

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE QUARTERLY MEETING OF THE ILLINOIS LAW  
ENFORCEMENT TRAINING AND STANDARDS BOARD  
Stoney Creek Hotel & Conference Center Quad Cities, Moline, Illinois  
June 21, 2018**

**I. PUBLIC MEETING ANNOUNCEMENT**

The June 21, 2018 meeting of the Illinois Law Enforcement Training and Standards Board was held in Moline, Illinois, and was called to order by Chairman Pat Hartshorn at 9:03 a.m. The public meeting announcement was read aloud by Ellen Petty.

**II. PLEDGE OF ALLEGIANCE**

Chairman Hartshorn led the group in the Pledge of Allegiance.

**III. MOMENT OF SILENCE FOR FALLEN OFFICERS**

Chairman Hartshorn called for a moment of silence to remember our fallen officers.

**IV. ROLL CALL – ESTABLISHMENT OF QUORUM**

Roll was called by Ellen Petty and a quorum of Board members was established.

Members in attendance:

Pat Hartshorn  
Tim Gleason  
Timothy Becker  
David Clague  
Robert Copley  
Timothy Nugent  
J.W. Price  
John Schlaf  
Richard Watson  
Paul Williams  
Ron Blumenberg for Dorothy Brown  
Marie Rangel for Thomas Dart  
Keith Calloway for Eddie Johnson  
Cameron Eugenis for Lisa Madigan  
Leo Schmitz

Members absent:

Brian Fengel  
Valerie Salmons

Michael Schlosser

Staff in attendance:

Brent Fischer  
John Keigher  
Ellen Petty  
Eric Pingolt  
Pat Connolly  
Pat Hahn  
John Krein  
Kelly Griffith  
Laura Baker  
Jan Allen  
Denise Matthew  
Dan Sluga  
Scott Schaefer  
Jan Noble  
Kevin Baxter  
Lee Ryker

Others in attendance:

Robert Siron, MTU 8  
David Oliver, Police Law Institute  
Jerry Whitmore, ILEAS  
Richard Fonck, MTU 16  
Jill Ward, MTU 9  
Penny Abbot, MTU 9  
David Hayes, MTU 14  
Mike Oyer, MTU 7  
Doug Fargher, MTU 1  
Susie Nichols, Executive Institute  
Tom Reasoner, MTU 3  
Michael Missey, St. Clair County Corrections Academy  
Tom Turek, Statewide DRE Coordinator  
Traci Maxted, Police Law Institute  
David Oliver, Police Law Institute  
Derek Carle, Executive Institute  
Amber Shaffer, MTU 4  
Len Mendoza, MTU 4  
Jeffrey Chapman, Chicago P.D.  
Tramell D. Henderson, Chicago P.D.  
Tad Williams, MCLETC Academy  
Chuck Doan, MTU 15  
Tod Dowdy, MTU 9  
Akil Smith, ISP Academy  
Mark Edwards, MTU 12  
Van Muschler, SWIC Academy  
Bob Nicholas, SLEA  
Beth Pinter, MTU 5

Deborah L. Alms, MTU 2  
Bob Crouch, MTU 10

## **V. INTRODUCTION OF NEW BOARD MEMBER**

Director Fischer introduced Sheriff David Clague of Knox County, giving his biography, welcoming him to the Board, and presented him with his Board member pocket badge. Sheriff Clague assumes the Sheriff's spot formerly held by Director Fischer.

## **VI. ILETSB DISTINGUISHED SERVICE AWARD TERRI NEWBILL**

Director Fischer advised that Ms. Newbill was unfortunately unable to attend the meeting, but she is retiring after 29 years with MTU 13 at the end of the month. Director Fischer intends to attend the next MTU 13 Advisory Board meeting to make the presentation of the award on the Board's behalf.

## **VII. INTRODUCTIONS OF GUESTS AND VISITORS**

Chairman Hartshorn called for the introduction of guests and visitors.

## **VIII. APPROVAL OF MINUTES**

- A. Curriculum and School Standards Advisory Committee Meeting  
March 21, 2018
- B. Joint Meeting of the Executive Committee and  
Finance and Legislative Committee  
March 21, 2018
- C. Quarterly Board Meeting  
March 22, 2018

**Motion was made by Watson, seconded by Schlaf, and carried by all members present to approve the minutes from March 21 & 22, 2018.**

## **IX. REPORT OF STANDING AND ADVISORY COMMITTEES**

- A. Curriculum and School Standards Advisory Committee  
June 20, 2018

Committee Chairman Paul Williams gave a brief verbal report on three items of business and the recommendations made at the meeting held the previous afternoon.

**Motion was made by Williams, seconded by Becker, and carried by all members present to approve the report of the Curriculum and School Standards Advisory Committee from June 20, 2018.**

- B. Joint Finance and Legislative and Executive Committee  
June 20, 2018

Committee Vice-Chairman Tim Gleason reported on the items of business discussed at the meeting the previous afternoon and the recommendations for Board approval, which will appear later in this meeting's agenda.

**Motion was made by Watson, seconded by Schlaf, and carried by all members present to approve the report of the Joint Finance and Legislative and Executive Committee from June 20, 2018.**

## **X. EXECUTIVE MATTERS**

### **A. Financial Items**

1. Fiscal Information (Through May 31, 2018)
  - a. TACCSF Receipts
  - b. TACCSF Balance
  - c. Projected Academy Enrollments

John Krein reported the receipts for the last 4 fiscal years and the first 11 months of FY18. Based on the first 11 months, FY18 receipts are expected to reach \$18.0M, a \$300K increase over FY17. Krein went on to report the trend in fund balances since FY13, with the balance as of May 31<sup>st</sup> at \$3.7M. While the change to the 560-hour BLE curriculum has increased costs, it has also reduced the number of academy classes each academy can offer each fiscal year, thereby having minimal effect on the budget. Since December 2017, BLE has increased by \$700K, nearly all of which is from the Chicago P.D., which held one extra academy class and higher enrollment than projected. BLE has increased \$150K, with higher enrollment at all academies.

**Motion was made by Schlaf, seconded by Watson, and carried by all members present to approve the fiscal report.**

2. FY19 Budget
  - a. Approval of First 6 Months Budget

Krein reported that the Board's budget for the upcoming fiscal year is historically not set by the date of the June Board meeting, and sometimes not by the September meeting. Therefore, in the past the Board has authorized, contingent upon appropriations, funding for the first half of the fiscal year for the MTUs and other direct contracts with ongoing expenses, during the June meeting. Recommended half-year funding is as follows: MTUs - \$3M; Executive Institute - \$500K; Crisis Intervention Training - \$400K; Chicago P.D. In-Service - \$200K; Illinois Computer Crime Institute located at the Attorney General's office - \$122.5K; Professional Associations - \$50K; for a total

half-year total of \$4,272,500.00, with total full year amounts anticipated to be set at the September meeting.

**Motion was made by Watson, seconded by Becker, and carried by all members present to approve the first 6 months budget for MTUs, Executive Institute, and law enforcement associations.**

#### B. Personnel Updates

Director Fischer advised the Board that Dan Rhodes has accepted employment at IL State Police Academy, as well as a few staff members being out on extended medical leave, and that Board staff is taking advantage of this time to reevaluate current job descriptions, division of duties, and overall workflow, as well as the potential for automation of a number of tasks to make the Board more efficient in the future. Please be patient in the coming months as we are down a few people during the summer.

#### C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

**Motion was made by Nugent, seconded by Price, and carried by all members present to approve the waivers listed in the quarterly report.**

#### D. Legislative and Litigation Update

John Keigher began his verbal report with the new case of Yates v. Chicago & ILETSB. Last year, the City of Chicago determined that employees of the Department of Aviation's security division were not law enforcement officers. Because of this, the Board took steps to inactivate the agency while preserving the records of all previously certified officers. Now, a handful of these officers have filed suit against the City to restore their status. The case, filed in late April 2018, is in its early stages and the Board's role in the underlying cause of action was minimal, if any. Therefore, the Attorney General's office is preparing a response and the standard motions to dismiss. We will keep the Board advised as this matter moves forward.

Conor's Law, passed last year, charged the Board with developing a model policy for officers and agencies who detain intoxicated minors. The Board conducted research and consulted stakeholders and invited public comment in the drafting of the model policy which is now posted on the Board's website in the new "model policy" section.

Representative Cabello filed legislation earlier in the year addressing the training elements and requirements of Arson Investigators and how that relates to the Board, and while that didn't go very far, we have had some subsequent discussions with Rep. Cabello and made a commitment that we would work with the Fire Marshal's Office to come up with some kind of plan to make sure that the Fire Arson Investigators have the same opportunities for training as the Police Arson Investigators. We are working out the details of that agreement as we move forward and will keep the MTUs up to date.

SB 2529 – School Resource Officers: This bill establishes a school resource officer designation and requires a course of training to be completed before an officer can serve

in this role, coming up in about 2 years. The Board is charged with developing a curriculum and standards for attaining this designation in a manner similar to that of lead homicide officers. The Board worked closely with the sponsors and other stakeholders to ensure that a waiver system was included and that any mandates could be reasonably implemented.

**HB 4100 – Hospital Safety:** This bill establishes some safety precautions for hospital and medical staff when an individual within police or correctional custody is treated. Specifically, the Board is charged with developing a model curriculum to instruct officers on these issues of custodial transport of an individual for medical care. This will require specific instruction on restraints, self-defense in the process of transportation, assessing threats within the medical setting, and other custodial considerations outside of the traditional environment. Again, we will work with the sponsoring entities and stakeholders to incorporate best practices into this program over the next year.

**HB 5203 – Sexual Assault Training:** This bill makes some minor changes to the sexual assault training program that went into effect a few years ago. It now requires us to establish special training considerations addressing children under the age of 13. We worked with the sponsor and the AG’s office to make sure that the language was agreeable, and something we could implement fairly quickly.

**HB 4594 – Fee Reform:** This bill has been mentioned at the past few meetings and we are a bit disappointed to let everyone know that it has passed both chambers and will soon be sent to the Governor. As in previous versions, all sliding criminal fees and fines are wiped off the books and replaced with straight collections. While the surcharge fund was initially repealed, we worked with the sponsors to ensure that funding for police training was maintained. In its final form, filed in May, the Board’s portion for felonies was increased, but our portion for traffic violations, namely mail-in fees, was decreased dramatically. Furthermore, a significant error was discovered in the sponsor’s calculated projections. We made a last minute attempt to push for an amendment that restored our expected fees and satisfied the concerns of other stakeholders who had been left out of the process. While this measure had a great deal of support from law enforcement, it failed to win over the sponsors and was passed without change. Nevertheless, Sen. Mulroe was very receptive to our concerns and suggestions and is considering a trailer bill to address them. Throughout this process, the House and Senate sponsors have assured us that the Board’s funding levels will remain the same and that if any problems result, they will take steps to fix them.

**SB 1758 – ILETSB Administrative Modifications:** We are happy to report that a bill clarifying the Board’s ability own and lease property has been passed that will allow us to better manage and use the donated training facility in Decatur. While the Board has always been free to “accept donations” the changes of this bill came at the suggestion of CMS and our procurement officer to ensure that we can enter into agreements with private organizations for the intended purpose. This bill also incorporates the agreement we made with the University of Illinois to remove the PTI Director from the Board membership. This will place all academy directors at the same table and allow us to work with the University on a more level playing field.

On a final note, Keigher thanked the MTUs and people present who responded to the Board's calls for legislative support during the month of May and submitted witness slips when asked to do so. It was the tremendous outpouring of law enforcement voices that allowed us to weather the turbulent legislative season and come out ahead on a couple of issues.

## **XI. PROGRAM PROGRESS REPORTS AND CONCEPTS**

- A. Illinois Law Enforcement Executive Institute
  - 1. Executive Institute
    - a. Curricular Activities
    - b. Web-based Learning
    - c. Publications
    - d. Special Projects & Programs
    - e. Technical Assistance, Research, & Grants
    - f. Calendar
  - 2. Federal Homeland Security Grant/Illinois Terrorism Task Force
    - a. Funding
    - b. ITTF & Training Committee Meetings
    - c. 2018 Initiatives Status Report

Susie Nichols addressed the Board, going over the finer points of the quarterly progress report included in the Board book. She thanked the Board staff for coming out and giving a three-hour presentation at the recent New Chiefs' Training, which boasted the largest attendance of any previous offerings of the program.

- B. A Statewide System of In-Service Training (ASSIST) Program
  - 1. Status Report
- C. Specialized Training Programs
  - 1. IDOT Grants Update
  - 2. Traffic Crash Reconstruction

Pat Hahn reported on the FY18 IDOT grant funding and courses offered, with funding being well over what it had been in years past. A meeting has been scheduled with IDOT for the FY19 grant the following week, and he hoped that funding would be at similar levels for the new fiscal year. He also recognized Tom Turek, the DRE Coordinator for Illinois, who was present at the meeting.

- D. CIT Training Update
  - 1. Progress Report
- E. Part-Time Basic Training Program
  - 1. Progress Report

Pat Connolly reported on the current status of the PTBLE, noting that the Coordinators around the state are doing a phenomenal job, and he has visited and observed the Saturday sessions at all of the MTUs currently running a part-time academy. In August,

there will be a meeting held at WIU in Macomb, hosted by the Executive Institute, to assess how the first program has fared and make any recommendations for improvement of the program into the future.

- F. Narcotic Detection Canine Certification Program
  - 1. Progress Report

Connolly went on to report on the statewide canine training meeting held at Richland in early June, with 133 people registered and 114 in attendance. The project continues to move forward. The Howard G. Buffett Foundation has approved a grant to the Board of \$10,000 to purchase the necessary equipment for all of the MTUs that will be conducting annual narcotic canine recertifications using the new process and standard for the 409 currently active narcotic detection canines working out of local law enforcement agencies in the state. Director Fischer went on to give details of the HGB Foundation funding of the project.

- G. Information Technology Program
  - 1. Progress Report
- H. Professional Conduct Database Report
  - 1. Progress Report

**Motion was made by Watson, seconded by Schlaf, and carried by all members present to approve the program progress reports in A-H.**

## **XII. UNFINISHED BUSINESS**

- A. Body Camera Grant Update

Keigher reported that Board staff are still in the process of working through the camera grant process, but are making great headway. After the last meeting, we have received applications from about 130 agencies for both body and dash cameras. Due to the technicalities of the GATA program, we have lost a few along the way. At this point, the awards have been set, at about \$3.1M to 110 different agencies. More than half of those are getting the full amount they requested. Some of the larger requests had to be limited somewhat, but for the first round, we were very happy to see how this has turned out. We do hope to do a second round of grant funding in the fall or next spring, depending upon how quickly the camera grant fund balance grows. Most agencies requesting body cameras were new to the use of the cameras. About half of the requests were for body cameras, mostly from the northern part of the state, and half were for dash cams, which came from predominantly downstate agencies. There was a JCAR rule change necessary to allow those agencies that use red-light cameras to be eligible to receive funding through this grant. The changes also ensured the reporting period in the rules matched up with the reporting period in the statute. Director Fischer thanked John Keigher, Denise Matthew, and Lya Ramos for their considerable work on this project.



## B. SIU Intern Academy Proposal Discussion

Director Fischer updated the Board on the progress to date on this project. The University representatives were unable to make this meeting, but progress has been made on answering the questions posed to SIU by the Board. There are still a couple of questions to be clarified regarding guidelines as they pertain to the Department of Higher Education. Funding questions have been mostly addressed, but additional information may be coming in on that. The proposal has been amended from its original version, in that it would include exclusively interns through the University, and would not include active law enforcement recruits. We will continue to work with the University before the next meeting in September. We anticipate they will submit proposed academy dates in advance of the December meeting to be considered along with all of the other academy dates at that time.

## XIII. NEW BUSINESS

John Schlaf suggested that the Board consider development of a model policy for the use of drones by law enforcement down the road. It is anticipated that the legislature will likely pass a bill on this topic down the road, as several bills have been proposed in previous sessions, but have not yet been passed. Leo Schmitz advised that the ISP has a policy in place and they would be happy to share that policy with the Board to use as a starting point.

## XIV. PUBLIC INPUT

Chairman Hartshorn opened up the floor for public comment, asking that comments remain under three minutes each, be relevant to the meeting, and remain respectful to all. There was no public input.

## XV. ANNOUNCEMENTS

- A. **Curriculum and School Standards Advisory Committee Meeting**  
September 19, 2018, Chicago, IL
- B. **Joint Finance and Legislative and Executive Committee Meeting**  
September 19, 2018, Chicago, IL
- C. **Quarterly Board Meeting**  
September 20, 2018, Chicago, IL

## XVI. ADJOURNMENT

**Motion was made by Watson, seconded by Schlaf, and carried by all members present to adjourn the meeting at 9:48 a.m.**

