

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF JOINT MEETING OF EXECUTIVE COMMITTEE AND
FINANCE AND LEGISLATIVE COMMITTEE
CHICAGO, ILLINOIS
DECEMBER 11TH, 2013**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The December 11, 2013 meeting of the Joint Executive Committee and Finance and Legislation was held at the Westin Hotel in Chicago, Illinois and was called to order at 4:00 p.m. by Chairman Richard Watson. A roll call was taken and a quorum of Committee members was present.

Executive Committee Members present:

Richard Watson, Chairman
Brent Fischer
John Schlaf
Ted Street

Finance and Legislative Committee Members present:

Ted Street, Chairman
Dorothy Brown
Brent Fischer
Richard Watson

Staff Members present:

Kevin McClain, Executive Director
Laura Baker, Administrative Assistant
Scott Schaefer, Police Training Specialist
Cora Beem, Manager of Mandated Training
John Krein, Chief Fiscal Officer
Pat Hahn, Manager of In-Service Training
John Keigher, Legal Counsel
Lennora Burnom, Program Manager/Curriculum Liaison
Jill Weber, Program Manager
Jenny Thornley, Private Secretary to the Director
Anthony Raffety, Program Manager

Others present:

Deb Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, NEMRT/Mobile Team Unit #3
David Christensen, Mobile Team Unit #6
Mark Edwards, Director, Mobile Team Unit #12
George Elliott, Mobile Team Unit #5
Bill Fitzgerald, Mobile Team Unit #14
Jeffery Fritz, ILETSB Executive institute
Richard Fonck, Director, Mobile Team Unit #16
Ken German, Director, Mobile Team Unit #6
Ken Herbert, St. Clair County Corrections Academy
Kevin Koontz, Mobile Team Unit #12
Mark Kotte, Director, Mobile Team Unit #8
Charlie McGrew, Mobile Team Unit #13
Len Mendoza, Mobile Team Unit #4
Sterling Morrell, Director, Mobile Team Unit #11
Vicki Munson, Mobile Team Unit #6 - WIPTU
Van Muschler, SWIC Police Academy
Terri Newbill, Director, Mobile Team Unit #13
Mike Norrington, Director, Mobile Team Unit #15
Mike Oyer, Director, Mobile Team Unit #7
Ellen Petty, Director, Mobile Team Unit #10
Eric Pingolt, Director, Mobile Team Unit #9
Beth Pinter, Director, Mobile Team Unit #5
William Walls, Director, Mobile Team Unit #1

II. FINANCIAL AND EXECUTIVE MATTERS

A. Financial Matters

FY14 & FY15

1. Fiscal Report tab F verbal report given by John Krein (Through November 13, 2013)
 - a. Summary of FY14 Budget
 - b. FY14 Training
 - c. Receipts into TACCSF
 - d. TACCSF Balance

2. FY 2015 Budget verbal report given by John Krein.

John Krein reported on the FY14 budget and allocation of resources. He also gave a summary of the FY 14 academy and program training reimbursements, and the revenues and balance of the Surcharge Fund. Finally, John Krein reported on projected expenses and revenues, and provided an update of the FY15 budget in preparation of the Governor's request.

Motion to approve fiscal report was made by Fischer, seconded by Street and carried by all members present.

B. Staff and Personnel Issues

Director McClain reported that two new staff members had joined the Board since the last quarterly meeting. He welcomed Jenny Thornley & Anthony Raffety as new employees of the Board.

C. Legislative Update

John Keigher reported that not many bills were considered during the fall veto session but that the Board continued to monitor certain legislative proposals related to the new civilian concealed carry program, such as SB 114, which had implications for law enforcement officers.

D. Course Tuition Fees

Cora Beem reported on revisions to the standard course tuition fees as reflected at Tab T and in the provided handout.

Motion was made to approve course tuition fees pending final Board approval during the Boards regularly scheduled Quarterly meeting by Watson, seconded by Fischer and carried by all members present.

III. UNFINISHED BUSINESS

A. Mandated Annual Ethics Training

Jenny Thornley reported almost all have completed the required Annual Ethics Training and reminded new Board members that that must do so shortly.

B. Alcohol Impairment Task Force Meeting

Ted Street advised the Board that the Alcohol Impairment Task Force had met once again to discuss final recommendations for the General Assembly. The Task Force was pleased with its results which represented a consensus of the assembled stakeholders.

C. Police Officer Suicide Task Force

Ted Street reported that the Suicide Task Force had met again and provided recommendations for the General Assembly. The Task Force intends to continue meeting in the future to address any further needs or suggestions.

D. Conceal Carry Training Video for Officers

Director McClain and Cora Beem reported that the Board, in partnership with the Cook County Sherriff's office and the Champaign County Sheriff's Office has created short training videos that can be used to facilitate instructional sessions for law enforcement officers who will now be encountering civilians lawfully possessing concealed firearms. Details of these videos will be provided at the Quarterly Meeting.

E. Basic Law Enforcement Curriculum Recommendation

Director McClain and Cora Beem discussed the progress of the University of Illinois professors addressing the minimum requirements for Basic law Enforcement training and the need to increase the number of hours needed to teach the standard requirements. Further details would be provided at the Quarterly Meeting.

IV. NEW BUSINESS

A. Juvenile Detention Facilities and Correctional Officer Training Standards

Sheriff Fischer reported on the progress made in clarifying IDOC's administrative rules regarding the required training for juvenile correctional officers. He also discussed the need for funding this now mandated training and proposed a motion to this effect.

Motion was made to recommend a revision to Board policy to add Full time Correctional Officers to the soft match program by Fischer, seconded by Schlaf and carried by all members present.

V. ADJOURNMENT

Motion was made by Street, seconded by Fischer and carried by all members present for adjournment at 4:45 p.m.