

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE EXECUTIVE COMMITTEE
Stoney Creek Hotel & Conference Center Quad Cities, Moline, Illinois
June 20, 2018**

I. ROLL CALL – ESTABLISHMENT OF QUORUM

The June 20, 2018 meeting of the Executive Committee was held in Moline, Illinois, and was called to order by Committee Vice-Chairman Tim Gleason at 4:01 p.m. Roll was called by Ellen Petty and a quorum of committee members was established.

Members in attendance:

Tim Gleason
John Schlaf
Richard Watson

Members absent:

Pat Hartshorn
Valerie Salmons

Staff in attendance:

Brent Fischer
John Keigher
Ellen Petty
Kelly Griffith
Laura Baker
Denise Matthew
Dan Sluga
Kevin Baxter
Lee Ryker

Others in attendance:

None

II. APPROVAL OF MINUTES

A. December 5, 2017

Motion was made by Schlaf, seconded by Watson, and carried by all members present to approve the minutes from December 5, 2017.

B. Review of Closed Minutes from Previous Meetings

A packet of minutes from previously closed sessions was distributed to the executive committee members and each was afforded a moment to review. After allowing an opportunity for discussion, none being requested,

motion was made by Watson, seconded by Schlaf, and carried by all members present to keep all previously closed minutes closed.

III. UNFINISHED BUSINESS

There was no unfinished business.

IV. NEW BUSINESS

A. Buffett Foundation Update

Director Fischer updated the Committee on the progression of construction of additional training facilities on the Decatur campus. Completion is expected in 6-9 months. Plans for the two-story building were presented and facility features were explained in detail, to include a “Hogan’s Alley”, correctional intake setting, firearms simulator room, office space, private sleeping rooms, classrooms, observation deck and viewing room, obstacle course, indoor walking track, workout room, and culinary arts kitchen so that Richland can do food service on site.

B. Corrections Intern Program

Director Fischer advised that Commander Williams and Deputy Commander Schneider have been working with the VA regarding a potential intern program for veterans to become correctional officers, which would be funded through the VA. Committee members expressed interest in hearing the proposal. John Keigher noted that the program would require some changes to the Intern Act or development of a new Act to allow us to certify such a program.

C. Personnel Matters

Director Fischer advised the Committee that Dan Rhodes has accepted employment at IL State Police, as well as a few staff members being out on extended medical leave, and that Board staff is taking advantage of this time to reevaluate current job descriptions, division of duties, and overall workflow, as well as the potential for automation of a number of tasks to make the Board more efficient in the future.

V. ADJOURNMENT

Motion was made by Watson, seconded by Schlaf, and carried by all members present to adjourn the meeting at 4:17 p.m.

