carried by all members present to adjourn the meeting at 9:50 a.m.