

PROFESSIONAL CONDUCT REPORT

Pursuant to 50 ILCS 705/6.2, all law enforcement agencies shall notify the Illinois Law Enforcement Training and Standards Board (aka the Board) **within 30 days of any final determination** when either:

- (1) the officer is discharged or dismissed as a result of willful violation of department/agency policy, official misconduct, or violation of law; or
- (2) the officer resigns during the course of an investigation, of which the officer has been served notice, based on the commission of any felony or sex offense

Please note this does not replace the mandatory reporting by an agency of any felony or qualifying misdemeanor arrest/conviction of an officer under 50 ILCS 705/6.1

REPORTING AGENCY INFORMATION

Reporting Agency: _____

Reporting Officer (rank/title): _____

Reporting Officer Signature: _____

Phone: _____ Email: _____

In addition to this form's completion, reporting agency must attach a detailed, typed report of the officer's conduct, as outlined in 50 ILCS 705/6.2, which led the officer's discharge/dismissal or resignation under investigation.

OFFICER INFORMATION

Full Name: _____ PTB ID: _____

Last Known Home Address: _____

City, State ZIP: _____

DESCRIPTION OF OFFENSE

Please fill out section (1) OR section (2), according to nature of reporting violation

- (1) Discharge/dismissal for willful violation of department/agency policy, official misconduct, or violation of law

Description of violation: _____

- (2) Resignation during the course of an investigation, of which the officer has been served notice, based on the commission of any felony or sex offense

Description of felony/sex offense committed: _____

Date officer was provided notice of investigation: _____

Any officer who is the subject of a professional conduct report is afforded an opportunity to respond, in writing, to the information submitted. A copy of this report will be provided to the subject officer, who will be asked to respond within 14 days. The response will become part of the report. The final version of the report will be maintained by the Board. If the officer chooses not to respond within 14 days, the original submission will become final.