

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 SOUTH 6TH STREET ROAD, ROOM 173
SPRINGFIELD, ILLINOIS 62703-6617**

**MINUTES OF CURRICULUM AND SCHOOL STANDARDS ADVISORY
COMMITTEE MEETING
CHICAGO, ILLINOIS
DECEMBER 11, 2013**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The December 11, 2013 meeting of the Curriculum and School Standards Advisory Committee was held in Chicago, Illinois and was called to order at 3:00 p.m. by Chairman Richard Watson. A quorum of Committee members was present.

Curriculum Committee Members present:

Thomas Dart, represented by Scott Kurtovich
David Ford, Special Agent-in-Charge, FBI
Hiram Grau, represented by Patrick Murphy
Patrick Hartshorn
Salvador Godinez, represented by Jessie Montgomery
Garry McCarthy, represented by Keith Calloway
Mike Schlosser

Curriculum Committee Members Absent:

Rolando Villafuerte, Chairman
Artis Yancey

Staff present:

Kevin T. McClain, Executive Director
Cora Beem, Manager of Mandated Training
Pat Hahn, Manager of In-Service Training
John Krein, Chief Fiscal Officer
Laura Baker, Administrative Assistant
Lennora Burnom, Program Manager/Curriculum Liaison
Anthony Raffety, Program Manager
Scott Schaefer, Police Training Specialist
Jill Weber, Program Manager
Jenny Thornley, Private Secretary to the Executive Director

Others present:

Deborah Alms, Director, Mobile Team Unit #2
Phil Brankin, Director, Mobile Team Unit #3
Brian Berkowitz, Chicago Police Department
Bob Brisler, Wicklander-Zulawski
Allyson Clark-Henson, Chicago Police Department
Michael Casey, Director, Suburban Law Enforcement Academy
David Christensen, Mobile Team Unit #6

Michael Cummins, Chicago Police Academy
 Mark Edwards, Director, Mobile Team Unit #12
 Greg Elliott, Mobile Team Unit #5
 Brent Fischer, ILETSB Board Member
 Bill Fitzgerald, Director, Mobile Team Unit #14
 Richard Fonck, Director, Mobile Team Unit #16
 Jeffrey Fritz, ILETSB, Executive Institute
 Ken German, Director, Mobile Team Unit #6
 David Hayes, Mobile Team Unit #14
 Ken Herbert, St. Clair County Corrections Academy
 Sherry Holzner, Police Training Institute
 Michael Kunis, Chicago Police Department
 Kevin Koontz, Mobile Team Unit #12
 Mark Kotte, Director, Mobile Team Unit #8
 Bruce Lipman, Chicago Police Academy
 Charlie McGrew, Chairman, Mobile Team Unit #13
 Leonard Mendoza, Director, Mobile Team Unit #4
 Sterling Morrell, Director, Mobile Team Unit #11
 Van Muschler, SWIC Police Academy
 Vicki Munson, Mobile Team Unit #6
 Terri Newbill, Director, Mobile Team Unit #13
 Mike Norrington, Director, Mobile Team Unit #15
 Mike Oyer, Director, Mobile Team Unit #7
 Ellen Petty, Director, Mobile Team Unit #10
 Eric Pingolt, Director, Mobile Team Unit #9
 Beth Pinter, Director, Mobile Team Unit #5
 John Schlaf, ILETSB Board Member
 Bill Strayer, Sangamon County Sheriff's Department
 Ted Street, ILETSB Board Member
 William Walls, Director, Mobile Team Unit #1

II. APPLICATION FOR SCHOOL/COURSE CERTIFICATION

A. Suburban Law Enforcement Academy

Glen Ellyn, Illinois

1. Basic Truck Enforcement/Portable Scale Cert.

Hours:	40
Tuition:	\$395.00
Course Dates:	To Be Announced

This request is for Board certification (Board certificate and reimbursement). **(Retroactive)** This five day, one week, forty hour course is designed to train police officers in the detection and investigation of truck law violations. Truck enforcement is a broad and complicated area of police work, and traditional training in this specialty area has been primarily focused in the classroom with minimal field training. Each block of classroom instruction will be reinforced by written quizzes and hands-on, field practicums that will progressively build on knowledge from earlier practicums.

Motion was made by Hartshorn, seconded by Prussing and carried by all members present to approve this course that is currently scheduled 1/1-7/1/14, pending Board action on 12/12/2013.

B. Chicago Police Department

Chicago, Illinois

1. BOA Certification

Hours: 28
Tuition: \$0.00
Course Dates: To Be Announced

This request is for Board certification (Board certificate, no reimbursement). This twenty-eight hour course consists of three days of eight hours a day and one day at four hours. This course is designed to train Law Enforcement Officers to be Breath Analysis Operators and to obtain state certification. This course was revised in the Fall of 2003. The materials presented are the result of a joint effort between the Illinois State Police Breath Analysis Unit and the Illinois Secretary of State Police Training section.

Motion was made by Prussing, seconded by Hartshorn and carried by all members present to approve this course pending Board action on 12/12/2013.

2. Basic Canine Handler

Hours: 160
Tuition: \$0.00
Course Dates: To Be Announced

This request is for Board certification (Board certificate, no reimbursement). This five day, four week, one hundred and sixty hour course is specially designed to instruct the canine officer and assigned canine in agility, emergency first aid and evidence recovery. The trainees with their canines will learn prop leash techniques, commands and deliver, obedience, control of the K9, environmental agility, and locating evidence in area searches. The Basic Canine handler Utility program would be a pre-requisite to taking the department's cadaver detection course.

Motion was made by Schlosser, seconded by Keith Calloway and carried by all members present to approve this course.

3. Law Enforcement Medical and Rescue Training (L.E.M.A.R.T.)

Hours: 8
Tuition: \$0.00
Course Dates: To Be Announced

This request is for Board certification (Board certificate, no reimbursement). This one day, eight hour course is designed to provide Patrol Officers tactical medical and self-rescue capabilities in instances where Emergency Medical Services (EMS) cannot enter an unsafe scene to treat an injured Officer. The Officer will be able to identify and

tactically treat otherwise critical wounds which is necessary due to the recent shootings of Police Officers both on and off duty; a rising emergence of active shooter incidents; and the increasing prospect of future terrorist attacks. LEMART contends that an Officer's ability to administer self-aid and buddy-aid during these incidents could provide immediate first aid to life threatening injuries. In addition, this training increases the likelihood of mission accomplishment as other Officers arriving on scene can continue to engage the threat as required by department directives regarding active shooter or crimes in progress calls.

Motion was made by Jessie Montgomery, seconded by Schlosser and carried by all members present to approve this course pending Board approval on 12/12/2013.

4. Canine Cadaver Detection Training Program
Hours: 80
Tuition: \$0.00
Course Dates: To Be Announced

This request is for Board certification (Board certificate, no reimbursement). This five day, two week, eighty hour course is designed to train dogs to find scent of decomposing and decomposed human remains and alert their handlers to its location. Course of instruction will include lecture, K9 odor imprinting, practical and environmental training exercises. K9 teams will be evaluated and certified based on the best practices of the Scientific Working Group on Dog and Orthogonal detector Guidelines (SWGDOG).

Motion was made by Prussing, seconded by Schlosser and carried by all members present to approve this course.

III. RECERTIFICATION OF CERTIFIED BASIC COURSES

BASIC LAW ENFORCEMENT COURSE Chicago Police Academy (METRO)

January 13 – May 2, 2014
May 12 – August 29, 2014
September 8 – December 29, 2014

Chicago Basic Recruit Training Program

January 20 – June 20, 2014
February 24 – August 1, 2014
March 17 – August 29, 2014
April 21 – October 3, 2014
May 19 – October 31, 2014
June 16 – November 28, 2014
July 21 – January 2, 2015

Cook County Sheriff's Police Academy

January 6 – March 14, 2014
April 7 – June 13, 2014
July 7 – September 12, 2014
October 6 – December 12, 2014

**Cook County Sheriff's Police Academy
Corrections Officer to Police Transfer Course**

January 13 – March 7, 2014
April 21 – June 13, 2014
July 21 – September 12, 2014
October 13 – December 5, 2014

Illinois State Police Academy

January 12 – April 3, 2014
April 13 – July 3, 2014
July 6 – September 25, 2014
September 28 – December 18, 2014

Police Training Institute

January 6 – March 27, 2014
April 7 – June 26, 2014
July 7 – September 25, 2014
September 29 – December 18, 2014

Southwestern Police Academy

January 24 – April 4, 2014
May 8 – July 18, 2014
August 29 – November 7, 2014

Suburban Law Enforcement Academy

January 6 – March 28, 2014
March 31 – June 20, 2014
July 7 – September 26, 2014
September 29 – December 19, 2014

Motion was made by Prussing, seconded by Marie Rangel and carried by all members present to approve these courses.

CY14	CY15	CY16	
3	3	3	Chicago Police Academy
4	4	4	Cook County Sheriff's Police Academy
4	4	4	Cook Cty Sheriff's Police Acad. Transfer Course
4	4	4	Illinois State Police Academy
4	4	4	Police Training Institute
3	3	3	Southwestern Police Academy
4	4	4	Suburban Law Enforcement Academy
<u>26</u>	<u>26</u>	<u>26</u>	

The above numbers represent the number of Basic law Enforcement classes approved by the board that each academy can offer in a calendar year.

Motion was made by Hartshorn, seconded by Keith Calloway and carried by all members present to approve these courses.

**200 HOUR BASIC CORRECTIONS COURSE
Cook County Department of Corrections Academy**

September 23, 2013 – January 17, 2014
December 2, 2013 – March 21, 2014
February 3 – May 23, 2014
April 7 – July 25, 2014
June 2 – September 19, 2014
August 4 – November 21, 2014
September 29, 2014 – January 16, 2015
December 1, 2014 – March 20, 2015

Cook County Court Services Academy

February 10 – May 9, 2014
June 2 – September 5, 2014
September 22 – December 26, 2014

Police Training Institute

January 6 – March 27, 2014
April 7 – June 26, 2014
July 7 – September 25, 2014
September 29 – December 18, 2014

St. Clair County Sheriff's Correctional Officers Training Academy

January 20 – February 21, 2014
April 21 – May 23, 2014
July 7 – August 8, 2014
October 6 – November 7, 2014

Motion was made by Prussing, seconded by Jessie Montgomery and carried by all members present to approve these courses.

**200 HOUR BASIC CORRECTIONS COURSES PLANNED FOR
THE NEXT THREE CALENDAR YEARS**

CY14	CY15	CY16	
8	8	8	Cook Cty Department of Corrections Academy
3	3	3	Cook County Court Services Academy
4	4	4	Police Training Institute
<u>4</u>	<u>4</u>	<u>4</u>	St. Clair County Sheriff's Correctional Academy
19	19	19	

The above numbers represent the number of Basic Corrections classes approved by the board that each academy can offer in a calendar year.

Motion was made by Marie Rangel, seconded by Hartshorn and carried by all members present to approve these courses.

IV. MANDATORY FIREARMS TRAINING

Board approved Basic Law Enforcement and Correctional Training Academies and the Mobile Team Units are the only facilities authorized to conduct the required Mandatory Firearms Training Course and Mandatory Firearms Training Waiver Course.

Motion was made by Pat Murphy, seconded by Prussing and carried by all members present to approve this course.

V. LISTING OF IN-SERVICE, ADVANCED AND SPECIALIZED COURSES REQUESTING RECERTIFICATION – See Handout

Motion was made by Prussing, seconded by Hartshorn and carried by all members present to approve this course pending final Board action on 12/12/2013.

VI. UNFINISHED BUSINESS

None

VII. NEW BUSINESS

None

VIII. NEXT BOARD MEETING DATE AND LOCATION

December 12, 2013
Chicago, Illinois

**IX. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE
MEETING DATE AND LOCATION**

March 5, 2014
Springfield, Illinois

X. ADJOURNMENT

**Motion was made by Prussing, seconded by Marie Rangel and carried by
all members present for adjournment at 3:13 p.m.**