

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE QUARTERLY TRAINING BOARD MEETING**  
President Abraham Lincoln Springfield Hotel, 701 E Adams Street, Springfield, IL  
**March 16, 2017**

**I. PUBLIC MEETING ANNOUNCEMENT**

The March 16, 2017 quarterly meeting of the Illinois Law Enforcement Training and Standards Board was held in Springfield, Illinois, and was called to order at 9:02 a.m. by Chairman Pat Hartshorn. The public meeting announcement was read by Ellen Petty.

**II. PLEDGE OF ALLEGIANCE**

Chairman Hartshorn led the group in the Pledge of Allegiance.

**III. ROLL CALL – ESTABLISHMENT OF QUORUM**

Roll was called by Ellen Petty, and a quorum was established.

Members Present:

Pat Hartshorn  
Tim Gleason  
Brian Fengel  
Jan Noble  
Timothy Nugent  
Valerie Salmons  
John Schlaf  
Richard Watson  
Paul Williams  
Ron Blumenfeld for Dorothy Brown  
Thomas Fleming for Thomas Dart  
Keith Calloway for Eddie Johnson  
Cameron Eugenis for Lisa Madigan  
Michael Schlosser  
Christopher Campbell for Leo Schmitz

Members Absent:

Timothy Becker  
Laurel Lunt Prussing

Staff Present:

Brent Fischer, Executive Director  
Eric Pingolt, Deputy Director  
John Keigher, Chief Counsel  
Kelly Griffith, General Counsel

Ellen Petty, Personal Assistant to the Executive Director  
Jennifer Wooldridge, Manager of Operations and Special Projects  
Dan Sluga, Chief Information Technology Manager  
Cora Beem, Manager of Mandated Training  
Pat Hahn, Manager of In-Service Training (ASSIST Program)  
John Krein, Chief Fiscal Officer  
Denise Matthew, Grant Accountant  
Anthony Raffety, Human Resources Manager & FOIA Officer  
Lennora Burnom, Program Manager & Curriculum Liaison  
Jill Weber, Program Manager  
Jan Allen, Part-Time Training Coordinator  
Laura Baker, Administrative Assistant & Certification Exam Coordinator  
Jon Elder, Applications Development Coordinator  
Kevin Baxter, Field Representative  
Lee Ryker, Field Representative  
Scott Schaefer, Field Representative  
Keith Wallace, IT Intern

#### **IV. INTRODUCTIONS OF GUESTS AND VISITORS**

Chairman Hartshorn called for the introduction of guests and visitors.

##### Guests:

Jeffrey Chapman, Chicago P.D.  
Margaret Repp, Public Observer  
Staci English, Public Representative  
Tom Reasoner, Mobile Team Unit 3  
Mike Norrington, Mobile Team Unit 15  
Michele Dyer, Mobile Team Unit 15  
Chuck Doan, Mobile Team Unit 15  
Mark Edwards, Mobile Team Unit 12  
Vicki Munson, Mobile Team Unit 4  
Braget Bertrand, Kanakakee Community College  
Matthew Adamson, Olivet Nazarene University  
Craig Bishop, Olivet Nazarene University  
Susan Nichols, ILETSB Executive Institute  
Joanne Kurt-Hilditch, ILETSB Executive Institute  
Robert Davidsmeyer, Springfield P.D.  
Len Mendoza, Mobile Team Unit 4  
Richard Fonck, Mobile Team Unit 16  
Ray Cordell, Suburban Law Enforcement Academy  
Deborah Alms, Mobile Team Unit 2  
Tod Dowdy, Mobile Team Unit 9  
Penny Abbott, Mobile Team Unit 9  
Jill Ward, Mobile Team Unit 9  
Beth Pinter, Mobile Team Unit 5  
Terri Newbill, Mobile Team Unit 13  
Doug Fargher, Mobile Team Unit 1

Craig Stout, Police Law Institute  
Van Muschler, SWIC Police Academy  
Michael Missey, St. Clair County Police Academy  
David Hayes, Mobile Team Unit 14  
Mike Oyer, Mobile Team Unit 7  
Bill Strayer, Sangamon County Sheriff  
Meg Hedrick, Police Training Institute  
Chaley Hausle, Police Training Institute

## **V. APPROVAL OF MINUTES**

- A. Curriculum and School Standards Advisory Committee Meeting  
December 7, 2016
- B. Joint Meeting of the Executive Committee and  
Finance and Legislative Committee  
December 7, 2016
- C. Quarterly Board Meeting  
December 8, 2016

**Motion was made by Watson, seconded by Nugent, and carried by all members present to approve the minutes in A, B, and C, as presented.**

## **VI. REPORT OF STANDING AND ADVISORY COMMITTEES**

- A. Curriculum and School Standards Advisory Committee

Paul Williams gave a brief overview of the committee's meeting from the day before, highlighting the two areas of business discussed as approval of certification of classes offered through the MTUs from December through February and approval of classes approved for Lead Homicide Investigators continuing education for the same time period.

**Motion was made by Salmons, seconded by Watson, and carried by all members present to approve the report of the Curriculum and School Standards Advisory Committee.**

- B. Joint Finance and Legislative and Executive Committee

There was no motion on this report, as no action had been taken.

## **VII. EXECUTIVE MATTERS**

- A. Financial Items
  - 1. Fiscal Information (through February 28, 2017)
    - a. TACCSF Receipts
    - b. TACCSF Balance

## 2. FY18 Budget

John Krein gave the verbal report explaining the tables and charts included in Tab F of the Board book.

**Motion was made by Schlaf, seconded by Watson, and carried by all members present to approve the financial report.**

Krein continued, going over the FY18 proposed appropriation by fund, noting that the only increases proposed are in the retirement and ERP costs.

### B. Staff and Personnel Issues

Director Fischer directed the Board's attention to the fact that the majority of the Board staff was in attendance at the meeting, due to its proximity to the office, complimenting staff on their work on all of the projects going on currently. He also stated that he is working on filling some vacancies to help deal with all of the mandates that are taxing the current staff, as well as to accommodate the management of the new Decatur facility. Schlaf inquired as to how many vacancies the Board currently has. Fischer responded that current staffing is at 22 and funding exists in the budget for 29. We don't necessarily look to fill all of those at this time, but are prioritizing as we go. Currently, spots we are working on are a management position, executive secretary, and a few field representative positions.

### C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

**Motion was made by Fleming, seconded by Fengel, and carried by all members present to approve the waivers as presented.**

### D. Legislative and Litigation Update

John Keigher began regarding legislation noting that the Spring session is moving quickly at this point, and the Board is watching several bills as committee deadlines approach. Proposals for new training mandates are down slightly from years past but we are keeping our eye on SB 1410 requiring special courses for cell-phone and cyber-crimes, as well as HB 2858 which would require 20 hours of training in "race relations" for all new officers. Also, we expect that HB 375 will add "mental health awareness" to list of tri-annual mandates.

Police reform bills continue to generate interest and we are watching HB 270 which requires the Board to create guidelines for investigations of sexual assault by an officer, HB 3340 requiring the Board to create rules to train officers to recognize implicit bias, and HB 3183 which requires officers to be added to the misconduct database if merely disciplined.

Also, the Board is watching a handful of bills that would modify the fee collections of the surcharge fund. Like last year, we are facing a challenge from the trucking industry to reduce the calculations currently in place for overweight fines. We hope to open a

discussion with the proponents to hold off the significant changes proposed in HB 3343 & SB 1518. Nevertheless, the Board has been invited to participate in the negotiations of HB 2591, which would create an entirely new fee system in place of the surcharge fund. While the first version of this bill deleted the surcharge fund altogether, we are confident that the voices of the law enforcement and the fire service communities will be heard. If we get to a point where public support is required, we will likely send an email to the MTUs and get the word out.

HB 3106 comes from the Supreme Court Marshals and clarifies that they have full police powers and brings them under the PTB system. It has been a pleasure to work with them over the past few months, and we are happy that they reached out to the Board early in the process.

Finally, HB 3338 is the Board's initiative, which will tighten up the decertification process and give the Board a few more tools to address unqualified officers. These were recommendations of the reform commission that met last year. This also gives the Board the chance to clean up some of its own language to better manage the Decatur facility and improve agency and police professionalism. Again, if public support becomes necessary, we will reach out to the MTUs.

The only litigation to report is *Henrichs v. Board*. This is the federal case involving Cook County Court Services officers who are seeking an IROCC card. This case was recently reassigned to a new judge who immediately wanted to remand it back to State court to resolve certain questions of law. The plaintiffs have until the end of this month to object to this removal. If they do, our team will have some time to respond and it will be up for status in the middle of April.

## **VIII. PROGRAM PROGRESS REPORTS AND CONCEPTS**

- A. Illinois Law Enforcement Executive Institute  
(Susie Nichols)
  - 1. Executive Institute
    - a. Curricular Activities
    - b. Web-Based Learning & Social Media
    - c. Publications
    - d. Special Projects & Programs
    - e. Technical Assistance, Research & Grants
    - f. Calendar

Susie Nichols gave a verbal report over upcoming conferences and training and recognized Dr. Kurt-Hilditch for the work she has done on the upcoming Women's Conference as well as online training to meet the newer mandates, which will be available at no cost to agencies by the end of this fiscal year.

- B. A Statewide System of In-Service Training (ASSIST) Program  
(Pat Hahn)
  - 1. FY16 Annual Report
  - 2. Status Report FY17

Pat Hahn reports that the Mobile Team Units are doing an excellent job.

- C. CIT Training Update  
(Jennifer Wooldridge)
  - 1. Status Report FY17
  
- D. Specialized Training Programs  
(Jill Weber)
  - 1. IDOT Grants Update
  - 2. Traffic Crash Reconstruction
  
- E. Part-Time Training Program  
(Jan Allen)
  - 1. Progress Report
  
- F. Federal Homeland Security Grant  
(Susie Nichols)
  - 1. Federal Homeland Security Grant/Illinois Terrorism Task Force
    - a. Funding
    - b. Law Enforcement Mutual Aid Committee
    - c. 2016 Annual Report
    - d. 2017 Initiatives

Susie Nichols gave an update on federal grant deadlines and funding.

- G. Information Technology Program Updates  
(Dan Sluga)
  
- H. Professional Conduct Database Report  
(Cora Beem)

Valerie Salmons asked how the new curriculum is coming along. Fischer reported that Jason Stamps met with the Academy Directors the previous afternoon and that roll out of the new curriculum will begin, on schedule, on June 1<sup>st</sup>.

**Motion was made by Watson, seconded by Noble, and carried by all members present to approve the reports under items A-H, as presented.**

## **IX. UNFINISHED BUSINESS**

### **A. PTI Update**

John Schlaf reported that the committee met the previous afternoon, noting that three main areas were discussed in the meeting earlier that day, and they were construction, preliminary agreement with Western, and an update on the University of Illinois with regard to PTI. He pointed out that the photos taken at the construction site were playing on the screen during the meeting actually shows the progress, which is coming along nicely. Schlaf went on to report that since we have been blessed with such good

weather over the past months, the project should be completed sometime between mid-August and early September.

John Keigher briefly updated the Board on his work with Western to come up with a conceptual agreement to make sure that all of the bases are covered and each party knows what is expected of them and what they are bringing to the table to ensure the management and operation of the facility. Once that is established, the Intergovernmental Agreement can be drafted and finalized and can then be used as a template for other institutions as well. He has also been working with both Western and University of Illinois regarding any possible changes to legislation and hopefully all will go smoothly with the transition.

#### B. Howard Buffett Foundation Update

Director Fischer gave additional details on the slide show photos, pointing out the residential hall and the training facility and 20 lane indoor range. The first floor of the residence hall will house 60 recruits in dormitory fashion, with shared restrooms, while the upstairs will have 30 executive level rooms situated more like private hotel rooms with individual restrooms. Romano Company has stated that they have been pleased with the mild weather and the speed of their progress on construction, putting them ahead of schedule. Conversations with U of I and Western have been going well. The Board has maintained contact with both the U of I and with the legislators of the affected districts and recently met with Senators Rose, Bennett, and Tracy. Due to those conversations, we are now planning to put the basic training program at the new Decatur facility, operated by WIU, and U of I would maintain the arm of PTI doing research related to law enforcement and specialized training based upon that research. In reference to changing anything in the Police Training Institute Act, the Senators, during most recent discussions, have suggested that the PTI name could remain at the University and that the Act would not necessarily need to be changed, as it does not specify law enforcement basic training, just law enforcement training. Therefore, the basic training function going to Decatur would not necessarily require a change be made to the Act. There have been many meetings and discussions, but things have been moving forward nicely.

#### C. Direct Tuition Reimbursement

John Keigher briefly updated that he is still working on getting direct tuition reimbursement agreements worked out. There is a bit of a complication with the new Comptroller and changes to the payment process and how payments are to be coded. We will continue to modify our language to ensure that it is done properly. We hope to be able to have a draft in place soon, which will work for all of the academies, as soon as the changes are completed.

### **X. NEW BUSINESS**

Director Fischer mentioned to the Board that it was recently brought to the Board's attention that one of the Board's requirements is to approve the Directors of the statewide academies. This has not been done, for whatever reason, for many years. Therefore, he has asked all of the current Directors to submit their resumes to the

Board. He has since reviewed those and sent out letters officially approving their appointments, and will continue this practice into the future. Fischer announced Ray Cordell has been appointed as the new Director of Suburban Law Enforcement Academy and welcomed and congratulated him on his new position.

## **XI. PUBLIC INPUT**

Chairman Hartshorn opened the floor for public input. There was no response.

## **XII. FYI**

### **A. Resolution – Valerie Salmons**

Director Fischer brought to the attention of the Board a House Resolution passed by the 99<sup>th</sup> General Assembly, which recognized former Chairman Valerie Salmons for her accomplishments and congratulated her on her retirement as Village Manager of the Village of Bartlett. The resolution was read aloud to the Board. Salmons thanked the Board, noting that she was retired for all of a month and then took a job as a consultant for the Village of Brookfield. She also stated that her membership on this Board has been one of the most rewarding activities in which she has had the opportunity to participate.

## **XIII. ANNOUNCEMENTS**

- A. Curriculum and School Standards Advisory Committee Meeting**  
June 7, 2017, Quincy, IL
- B. Joint Finance and Legislative and Executive Committee Meeting**  
June 7, 2017, Quincy, IL
- C. Quarterly Board Meeting**  
June 8, 2017, Quincy, IL
- D. 2017 Women in Criminal Justice Conference**  
April 5-6, 2017, Normal, IL
- E. Body Worn Camera Training Summit**  
April 12, 2017, Mt. Vernon, IL
- F. Effective Police Supervision**  
April-June 2017, Macomb, IL
- G. New Chiefs' of Police Orientation**  
May 22-25, 2017, Springfield, IL
- H. Crisis Intervention Team Training Statewide Conference**  
July 19-20, 2017, Bloomington/Normal, IL



**XIV. ADJOURNMENT**

**Motion was made by Watson, seconded by Gleason, and carried by all members present to adjourn the meeting at 9:45 a.m.**

