

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD**  
**4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE QUARTERLY TRAINING BOARD MEETING**  
The Westin Michigan Avenue, 909 N. Michigan Avenue, Chicago, Illinois  
**December 8, 2016**

**I. PUBLIC MEETING ANNOUNCEMENT**

The December 8, 2016 quarterly meeting of the Illinois Law Enforcement Training and Standards Board was held in Chicago, Illinois, and was called to order at 9:00 a.m. by Chairman Valerie Salmons. The public meeting announcement was read by Ellen Petty.

**II. PLEDGE OF ALLEGIANCE**

Chairman Valerie Salmons called for a moment of silence to recognize the fallen Illinois officers. Salmons then led the group in the Pledge of Allegiance.

**III. ROLL CALL – ESTABLISHMENT OF QUORUM**

Roll was called by Ellen Petty and a quorum was established.

Members in attendance:

Valerie Salmons  
Pat Hartshorn  
Tim Becker  
Brian Fengel  
Tim Gleason  
Jan Noble  
Timothy Nugent  
Laurel Lunt Prussing  
John Schlaf  
Richard Watson  
Paul Williams  
Dorothy Brown  
Tom Fleming for Thomas Dart  
Eddie Johnson (and Keith Calloway)  
Michael Schlosser  
Christopher Campbell for Leo Schmitz

Members absent:

Lisa Madigan

Staff in attendance:

Brent Fischer, Executive Director  
Eric Pingolt, Deputy Director  
John Keigher, Chief Counsel  
Kelly Griffith, General Counsel  
Ellen Petty, Personal Assistant to Executive Director  
John Krein, Fiscal Officer

Denise Matthew, Grant Accountant  
Jennifer Wooldridge, Manager of Operations & Special Projects  
Cora Beem, Manager of Mandated Training  
Pat Hahn, Manager of In-Service Training  
Dan Sluga, Information Technology Manager  
Lennora Burnom, Curriculum Manager  
Laura Baker, Administrative Assistant  
Lee Ryker, Field Representative  
Kevin Baxter, Field Representative  
Scott Schaefer, Field Representative

Others in attendance:

Vicki Munson, MTU 4  
Bill Strayer, Sangamon County Sheriff's Department  
Van Muschler, Southwestern Illinois College Academy  
Richard Fonck, MTU 16  
Len Mendoza, MTU 4  
Doug Fargher, MTU 1  
Mike Oyer, MTU 7  
Robert Siron, MTU 8  
Theodore Darden, Suburban Law Enforcement Academy  
Thomas Brady, Suburban Law Enforcement Academy  
Jason Stamps, University of Illinois at Chicago, Center for Public Safety & Justice  
Ernie Ashby, IROCC & MTU 10  
Craig Stout, Police Law Institute  
Michael Missey, St. Clair County Sheriff's Department  
Mike Norrington, MTU 15  
Mark Edwards, MTU 12  
Jeffrey Chapman, Chicago Police Department Education & Training Division  
Tod Dowdy, MTU 9  
Penny Abbott, MTU 9  
Carrina Webster, guest of MTU 9  
Joanne Kurt-Hilditch, ILETSB Executive Institute  
Susan Nichols, ILETSB Executive Institute  
Jeffrey Fritz, ILETSB Executive Institute  
Tom Reasoner, MTU 3  
Bob Crouch, MTU 10  
Beth Pinter, MTU 5  
Greg Elliott, MTU 5  
Deborah Alms, MTU 2  
Greg Elliott, MTU 5  
David Hayes, MTU 14  
Scott Williams, MTU 14  
Bob Brislan, Wicklander-Zulawski  
Kevin Kuntz, MTU 12  
Mr. Howell, Cook County Sheriff's Department, Retired  
David Oliver, Police Law Institute  
Meg Hedrick, Police Training Institute  
Chaley Hausle, Police Training Institute

#### **IV. REPORT OF NOMINATION COMMITTEE**

John Schlaff, Committee Chairman, reported that the committee, consisting of Watson, Noble, and himself, met on November 16<sup>th</sup> at the Board office and recommend Sheriff Pat Hartshorn for the position of Chairman and City Manager Tim Gleason for the position of Vice-Chairman.

**Motion was made by Schlaf, seconded by Watson, and carried by all members present to accept the recommendation of the Nomination Committee.**

#### **V. DISTINGUISHED SERVICE/LEADERSHIP AWARD**

(Presented by Executive Director Brent Fischer and Chairman Pat Hartshorn)

*VALERIE L. SALMONS*

At this point, the gavel was passed from former Chairman Salmons to new Chairman Hartshorn, who chaired the remainder of the meeting.

#### **VI. INTRODUCTIONS OF GUESTS AND VISITORS**

After guests and visitors introduced themselves, Superintendent Eddie Johnson stood and welcomed the Board members and guests to Chicago, saying a few words of thanks to the Board before leaving for another meeting, leaving Calloway to take his place for the remainder of the meeting.

#### **VII. APPROVAL OF MINUTES**

- A. Curriculum and School Standards Advisory Committee Meeting  
September 21, 2016
- B. Joint Meeting of the Executive Committee and  
Finance and Legislative Committee  
September 21, 2016
- C. Quarterly Board Meeting  
September 22, 2016

**Motion was made by Nugent, seconded by Noble, and carried by all members present to approve all three sets of minutes as presented.**

#### **VIII. REPORT OF STANDING AND ADVISORY COMMITTEES**

- A. Curriculum and School Standards Advisory Committee  
(Williams, Committee Chair)

Williams gave a brief verbal report on agenda items discussed and motions for approvals passed at the committee meeting the previous afternoon.

**Motion was made by Watson, seconded by Salmons, and carried by all members present to approve the recommendations and approvals of the Curriculum and School Standards Advisory Committee.**

- B. Joint Finance and Legislative and Executive Committee  
(Salmons/Hartshorn, Committee Chairs)

Hartshorn indicated that there were no motions brought to the board and the reports discussed in this meeting would be given later in the agenda.

## **IX. EXECUTIVE MATTERS**

### **A. Financial Items**

- 1. Fiscal Information
  - a. TACCSF Receipts
  - b. TACCSF Balance
  - c. Projected Academy Enrollments

John Krein gave a verbal report referencing charts published in the Board books, under Tab F, on the fiscal matters through November 16<sup>th</sup>, 2016. Also reported were the surcharge fund receipts and fund balances during 2016. Projected Academy enrollments and funding allocations for 2017 were outlined as well, with figures based upon actual course enrollments and costs. Finally, approved funding allocations for FY17 were reported for the eight distinct areas covered under the Board's annual budget appropriation.

**Motion was made by Watson, seconded by Becker, and carried by all members present to accept the financial report.**

- 2. Public Accountability Report to Comptroller's Office

Krein continued his report, explaining the history of the Public Accountability report submitted to the Comptroller's office each year to show the efficiency and cost-effectiveness of the Board's Basic Law Enforcement Training, Basic Corrections Training, and In-Service Training. He then went over figures from FY14-FY16, and projected figures for FY17, referencing the report published in the Board books under Tab G.

### **B. Staff and Personnel Issues**

Fischer reported that it has been a year since he was announced as the new Executive Director and thanked the Board for their trust and the opportunity. He thanked the Board staff for their continued hard work and assistance with all of the Board's programs and initiatives. He also shared that he is working with CMS to try to get some more staff on board to better serve the law enforcement agencies around the state.

C. Law Enforcement/Corrections/Court Security  
Waiver Disposition Quarterly Report

**Motion was made by Watson, seconded by Becker, and carried by all present to approve the Waiver Disposition Quarterly Report.**

D. Legislative and Litigation Update

John Keigher gave a verbal report over legislation, noting that the General Assembly just wrapped up their veto session and the bills and resolutions that he has been watching did not move forward. He will continue to keep our eye on them as the General Assembly meets in January for the final days of this legislative calendar.

Keigher went on to discuss litigation matters, stating that all briefs and responses have been filed in the Henrichs case and we are expecting a decision on our motion to dismiss any day now. While the Attorney general's lawyers handling the case were optimistic that we would have a decision by the now, they pointed out that the number of parties involved, including Sheriff Dart and the Attorney General herself, required additional time for briefing and case management. If there are significant developments before our next meeting, he will keep board members advised by email.

**X. PROGRAM PROGRESS REPORTS AND CONCEPTS**

- A. Illinois Law Enforcement Executive Institute  
(Susie Nichols)
1. Curricular Activities
  2. Web-Based Learning & Social Media
  3. Publications
  4. Special Projects & Programs
  5. Technical Assistance, Research and Grants
  6. Calendar

Susie Nichols announced that Jeff Fritz would be leaving the Institute after eight years and thanked him for his leadership and direction, wishing him well in his future endeavors.

- B. A Statewide System of In-Service Training (ASSIST) Program  
(Pat Hahn)
1. Status Report FY17
- C. CIT Training Update  
(Jennifer Wooldridge)
1. Status Report FY17
- D. Specialized Training Programs  
(Jill Weber)
1. IDOT Grants Update
  2. Traffic Crash Reconstruction

- E. Part-Time Training Program  
(Jan Allen)
  - 1. Progress Report
  
- F. Federal Homeland Security Grant  
(Susie Nichols)
  - 1. Funding
  - 2. Illinois Terrorism Task Force Meetings
  - 3. ITTF Training Committee
  - 4. Center for Homeland Security Leadership
  - 4. Western Illinois University ITTF Projects
  
- G. Information Technology Program Updates  
(Dan Sluga)

**Motion was made by Watson, seconded by Salmons, and carried by all members present to approve all seven program progress reports.**

## **XI. UNFINISHED BUSINESS**

### A. PTI Update

Schlaf gave a report on the PTI Special Committee's meeting from the day before. Schlaf reported that he, Keigher, and Fischer had attended a meeting at U of I on November 18<sup>th</sup> with Vice Chancellor Katherine Galvin, Director Schlosser, and representatives from the Chancellor's office, as well as Senators Rose and Bennett. There were three points made during that meeting. The first, PTI will not stop operating the academy until they see some type of a legislative change. They affirm that while the Board continues with the process of having the new Decatur facility built and operations transferred there, they will continue operating the academy at the 4<sup>th</sup> Street address, rather than moving the classes out to the Willard Airport in the Quonset huts as was previously planned. Finally, the University wants some type of legislation outlining their continued involvement with Illinois law enforcement at a research level. Keigher has been working on this legislation and has met with some of the University staff about that.

Keigher went on to say that he is currently working with both the staff of U of I and Western Illinois University to get the statutory change put together in a way that would be agreeable to all parties. This would move PTI in its current form to Western, and then in its place, put a research institute in some form at U of I, as research is a component they wish to maintain.

Schlaf then gave an update on the status of ground breaking for the new Decatur facility in October. He noted the considerable progress that has been made at the site so far.

Schlaf finished by saying there was a request made by a member at yesterday's committee meeting for figures related to academy enrollments around the state. He asked that these figures be made available to the committee for future discussions. Fischer indicated that this would not be a problem.

## B. Howard Buffett Foundation Update

Fischer expanded on the update with specifics on projects completed and remaining per his discussions with the architect, Romano. He stated that he is very pleased with the progress so far and expects the project to be completed on schedule, and may even go more quickly than anticipated. In addition, the Board has maintained contact with Mr. Buffett who has indicated that he has additional properties he will make available for our needs and may eventually be gifting those resources down the road as well. It has been a good relationship so far, and he is thankful for Buffett's interest in supporting law enforcement.

## C. Direct Tuition Reimbursement

Keigher reported he is working on developing a new agreement, an improvement on the one currently in effect with PTI, keeping in mind some questions the Comptroller's office raised about the initial agreement. The idea with the new agreement is that it could be used not just for one academy, but as a template for any academy wishing to be involved in the direct tuition reimbursement program. Formalities are still being drafted. In the meantime, he is in the process of contacting all of the Academy Directors to go over the nuances specific to each situation.

## D. Tuition Increase Request

Fischer reported that the requests for increased tuition from academies are being reviewed. However, relative to the upcoming 560 hour curriculum, the increases will be tied into that, as well as the direct tuition reimbursement. There were some questions about whether or not corrections academies will be included. While that is the eventual goal, the initial priority will be getting the law enforcement academies squared away and then go from there.

## E. Mandated Annual Ethics Training Update

Wooldridge reminded the Board members that if anyone has not yet turned in their training acknowledgement form, they are due by the end of the December and staff must report on their submission to the Governor's office.

## **XII. NEW BUSINESS**

Nugent asked for an update on the Camera Grant for purchasing body cameras initially brought up by the previous Director. He understood that we were waiting for the money to be built up enough in the Camera Grant fund, and wondered if there had been any more discussion or movement on that. Fischer reported that Board staff is in the process of reaching out to some law enforcement agencies in order to develop a special commission to hold one or two meetings to gain some information on establishing reporting guidelines for this grant. Rather than creating something that would not work well for the departments taking part in the program, he wants to get some feedback from various agencies on any special circumstances that might exist. After this last budget year, we are still trying to recover from funds being swept for other purposes and we are just now getting that fund up to a level where it is finally possible to move

forward. Right now, the decision is between going with a particular vendor, or allowing the agency to pick their own vendor and provide a reimbursement under established guidelines. Once the new commission is put together and has a chance to meet, those questions should be answered.

### **XIII. PUBLIC INPUT**

There was no public input.

### **XIV. ANNOUNCEMENTS**

- A. Curriculum and School Standards Advisory Committee Meeting**  
March 15, 2017, Springfield, IL
- B. Joint Finance and Legislative and Executive Committee Meeting**  
March 15, 2017, Springfield, IL
- C. Quarterly Board Meeting**  
March 16, 2017, Springfield, IL

### **XV. ADJOURNMENT**

**Motion was made by Watson, seconded by Gleason, and carried by all members present to adjourn the meeting at 9:42 a.m.**

