

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE CURRICULUM AND SCHOOL STANDARDS
ADVISORY COMMITTEE MEETING
Swissotel Chicago, 323 East Upper Wacker Drive • Chicago, IL 60601
September 19, 2018**

I. CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM

The September 19, 2018 meeting of the Curriculum & School Standards Advisory Committee was held in Chicago, Illinois, and was called to order by Committee Chairman Paul Williams at 2:04 p.m. Roll was called by Ellen Petty and a quorum of committee members was established.

Members in attendance:

Paul Williams
Tim Becker
Robert Copley
David Clague
Marie Rangel for Thomas Dart
Kevin Johnson for Eddie Johnson
Akil Smith for Leo Schmitz

Members absent:

Brian Fengel
Timothy Nugent
J.W. Price

Staff in attendance:

Brent Fischer
John Keigher
Ellen Petty
Pat Hahn
Denise Matthew
Lya Ramos
Dan Sluga
Kevin Baxter
Lee Ryker
Jan Noble
Scott Schaefer
Jan Allen
John Krein
Kelly Griffith

Others in attendance:

Robert Siron, MTU 8
Bryan Barlow, Chicago P.D.
Tad Williams, MCLETC Academy

Ray Fierro, Chicago P.D.
Jeffrey Chapman, Chicago P.D.
David Hayes, MTU 14
Van Muschler, SWIC Academy
Bob Brislan, Wicklander-Zulawski
Scott Pickett, Wicklander-Zulawski
Janet Moscardelli, MTU 10
Cara Dasher, MTU 10
Bob Crouch, MTU 10
Mike Oyer, MTU 7
Richard Fonck, MTU 16
Brad Oyer, MTU 13
Terri Newbill, MTU 13
Beth Pinter, MTU 5
Deborah Alms, MTU 2
Penny Abbott, MTU 9
Chuck Doan, MTU 15
Jim Volpe, SLEA
Bob Nichols, SLEA
Thomas Turek, Statewide DRE Coordinator
Kevin Koontz, MTU 12
Doug Fargher, MTU 1
Susan Nichols, Executive Institute
John Schlaf, Board Member
Amber Shaffer, MTU 4
Tom Reasoner, MTU 3
Keith Calloway, Chicago P.D.

II. APPLICATION FOR SCHOOL/COURSE CERTIFICATION

A. Chicago Police Department Chicago, Illinois

1. Master Instructor Course

Hours: 24
Tuition: \$0.00
Course Dates: To Be Announced

This request is for Board certification. This three-day, twenty-four hour course, is designed to present professional development opportunities to Board approved instructors for the Chicago Police Academy, thereby ensuring the consistent delivery of material and enhancing the overall quality of police training, as well as to provide instructor development courses to other instructors.

Sergeant Ray Fierro of the Chicago P.D. gave an overview of the training and answered questions posed by committee members.

Motion was made by Becker, seconded by Rangel, and carried by all members present to approve the Master Instructor Course.

- 2. Sexual Assault Investigator Training
 - Hours: 16
 - Tuition: \$0.00
 - Course Dates: To Be Announced

Detective Bryan Marlow from the Chicago P.D. gave an overview of the training and answered questions posed by committee members.

This request is for Board certification. This two-day, sixteen-hour course, is designed to provide pre-service and current detectives and investigative personnel with training in conducting sexual assault investigations in a victim-centered, trauma-informed manner. This course is designed to fulfill the requirement for specialized training for sexual assault investigators as set forth in 725 ILCS 203. This course meets the mandates of Sexual Assault Investigator Training and Trauma Informed Response (with report writing). This course was designed using the curriculum provided at the statewide train-the-trainer course required of all Sexual Assault Investigator trainers, and catered toward Chicago with area-specific information and services.

Approximately 200 Chicago P.D. Detectives will be put through this training, which will be held on various shifts.

Motion was made by Copley, seconded by Rangel, and carried by all members present to approve the Sexual Assault Investigator Course.

III. CERTIFIED 200 HOUR BASIC CORRECTIONS COURSE

- A. Macon County Law Enforcement Training Center Academy
December 10, 2018 – January 11, 2019 *(recent addition to schedule)*

Motion was made by Clague, seconded by Becker, and carried by all members present to approve the additional FY19 BCO course at MCLETC.

IV. UNFINISHED BUSINESS

There was no unfinished business.

V. NEW BUSINESS

- A. Approval of all in-service training courses through the Mobile Team Units from June 2018 to August 2018.

Motion was made by Becker, seconded by Rangel, and carried by all members present to approve the list of in-service training courses through the MTUs.

- B. Approval of Lead Homicide Investigators 32-hours
Approved Continuing Education Courses from
June 2018 to August 2018.

Motion was made by Copley, seconded by Rangel, and carried by all members present to approve the list of LHI approved continuing education courses.

- C. Revisions to CIT Curriculum

- 1.) Revisions to the 40-hour Basic CIT Course

John Keigher gave an overview of the proposed revisions, going over the material prepared and included in the Board book by Statewide CIT Coordinator, Jennifer Wooldridge. The revision puts a previously held policy in place, now in writing, to require a 2-year delay after an officer's initial hiring and state certification until they are eligible to attend a Basic CIT class. This means that CIT cannot be added on to the end of the Basic Training Academy class for a new recruit. As a specialized course, it must stand alone. In addition, before being approved, all new CIT instructors will be required to go through a peer review, and review by Board staff to ensure that instructor standards are met.

Motion was made by Smith, seconded by Johnson, and carried by all members present to approve the revisions as outlined.

- 2.) Approval of the 40-hour Correctional CIT Course

Keigher went on to explain that this is the new CIT for Corrections course, which is very similar to the 40-hour law enforcement CIT course, but includes jail and corrections-specific scenarios and instructional components to focus more on what they would be more likely to encounter in the jail system. The Board worked very closely with an internationally recognized instructor to develop this course.

The 2-year delay policy just approved, which applies for law enforcement, would not apply to the correctional officer course, since there would be no need for previous street experience in the correctional setting. However, it remains a specialty stand-alone course, per CIT International guidelines that it be volunteer training. Therefore, it is important that we keep that distinction between this specialized training and the basic training academy.

Funding for the Correctional CIT course will work the same as for the law enforcement course.

Motion was made by Rangel, seconded by Clague, and carried by all members present to approve the 40-hour Correctional CIT Course.

VI. UPCOMING MEETING DATES

A. **Quarterly Board Meeting**
September 20, 2018, Chicago, IL

B. **Curriculum and School Standards Advisory Committee**
December 5, 2018, East Peoria, IL

VII. ADJOURNMENT

Motion was made by Copley, seconded by Becker, and carried by all members present to adjourn the meeting at 2:23 p.m.

