

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE MEETING OF  
CURRICULUM & SCHOOL STANDARDS ADVISORY COMMITTEE  
Town and Country Inn and Suites, 110 North 54th Street, Quincy, IL  
June 7, 2017**

**I. ROLL CALL – ESTABLISHMENT OF QUORUM**

The June 7, 2017 meeting of the Curriculum and School Standards Advisory Committee was held in Quincy, Illinois, and was called to order by Chairman Paul Williams at 3:07 p.m. Roll was called by Ellen Petty and a quorum of Committee members was established.

Members in attendance:

Chairman Paul Williams  
Chief Tim Becker  
Tom Fleming for Sheriff Thomas Dart  
Keith Calloway for Superintendent Eddie Johnson  
Director Michael Schlosser  
Chris Campbell for Director Leo Schmitz

Members absent:

Chief Brian Fengel  
Mayor Timothy Nugent

Staff in attendance:

Brent Fischer, Executive Director  
John Keigher, Chief Legal Counsel  
Ellen Petty, Personal Assistant to the Executive Director  
Scott Schaeffer, Police Training Specialist  
Patrick Connolly, Deputy Director of Field Operations  
John Krein, Fiscal Officer  
Denise Matthew, Grant Accountant  
Cora Beem, Manager of Mandated Training  
Pat Hahn, Manager of In-Service Training (ASSIST)  
Kelly Griffith, General Legal Counsel  
Anthony Raffety, Human Resources Manager  
Lya Ramos, Body Camera Project Intern  
Keith Wallace, Information Technology Intern  
Jon Elder, Applications Development Coordinator  
Dan Sluga, Chief Information Technology Manager  
Mike Haley, Receptionist  
Jennifer Wooldridge, Manager of Operations  
Jill Weber, Program Manager  
Eric Pingolt, Deputy Director of Operations  
Laura Baker, Certification Exam Coordinator & Administrative Assistant

Others in attendance:

Rodger Heaton, Governor's Office  
Jodie Dewey, Concordia University  
Vicki Munson, MTU 4  
Richard Fonck, MTU 16  
Doug Fargher, MTU 1  
Len Mendoza, MTU 4  
Mike Oyer, MTU 7  
Bob Crouch, MTU 10  
Kenton Manning, IROCC  
Denelle Hetrick, MTU 8  
Mark Edwards, MTU 12  
Teri Newbill, MTU 13  
Bob Brislan, Wicklander-Zulawski  
Tod Dowdy, MTU 9  
Ray Cordell, Suburban Law Enforcement Academy  
Jeffrey Chapman, Chicago Police Department  
Caryn Morse, Chicago Police Academy  
Byron Workman, Illinois State Police  
Susan Nichols, ILETSB Executive Institute  
Joanne Kurt-Hilditch, ILETSB Executive Institute  
Mike Norrington, MTU 15  
Beth Pinter, MTU 5  
Chuck Doan, MTU 15  
Deborah L. Alms, MTU 2  
Rick Watson, St. Clair County  
Michael Missey, St. Clair County  
William Sax, Southwestern Illinois College  
Jodie Dewey, Concordia University  
Jill Ward, MTU 9  
Penny Abbott, MTU 9  
Tom Reasoner, MTU 3  
Jan Noble, Belvidere Police Department  
John Schlaf, Knox College/Galesburg Police Department (Retired)

**II. APPLICATION FOR SCHOOL/COURSE CERTIFICATION**

A. Illinois State Police  
Springfield, Illinois

1. Electronic Criminal Surveillance Officer I Certification (ESCO I)  
Hours: 8  
Tuition: \$20.49 Regional Commuter  
Course Dates: To Be Announced

This request is for Board certification (for certificate and reimbursement).  
This one-day, eight-hour course, is designed to prepare law enforcement

officers in the legal, technical, and practical aspects of the interception of private communications and related investigation and prosecution techniques.

Illinois State Police Master Sergeant Byron Workman came to the podium at the invitation of Chairman Williams, and explained that this course has been shortened to 8 hours from its former 12-hour format and bring it up to date with current technology. This eliminated time required for the hands-on portion of the course, as much of the process is now automated by working with telecommunications companies. Currently, there are 3 ESCO courses, this being first in the series. ISP is currently scheduling 6 of these courses each year, on a bi-monthly basis. Courses are scheduled all over the state, but the bulk are in the Chicago area, where there is higher demand. Approximately 220 officers are being certified and recertified each year. Certification is good for 5 years, with the recertification course consisting of a legal update.

**Motion was made by Calloway, seconded by Becker, and carried by all members present to approve the changes made to the course.**

### III. UNFINISHED BUSINESS

There was no unfinished business.

### IV. NEW BUSINESS

- A. Approval of all in-service training courses through the Mobile Team Units from March 2017 to May 2017.

**Motion was made by Schlosser, seconded by Calloway, and carried by all members present to approve the in-service training courses through the MTUs from March 2017 to May 2017, as listed in Tab E of the Board book.**

- B. Approval of Lead Homicide Investigators 32-hours Approved Continuing Education Courses from March 2017 to May 2017.

**Motion was made by Fleming, seconded by Becker, and carried by all members present to approve the lead homicide investigators 32-hours approved continuing education courses from March 2017 to May 2017, as listed in Tab E of the Board book.**

- C. CIT Updates

Jennifer Wooldridge addressed the committee about the three mental health related items, referencing a bound handout provided for all members.

- 1. Mental Health Awareness Course (8 hour)

This course would be included in the 560 BLE curriculum, and would be available in an online format for existing officers, as well as in a live classroom, with train-the-trainer courses planned to prepare instructors to go back and teach the course at their respective MTUs. Also, this would meet the guidelines of a pending legislative mandate from HB375, which does not require any type of recertification once the initial training has been received.

**Motion was made by Becker, seconded by Campbell, and carried by all members present to approve the 8-hour Mental Health Awareness course.**

2. CIT Refresher (16 hour)

The refresher course would be offered to current CIT officers who have already attended the full 40-hour CIT course, and would also utilize role players.

**Motion was made by Schlosser, seconded by Fleming, and carried by all members present to approve the 16-hour CIT Refresher course.**

3. CIT Standards and SPOs

There are minor changes to be made to the current 40-hour CIT curriculum to include the matrix and the student performance objectives.

**Motion was made by Calloway, seconded by Becker, and carried by all members present to approve the CIT Standards and SPOs.**

Director Fischer commended Jennifer for her hard work with the CIT programs, crediting her with the quality and coordination that goes along with this high-demand training.

Director Fischer also introduced Rodger Heaton, Director of Public Safety under the Governor's office, who was in attendance at the meeting.

## V. UPCOMING MEETING DATES

A. **Quarterly Board Meeting**

June 8, 2017, Quincy, IL

B. **Curriculum and School Standards Advisory Committee**

September 20, 2017, Decatur, IL

## VI. ADJOURNMENT

**Motion was made by Becker, seconded by Fleming, and carried by all members present to adjourn the meeting at 3:24 p.m.**

