



# Illinois Law Enforcement Training and Standards Board

STATE OF ILLINOIS

Pat Quinn, Governor  
Kevin T. McClain, Executive Director

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SALVADOR GODINEZ  
DIRECTOR  
ILLINOIS DEPARTMENT OF  
CORRECTIONS

## MEMORANDUM

**TO:** Governor Pat Quinn  
Members of the Illinois General Assembly

**FROM:** Kevin T. McClain *Kevin T. McClain*  
Executive Director

**DATE:** January 31, 2014

**RE:** Annual Report – Fiscal Year 2013  
Intergovernmental Law Enforcement Officers In-Service  
Training Act – Mobile Team Unit Operations

I am pleased to issue this Annual Report on the operations of the Mobile Team Training Units in Fiscal Year 2013. The Annual Report provides summary data and information related to both the funding and operational activities of the 16 established Mobile Team Units from July 1, 2012 through June 30, 2013.

With the establishment of the Mobile Team Training Units in the early 1980's, pursuant to Public Act 82-674, the State of Illinois effectively created a law enforcement training network that is recognized throughout the nation as being "state of the art." It is a training system that provides local and state law enforcement agencies and their 40,000 plus personnel with contemporary instruction on virtually every topic related to their complex public safety function. The result is that the State of Illinois and its citizenry enjoy the very best in law enforcement protection. This Annual Report provides evidence of the continued effectiveness and productivity of the Mobile Team Training Units.

KTM/PLH

**ANNUAL REPORT**  
**INTERGOVERNMENTAL LAW ENFORCEMENT OFFICERS**  
**IN-SERVICE TRAINING ACT**  
**FISCAL YEAR 2013**



This annual report is respectfully submitted to Governor Pat Quinn and to each member of the Illinois General Assembly. The report provides a summary of Mobile Team Unit appropriations and activities for Fiscal Year 2013 (July 1, 2012 through June 30, 2013). The Mobile Team Units are created, funded and operated through authorization given in Public Act 82-674. This report serves to meet the requirement of Public Act 82-674, Section 6, which directs that such report be submitted annually for review by the Governor and General Assembly.

Kevin T. McClain, Executive Director  
Illinois Law Enforcement Training and Standards Board  
January 31, 2014



## Illinois Law Enforcement Training and Standards Board

STATE OF ILLINOIS

Pat Quinn, Governor  
Kevin T. McClain, Executive Director

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### **ANNUAL REPORT** **INTERGOVERNMENTAL LAW ENFORCEMENT OFFICERS** **IN-SERVICE TRAINING ACT** **FISCAL YEAR 2013**

#### *Mobile Team Unit Funding in Fiscal Year 2013*

The Illinois Law Enforcement Training and Standards Board awarded state funds totaling \$4,560,188.07 to 16 Mobile Team Training Units in Fiscal Year 2013, under the authority of the Intergovernmental Law Enforcement Officers In-Service Training Act (Public Act 82-674). In addition, the Board awarded \$1,031,346.72 in state and federal grant funds to the Mobile Team Units for specialized training related to the police functions of traffic enforcement, homeland security, death investigation and hazardous materials. In total, the Mobile Team Units expended \$5,591,534.79 in state and federal funds. This amount was augmented by expended local funds and tuition totaling \$3,059,845.47. For Fiscal Year 2013 the 16 Mobile Team Units collectively expended \$8,651,380.26 in federal, state, and local funds. Illustration #1 provides a map and address directory for each of the Mobile Team Units established and funded by the State of Illinois through the Intergovernmental Law Enforcement Officers In-Service Training Act. The concept of boundaries helps to map and to define the geographic areas known as Mobile Team Units that currently exist today. In our continuing efforts to maximize training efficiencies, the Board realigned the boundaries between Mobile Team Units 9 and 10. However, officers have the flexibility to attend training opportunities throughout the state and are not restricted to the defined boundaries in order to reach the educational pinnacle necessary to become an effective officer. Illustrations #2 and #3 give a complete summary of funding provided to the Mobile Team Units in Fiscal Year 2013.

#### *Mobile Team Unit Productivity in Fiscal Year 2013*

The Mobile Team Training Units were extremely productive in Fiscal Year 2013. Collectively, the Mobile Teams conducted 31,316 hours of instruction at various sites and locations throughout the state. A total of 44,800 law enforcement officers and support personnel participated in courses offered by the Mobile Team Units. Local law enforcement agencies throughout the state committed 483,241 man-hours to training conducted by the Mobile Team Units. This high level of Mobile Team Unit training activity provides convincing evidence of their continued value and acceptance by the local law enforcement community. Illustration #4 provides a summary, by Mobile Team Unit and in total, of program activity/productivity in Fiscal Year 2013.

### *Mobile Team Unit Cost Effectiveness in Fiscal Year 2013*

The delivery of training through the 16 Mobile Team Units continues to be justified by measures of efficiency and cost effectiveness. In Fiscal Year 2013, the Mobile Team Units provided a high volume of training at a cost of \$276.26 per instructional hour; the cost per trainee was \$193.11; and the cost per training man-hour was \$16.95 (based on federal, state and local funds received). Considering the volume of training delivered, the cost effectiveness ratio seems to be well within acceptable parameters. Illustration #5 provides a breakdown of Mobile Team Unit training cost effectiveness data for Fiscal Year 2013

In addition, The Board and the Mobile Team Units conducted Mandatory Firearms Training Courses for law enforcement officers throughout the State consistent with mandatory provisions of the Illinois Peace Officer Firearm Training Act (P.A. 86-1324). The Mobile Team Units offered 31 Mandatory Firearms courses to 354 officers. Illustration #6 provides a summary of courses offered and total officers trained in Mandatory Firearms. Mobile Team Unit and Academy firearms ranges are inspected for safety and Board standards by qualified Board range staff each fiscal year. During Fiscal Year 2013 Board staff inspected 41 ranges. Each completed range inspection has a written report on file at the Board office.

### *Current and Future Funding*

As detailed previously in this report, the State of Illinois provided funding totaling \$4,560,188.07 to 16 Mobile Team Units, under the provisions of the Intergovernmental Law Enforcement Officers In-Service Training Act in Fiscal Year 2013. Anticipating that adequate state funds are available, the Board would hope to provide the 16 Mobile Team Units with funding totaling \$4,731,869.51 in Fiscal Year 2014 (projected).

Illustration #7 provides a summary, by Mobile Team Unit and in total, of state funding awarded under the Intergovernmental Law Enforcement Officers In-Service Training Act for Fiscal Year 2013 (actual) and Fiscal Year 2014 (projected).

### *Summary*

Through the efforts of Governor Pat Quinn, the Illinois General Assembly and the Illinois Law Enforcement Training and Standards Board, state and local law enforcement officers are provided an opportunity to attend “professional development” and “in-service” training programs throughout their careers. The result is that the State of Illinois and its citizenry are afforded the very best in public protection. State of Illinois residents are protected by professionally trained, competent men and women, who recognize their responsibility to maintain top job performance. The Mobile Team Units provide a valuable function, as is evidenced by this report – they allow our law enforcement officers to be the best they can be.

Finally, and significantly, this innovative law enforcement training delivery system is funded with monies collected through the Traffic and Criminal Conviction Surcharge Fund. As such, no state General Revenue Funds are requested, appropriated and/or expended on the Mobile Team Units.

### *Appendix A*

Appendix A provides information pertaining to Local Government, specifically the Intergovernmental Law Enforcement Officer’s In-Service Training Act.

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**MTU 3** - Philip A. Brankin  
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**MTU 6** - Kenneth A. German  
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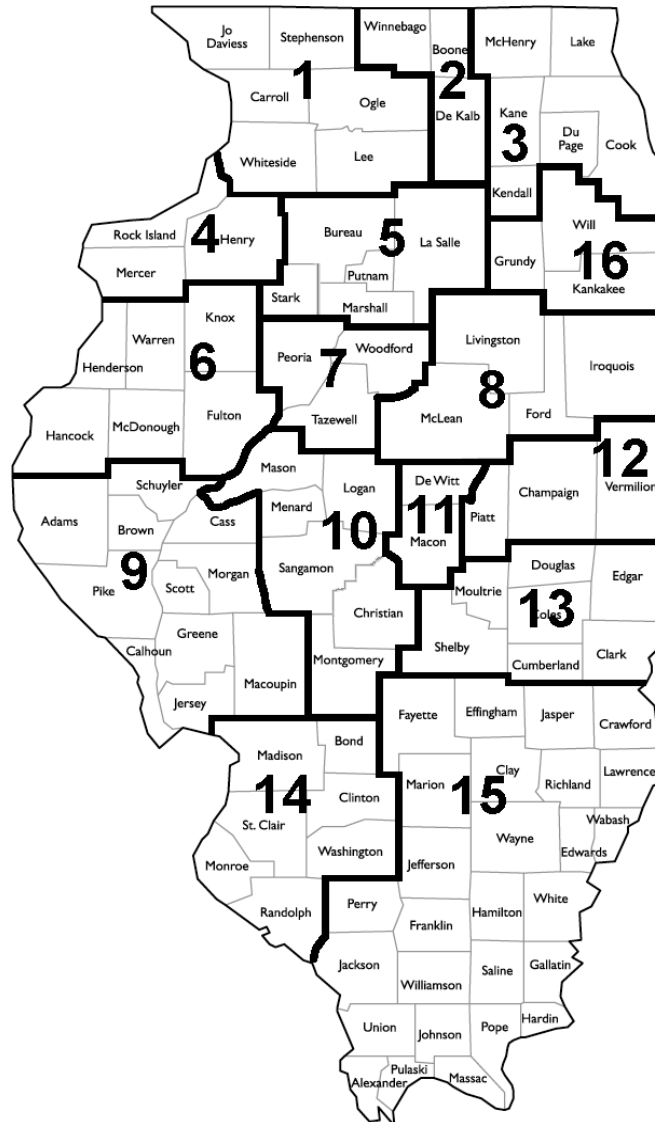
**MTU 7** - Michael Oyer  
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Kevin T. McClain, Executive Director  
Larry N. Smith, Deputy Director  
Pat Hahn, Manager of In-Service Training

## A Statewide System of In-Service Training



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Central Illinois Regional Commission  
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**Illustration #2**  
**Intergovernmental Law Enforcement Officers In-Service Training Act**  
**State Funding of Mobile Team Units**  
**Fiscal Year 2013**

<b>MTU</b>	<b>PA 82-674 Grant</b>	<b>Executive Institute</b>	<b>Death Investigation</b>	<b>Traffic Safety</b>	<b>Miscellaneous</b>	<b>Total Dollars Awarded</b>
<b>1</b>	\$147,293.58	\$15,416.00	\$6,800.00	\$3,912.54		\$173,422.12
<b>2</b>	263,216.53	6,121.62	10,817.02	18,144.06	10,672.88	308,972.11
<b>3</b>	1,232,943.28	73,519.90	49,769.00	22,740.61	53,151.65	1,432,124.44
<b>4</b>	187,240.19	16,995.50	10,500.00	3,301.52		218,037.21
<b>5</b>	152,730.29	8,433.20	18,743.33	1,903.00		181,809.82
<b>6</b>	167,534.30	6,612.26	6,489.26	2,329.26		182,965.08
<b>7</b>	209,880.07	15,005.47	6,426.89	4,914.94		236,227.37
<b>8</b>	205,525.50	15,222.72	19,600.00	23,285.04	17,866.48	281,499.74
<b>9</b>	158,578.89	2,500.00	21,346.25		3,608.77	186,033.91
<b>10</b>	213,714.56	12,627.68	48,275.87	4,381.37	33,634.87	312,634.35
<b>11</b>	133,606.15	27,562.22		2,229.26	28,970.65	192,368.28
<b>12</b>	255,760.66	18,326.19	20,390.00	8,246.19	16,717.80	319,440.84
<b>13</b>	167,970.61	9,754.08	11,966.49	6,025.01		195,716.19
<b>14</b>	518,005.27	22,122.98	59,930.00	19,910.41	19,150.00	639,118.66
<b>15</b>	253,115.25	26,053.54	13,890.00	10,383.78	14,657.28	318,099.85
<b>16</b>	293,072.94	69,639.52	20,987.18	14,209.42	15,155.76	413,064.82
<b>TOTALS</b>	<b>\$4,560,188.07</b>	<b>\$345,912.88</b>	<b>\$325,931.29</b>	<b>\$145,916.41</b>	<b>\$213,586.14</b>	<b>\$5,591,534.79</b>

PA 82-674 Grant is the funding provided under the public act, and data taken from grantee audits.

Executive Institute funding is provided by the Executive Institute located at Western Illinois University.

Death Investigation funding is provided under the provisions of 410 ILCS 535/25.5.

Federal Homeland Security funding is Federal funds provided by the Illinois Terrorism Task Force.

Traffic Safety is Federal Highway Safety funding provided by the IL Department of Transportation Division of Traffic Safety.

Miscellaneous is a multitude of funding for various programs, each less than \$20,000.

**Illustration # 3**  
**Intergovernmental Law Enforcement Officers In-Service Training Act**  
**State, Local and Tuition Funding of Mobile Team Units**  
**Fiscal Year 2013**

<b>MTU</b>	<b>Total State Dollars Awarded*</b>	<b>Local Match Collected &amp; Expended*</b>	<b>Local Cash Expended and Tuition**</b>	<b>Total Expended</b>
<b>1</b>	\$173,422.12	\$34,385.00	\$337.06	\$208,144.18
<b>2</b>	308,972.11	99,630.00	5,100.00	413,702.11
<b>3</b>	1,432,124.44	968,760.00	801,773.00	3,202,657.44
<b>4</b>	218,037.21	48,475.00	15,320.00	281,832.21
<b>5</b>	181,809.82	31,076.00	15,848.00	228,733.82
<b>6</b>	182,965.08	33,506.86	22,665.00	239,136.94
<b>7</b>	236,227.37	58,900.00	35,654.00	330,781.37
<b>8</b>	281,499.74	44,775.00	94.00	326,368.74
<b>9</b>	186,033.91	36,170.00	62.00	222,265.91
<b>10</b>	312,634.35	52,008.00	38,810.00	403,452.35
<b>11</b>	192,368.28	28,665.00	1,557.00	222,590.28
<b>12</b>	319,440.84	74,472.00	4,200.00	398,112.84
<b>13</b>	195,716.19	54,850.00	32,277.00	282,843.19
<b>14</b>	639,118.66	130,531.55	29,691.00	799,341.21
<b>15</b>	318,099.85	92,280.00	23,184.00	433,563.85
<b>16</b>	413,064.82	86,460.00	158,329.00	657,853.82
<b>Totals</b>	<b>\$5,591,534.79</b>	<b>\$1,874,944.41</b>	<b>\$1,184,901.06</b>	<b>\$8,651,380.26</b>

\* Taken from grantee audits.

\*\* Taken from grantee audits, represents mainly tuition & numerous minor items.



**Illustration # 4**  
**Intergovernmental Law Enforcement Officers In-Service Training Act**  
**Mobile Team Unit Training Activity**  
**Fiscal Year 2013**

<b>MTU</b>	<b>Total Hours of Instruction</b>	<b>Local Officers Trained</b>	<b>Other Officers Trained</b>	<b>Total Officers Trained</b>	<b>Total Local Training Man Hours</b>
<b>1</b>	1,064	658	50	708	8,423
<b>2</b>	1,295	2,576	144	2,720	16,710
<b>3</b>	10,909	11,241	962	12,203	192,253
<b>4</b>	806	883	198	1,081	9,902
<b>5</b>	704	992	102	1,094	8,926
<b>6</b>	838	932	163	1,095	7,122
<b>7</b>	1,820	4,218	322	4,540	27,321
<b>8</b>	1,532	2,114	375	2,489	24,406
<b>9</b>	641	2,302	129	2,431	9,266
<b>10</b>	2,251	1,685	368	2,053	23,658
<b>11</b>	830	1,342	101	1,443	11,572
<b>12</b>	952	1,243	326	1,569	16,941
<b>13</b>	724	936	81	1,017	11,548
<b>14</b>	3,225	4,138	1,244	5,382	50,636
<b>15</b>	1,508	2,251	350	2,601	19,853
<b>16</b>	2,218	2,114	260	2,374	44,705
<b>Totals</b>	<b>31,316</b>	<b>39,625</b>	<b>5,175</b>	<b>44,800</b>	<b>483,241</b>

**Illustration # 5**  
**Intergovernmental Law Enforcement Officers In-Service Training Act**  
**Mobile Team Unit Cost Effectiveness Data**  
**Fiscal Year 2013**

<b>MTU</b>	<b>Total \$ State and Local Funds</b>	<b>Hours of Instruction</b>	<b>Cost \$ Per Instructional Hour</b>	<b>Total Trained</b>	<b>Cost \$ Per Trainee</b>	<b>Total Training Man Hours</b>	<b>Cost \$ Per Training Man Hour</b>
<b>1</b>	\$208,144.18	1,064	\$195.62	708	\$293.99	9,133	\$22.79
<b>2</b>	413,702.11	1,295	319.46	2,720	152.10	18,757	22.06
<b>3</b>	3,202,657.44	10,909	293.59	12,203	262.45	204,955	15.63
<b>4</b>	281,832.21	806	349.67	1,081	260.71	13,119	21.48
<b>5</b>	228,733.82	704	324.91	1,094	209.08	9,994	22.89
<b>6</b>	239,136.94	838	285.54	1,095	218.39	8,743	27.35
<b>7</b>	330,781.37	1,820	181.75	4,540	72.86	30,383	10.89
<b>8</b>	326,368.74	1,532	213.03	2,489	131.12	29,124	11.21
<b>9</b>	222,265.91	641	346.75	2,431	91.43	9,642	23.05
<b>10</b>	403,452.35	2,251	179.23	2,053	196.52	28,748	14.03
<b>11</b>	222,590.28	830	268.18	1,443	154.26	12,733	17.48
<b>12</b>	398,112.84	952	418.19	1,569	253.74	20,329	19.58
<b>13</b>	282,843.19	724	390.67	1,017	278.12	12,768	22.15
<b>14</b>	799,341.21	3,225	247.87	5,382	148.52	25,561	31.27
<b>15</b>	433,563.85	1,508	287.51	2,601	166.69	23,918	18.13
<b>16</b>	657,853.82	2,218	296.60	2,374	277.11	52,649	12.50
<b>Totals</b>	<b>\$8,651,380.26</b>	<b>31,316</b>	<b>\$276.26</b>	<b>44,800</b>	<b>\$193.11</b>	<b>510,556</b>	<b>\$16.95</b>

**Illustration # 6**  
**Intergovernmental Law Enforcement Officers In-Service Training Act**  
**Mobile Team Unit - Mandatory Firearms Training**  
**Fiscal Year 2013**

MTU	40 Hour Courses Offered	Officers Trained	4 Hour Waiver Courses Offered	Officers Trained	Total Trained
<b>1</b>	0	0	1	1	1
<b>2</b>	1	5	1	1	6
<b>3</b>	8	71	11	14	85
<b>4</b>	0	0	2	2	2
<b>5</b>	2	20	0	0	20
<b>6</b>	3	19	3	3	22
<b>7</b>	4	44	1	1	45
<b>8</b>	0	0	0	0	0
<b>9</b>	0	0	0	0	0
<b>10</b>	1	19	2	3	22
<b>11</b>	1	11	1	1	12
<b>12</b>	0	0	1	1	1
<b>13</b>	1	26	1	1	27
<b>14</b>	3	54	4	5	59
<b>15</b>	5	64	2	2	66
<b>16</b>	2	21	2	2	23
<b>Totals</b>	<b>31</b>	<b>354</b>	<b>32</b>	<b>37</b>	<b>391</b>

**Illustration # 7**  
**Intergovernmental Law Enforcement Officers In-Service Training Act**  
**State Funding of Mobile Team Units**

MTU	Fiscal Year 2013 Actual Expended*	Fiscal Year 2014 Projected*
1	\$147,293.58	\$151,415.33
2	263,216.53	267,792.24
3	1,232,943.28	1,320,500.00
4	187,240.19	196,936.83
5	152,730.29	148,723.00
6	167,534.30	169,477.41
7	209,880.07	209,880.07
8	205,525.50	207,709.00
9	158,578.89	169,965.31
10	213,714.56	232,970.06
11	133,606.15	141,784.75
12	255,760.66	266,395.00
13	167,970.61	182,511.52
14	518,005.27	511,061.27
15	253,115.25	256,263.00
16	293,072.94	298,484.72
<b>Totals</b>	<b>\$4,560,188.07</b>	<b>\$4,731,869.51</b>

\* This reflects the Statement of Award; no grant funds are included.

# APPENDIX A

## LOCAL GOVERNMENT

### **(50 ILCS 720/) Intergovernmental Law Enforcement Officer's In-Service Training Act.**

(50 ILCS 720/1) (from Ch. 85, par. 561)

Sec. 1. Short title. This Act shall be known and may be cited as the "Intergovernmental Law Enforcement Officer's In-Service Training Act".

(Source: P.A. 82-674.)

(50 ILCS 720/2) (from Ch. 85, par. 562)

Sec. 2. Definitions.

"Board" means the Illinois Law Enforcement Training Standards Board created by the Illinois Police Training Act.

"Director" means the Executive Director of the Board.

"Chairman" means the Chairman of the Board.

"Appointed Member" means a member of the Board appointed by the Governor pursuant to the Illinois Police Training Act and designated by the Director to serve on an Advisory Board.

"Mobile Team In-Service Training Unit" or "Mobile Team" means an organization formed by a combination of units of local government and the Board and established under this Act to deliver in-service training at scheduled times and selected sites within a geographic region to (i) local and State law enforcement officers (whether employed on a full-time or part-time basis) and (ii) retired law enforcement officers qualified under federal law to carry a concealed weapon.

"Advisory Board" means a Board composed of a representative number of county board members, mayors, chiefs of police, and sheriffs of participating units of local government, and the Director, Chairman or appointed member of the Illinois Law Enforcement Training Standards Board. The composition and number of each Advisory Board will be determined by the participants. Members of the Advisory Board shall serve without compensation but may be reimbursed for reasonable expenses incurred in carrying out their duties.

"Unit of local government" means a unit of local government as defined in Article VII, Section 1 of the Illinois Constitution of 1970 and includes both home rule units and units which are not home rule units.

(Source: P.A. 94-103, eff. 7-1-05.)

(50 ILCS 720/3) (from Ch. 85, par. 563)

Sec. 3. Powers and Duties.

(a) Powers and Duties of the Advisory Board.

(1) To incorporate as a general not-for-profit corporation or other appropriate structure under Illinois law.

(2) To adopt By-Laws and Operating Procedures.

(3) To designate a Financial Officer who is an elected local government official.

(4) To employ a coordinator and to approve the employment of such other full or part-time staff as may be required.

(5) To develop and approve the total budget for the Mobile Team annually.

(6) To determine equitable formulae for providing the local share of cost of the

Mobile Team, and to assure receipt of such funds from participating units of local government.

(7) To oversee the development of training programs, the delivery of training, and the proper expenditure of funds.

(8) To carry out such other actions or activities appropriate to the operation of the Mobile Team including but not limited to contracting for services and supplies, and purchase of furniture, fixtures, equipment and supplies.

(9) To exercise all other powers and duties as are reasonable to fulfill its functions in furtherance of the purposes of this Act.

(b) Powers and Duties of the Illinois Law Enforcement Training Standards Board.

(1) To act as the State agency participant on each Mobile Team Advisory Board.

(2) To act as the State agency to coordinate the actions of Mobile Teams established in the State.

(3) To determine that the Mobile Team meets the criteria for the receipt of funds from the State in accordance with Section 4 of this Act.

(4) To budget for and authorize quarterly disbursement of State funds up to 50% of the total approved budget of the eligible Mobile Team.

(5) To establish such reasonable rules and regulations as the Director deems necessary to carry out the duties described in this Act, including those relating to the annual certification of retired law enforcement officers qualified under federal law to carry a concealed weapon.

(c) Powers and Duties of the Coordinator of an Advisory Board.

(1) To manage and coordinate the ongoing operations of the Mobile Team.

(2) To employ and supervise additional authorized full or part-time staff.

(3) To arrange for qualified instructors from among the employees of State, local or federal Departments or agencies wherever practical and to obtain other instructional services as required.

(Source: P.A. 94-103, eff. 7-1-05.)

(50 ILCS 720/4) (from Ch. 85, par. 564)

Sec. 4. State Funding-Minimum Criteria. A Mobile Team In-Service Training Unit which meets the minimum criteria established in this Section is eligible to receive State funds to help defray the costs of operation. To be eligible a Mobile Team must:

(1) Be established and operating pursuant to the Intergovernmental Cooperation Section Article VII, Section 10, of the Illinois Constitution of 1970 and must involve two or more units of local government including at least one county and the Board.

(2) Establish an Advisory Board composed of elected local officials and chief law enforcement officers from participating units of local government and the Director, Chairman or appointed member of the Board to oversee the operations of the Mobile Team and make such reports to the Board as the Board may require.

(3) Designate an elected local official to act as the financial officer of the Mobile Team for all participating units of government, and to receive and expend funds for the operation of the Mobile Team.

(4) Limit its operations to in-service training of law enforcement personnel employed by the State, by units of local government or by the Federal government or their agencies and departments in the administration of justice or retired law enforcement officers qualified under federal law to carry a concealed weapon.

(5) Cooperate with the Board in order to assure compliance with this Act and to enable the Board to fulfill its duties under this Act, and to supply the Board with such information as the Board deems necessary therefor.

(6) Receive funding of up to 50% of the total approved budget of the Mobile Team from the participating units of local government.

(Source: P.A. 94-103, eff. 7-1-05.)

(50 ILCS 720/5) (from Ch. 85, par. 565)

Sec. 5. Determination of eligibility - Amount. The Board shall monitor the operation of all Mobile Teams and determine their eligibility to receive State funds under this Act. From monies appropriated annually by the General Assembly for this purpose, the Director shall determine and certify to the Comptroller the amount of funds to be disbursed to each designated Mobile Team financial officer. The amount of the State funds which a Mobile Team receives hereunder shall equal up to 50% of the total approved budget of that Mobile Team.

(Source: P.A. 82-674.)

(50 ILCS 720/6) (from Ch. 85, par. 566)

Sec. 6. The Director shall report annually, no later than February 1st, to the Governor and the General Assembly on the operations of the Mobile Teams. The report will also include a breakdown of the appropriation for the current fiscal year and the budget for the next fiscal year indicating the amount each Mobile Team received and will receive in the next year.

(Source: P.A. 82-674.)

