

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE QUARTERLY MEETING OF THE ILLINOIS LAW
ENFORCEMENT TRAINING AND STANDARDS BOARD
Swissotel Chicago, 323 East Upper Wacker Drive • Chicago, IL 60601
September 20, 2018**

I. PUBLIC MEETING ANNOUNCEMENT

The September 20, 2018 meeting of the Illinois Law Enforcement Training and Standards Board was held in Chicago, Illinois, and was called to order by Chairman Pat Hartshorn at 9:05 a.m. The public meeting announcement was read aloud by Ellen Petty.

II. PLEDGE OF ALLEGIANCE

Chairman Hartshorn led the group in the Pledge of Allegiance.

III. MOMENT OF SILENCE FOR FALLEN OFFICERS

Chairman Hartshorn called for a moment of silence to remember our fallen officers.

IV. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll was called by Ellen Petty and a quorum of Board members was established.

Members in attendance:

Pat Hartshorn

Tim Gleason

Timothy Becker

David Clague

Robert Copley

J.W. Price

Valerie Salmons

John Schlaf

Richard Watson

Paul Williams

Dorothy Brown (arrived at 9:13 a.m.)

Marie Rangel for Thomas Dart

Kevin Johnson for Eddie Johnson (replaced by Jeffrey Chapman at 9:30 a.m.)

Cameron Eugenis for Lisa Madigan

Akil Smith for Leo Schmitz

Members absent:

Brian Fengel

Timothy Nugent

Staff in attendance:

Brent Fischer
John Keigher
Ellen Petty
Eric Pingolt
Pat Hahn
John Krein
Kelly Griffith
Jan Allen
Denise Matthew
Dan Sluga
Lya Ramos
Scott Schaefer
Jan Noble
Kevin Baxter
Lee Ryker

Others in attendance:

Kevin Kunz, MTU 12
Alysson Gatens, ICJIA
Janet Moscardelli, MTU 10
Cara Dasher, MTU 10
Bob Crouch, MTU 10
Doug Fargher, MTU 1
Kevin Graham, FOP Chicago
Robert Bartlett, FOP Lodge #7
Amber Shaffer, MTU 4
Len Mendoza, MTU 4
Terri Newbill, MTU 13
Deb Alms, MTU 2
Beth Pinter, MTU 5
Scott Pickett, Wicklander-Zulawski & Associates
Bob Brislan, Wicklander-Zulawski & Associates
Chuck Doan, MTU 15
Brad Oyer, MTU 13
Penny Abbott, MTU 9
Susan Nichols, Executive Institute
Tom Turek, Statewide DRE Coordinator
Tom Reasoner, MTU 3
Tod Dowdy, MTU 9
Van Muschler, SWIC Police Academy
David Hayes, MTU 14
Tad Williams, MCLETC
Keith Calloway, Chicago P.D.
Jeffrey Chapman, Chicago P.D.
Robert Siron, MTU 8
Marcus Hargrett, Cook County Sheriff's Office, Retired
Donna Hargrett, Cook County Sheriff's Office, Retired

V. INTRODUCTIONS OF GUESTS AND VISITORS

Chairman Hartshorn called for the introduction of guests and visitors.

VI. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
June 20, 2018
- B. Joint Meeting of the Executive Committee and
Finance and Legislative Committee
June 20, 2018
- C. Quarterly Board Meeting
June 21, 2018

Motion was made by Watson, seconded by Becker, and carried by all members present to approve the minutes from June 20 & 21, 2018.

VII. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Curriculum and School Standards Advisory Committee
September 19, 2018

Committee Chairman Paul Williams gave a brief verbal report on the items of business and the recommendations made at the meeting held the previous afternoon.

Motion was made by Williams, seconded by Salmons, and carried by all members present to approve the report of the Curriculum and School Standards Advisory Committee from September 19, 2018.

- B. Joint Finance & Legislative and Executive Committee
September 19, 2018

Committee Vice-Chairman Tim Gleason reported on the items of business discussed at the meeting the previous afternoon and the recommendations, which will appear later in this meeting's agenda under Executive Matters.

Motion was made by Gleason, seconded by Watson, and carried by all members present to approve the report of the Joint Finance and Legislative and Executive Committee from September 19, 2018.

VIII. EXECUTIVE MATTERS

- A. Financial Items

1. Fiscal Information (Through August 31, 2018)
 - a. TACCSF Receipts
 - b. TACCSF Balance
 - c. Projected Academy Enrollments

John Krein gave his report, indicating that the FY19 quarterly fiscal information, as of August 31, 2018, was contained in Tab F of the Board book. He went on to explain the figures on various pages of the report, pointing out that the TACCSF balance as of August 31st was \$2.9M, and the balance as of earlier the day of the meeting was \$2.6M. He noted very little change to projected academy enrollments since the June Board meeting.

Motion was made by Schlaf, seconded by Watson, and carried by all members present to approve the fiscal report.

2. FY19 Budget
 - a. Approval of Full Budget for MTUs & Direct Contracts

Krein went on to go over the recommended funding for FY19 for MTUs and direct contracts, as outlined in the September 14th memo distributed to the Board members. Total amount requested for the MTUs for FY19 was \$5,850,000.00, and total amount for direct contracts, to include: Executive Institute, CIT training, Chicago P.D. in-service, Illinois Computer Crime Institute through the Attorney General's office, and professional associations, was \$2,820,000.00.

Motion was made by Watson, seconded by Salmons, and carried by all members present to approve the full FY19 budget for MTUs and Direct Contracts.

Chairman Hartshorn recognized Board Member Dorothy Brown had arrived at 9:13 a.m.

B. Personnel Updates

Director Fischer advised the committee that Dan Rhodes left the Board to go work for the State Police just prior to the last Board meeting, and now Cora Beem has also left the Board staff, having been hired by the State Police. We are now down those two positions, and also have a couple of staff members out on extended medical leave. With these positions currently being out, this has given management a good opportunity to evaluate our staff situation at the Board office, as well as any necessary changes due to the Board's continued efforts to go paperless for all reporting and application submissions. Some positions may be eliminated, and others may be revised or consolidated. We are currently in the process of trying to hire a new coder to take the place of Jon Elder, who left at the beginning of the year. Obviously, hiring a coder is very important in our efforts to incorporate more electronic submissions and access to scanned files.

Director Fischer recognized former MTU 13 Director Terri Newbill, who was unable to make the last Board meeting prior to her retirement as Director after 29 years with the

MTU. He thanked her on behalf of the Board for her many years of service, and wished her well in her retirement.

Fischer introduced and welcomed Brad Oyer, the new Director of MTU 13, since July of this year, after retiring with 29 years of service with the Charleston Police Department.

C. Law Enforcement/Corrections/Court Security
Waiver Disposition Quarterly Report

Motion was made by Watson, seconded by Clague, and carried by all members present to approve the waivers listed in the quarterly report.

D. Legislative and Litigation Update

John Keigher gave the report touching on the following topics:

Yates v. City of Chicago & ILETSB: This case involves employees of the Chicago Division of Aviation who are suing the City and the Board to reinstate their status as law enforcement officers. It is our understanding that the Attorney General's office has filed a motion to dismiss and that the plaintiffs have asked for an extension before they file a reply. There should be more information on this matter in December.

All of the following Bills have been signed by the Governor and are now law:

ILETSB Bill (SB 1758 now PA 100-995): The Governor signed this bill into law on August 20th of this year and we've included a copy of the Bill as Tab R in the Board Book. As mentioned at the June meeting, this Bill adds us to the list of agencies exempt from reorganization, allows the Board to officially own and lease property, and levels the field for all academies by removing the PTI Director as a voting member of the Board.

Fee Bill (HB 4594 now PA-100-987): Under this Bill, the Surcharge Fund, as we know it, is repealed and replaced with a new funding mechanism designed to streamline and clarify criminal fees and fines. While there is a great deal of uncertainty regarding the amount of funding this new system will bring in, we have about a year to perform studies and make suggestions before it goes into effect. We hope to work with the Circuit Clerks and the Bill's sponsor to hold them to their promise that the Board will not experience a funding shortage.

School Resource Officers (SB 2925 now PA 100-984): This Bill requires the Board to develop a specialized training program for School Resource Officers before the beginning of 2020. We've already had a meeting with the Bill's primary proponent and plan to develop a core group of stakeholders to gather input and research on the related issues throughout 2019. If anyone is interested in being a part of that group please reach out to Board staff in the upcoming weeks.

Sexual Assault changes (HB 5203 now PA 100-910): This Bill requires the Board to work with the Attorney General's Office to include special provisions for victims under the age of 13 in the sexual assault training guidelines that went into effect last year.

Medical Facility Bill (HB 4100 now PA 100-1051): This requires the Board to develop a model training program to instruct officers on proper defense and detention tactics within medical settings.

IX. PROGRAM PROGRESS REPORTS AND CONCEPTS

- A. Illinois Law Enforcement Executive Institute
 - 1. Executive Institute
 - a. Curricular Activities
 - b. Web-based Learning & Social Media
 - c. Publications
 - d. Special Projects & Programs
 - e. Technical Assistance, Research, & Grants
 - 2. Federal Homeland Security Grant/Illinois Terrorism Task Force
 - a. Funding
 - b. ITTF & Training Committee Meetings
 - c. Western Illinois University ITTF Projects

Susie Nichols reported on the Online Learning Network and its growth in popularity, as well as Board's receipt of additional funding for Homeland Security for the upcoming fiscal year.

- B. A Statewide System of In-Service Training (ASSIST) Program Status Report
- C. CIT Training Update
 - 1. Progress Report
 - 2. Revisions to CIT Curriculum

Keigher reported, on behalf of Jennifer Wooldridge, that the CIT program is going quite well, with program demand high, as usual. Two items of business at yesterday's Curriculum meeting, which were a couple of policy revisions to the 40-hour Basic CIT course, and approval of the 40-hour Correctional CIT course.

- D. Part-Time Basic Training Program Progress Report

Keigher reported that a meeting of Part-Time Academy Coordinators had been held at the Executive Institute recently in preparation for the second round of 560-hour part-time academy offerings. He also noted that there would be a request for a minor policy change for this program later on in the agenda.

- E. Narcotic Detection Canine Certification Program Progress Report

Director Fischer reported that Pat Connolly was unable to attend due to a death in the family, but that he has done a great deal of work on this program, and is near to completion of phase 1 of the program dealing with annual narcotic canine certifications,

and will then be moving on to phase 2, which will deal with initial training of narcotic detection canines. There have been a number of meetings around the state with stakeholders, and those meetings will continue. He has obtained funding to provide testing equipment to the MTUs which have offered to host the 6-8 testing sites around the state. Once up and running, this certification process will be evaluated for any necessary adjustments after the first year of operation.

F. Information Technology Program Progress Report

Schlaf asked some questions regarding online and distance learning programs developed and operated by several of the MTUs around the state. Pat Hahn reported that this was an independent pilot long distance learning program conducted by MTU 1 & MTU 4, at the local level, and was not a program of the Board's IT department. It requires certain special audio-video equipment to be utilized, and special software. The pilot has been taking place over the past year, and the two MTU Directors involved had just given a demonstration to the other MTU Directors the previous afternoon. The pros and cons of the program were discussed, and the fact that it is not suitable for every type of class. The training is entered into the Board's database upon completion, just the same as traditional classroom training. He feels that implementation of this type of innovative training is exactly the thing that MTUs excel at. Schlaf agreed and complimented Director Fargher and Director Mendoza for their work on the successful pilot program.

G. Professional Conduct Database Report Progress Report

Motion was made by Watson, seconded by Price, and carried by all members present to approve the program progress reports in A-G.

X. UNFINISHED BUSINESS

A. Body Camera Grant Update

Keigher reported that over \$2M of the \$3M allocated has been disbursed under our first round of the revised Camera Grant Program. Staff continues to work with a handful of agencies that must still correct a few technical problems before they can receive their funds. We hope to be able to disburse those remaining funds by the end of the lapse period. With the fund now sitting at a healthy \$2.5M, which is more than enough to cover the final FY18 disbursements, he asked the Board for approval to begin a second round of the grant disbursements of an additional \$1M for FY19. Staff is working with the GATA team to determine if previous applicants can reapply without new forms and hope to have a conclusion soon. We have learned a lot in this first round of grant funding and hope to be able to streamline the process for round two. The goal would be to get round two up and running before the end of the calendar year.

140 agencies applied for grant funding in round one. 70 agencies have received funding at this time. 38 agencies had to drop out due to issues with the GATA process or

because they could not get the cameras ordered and delivered within the timeframe required. That leaves about 20 agencies with paperwork issues that they need to get worked out before those funds can be disbursed.

Motion was made by Watson, seconded by Becker, and carried by all members present to approve an additional \$1 Million for body camera grant awards.

B. SIU Intern Academy Proposal Status Update

Director Fischer reported that staff has been staying in touch with the Chief of Police at SIU, but unfortunately, they were unable to make this meeting. The proposals are still being considered, especially with regard to the Intern program, for not only SIU, but other vendors, as well.

C. Annual Ethics Training

Keigher reminded Board members that the Ethics training is due by the end of the calendar year, for those who have not yet submitted their proof of training.

XI. NEW BUSINESS

A. Nominating Committee Appointments

Chairman Hartshorn appointed Sheriff Rick Watson and Valerie Salmons to work with him on the nominating committee.

B. Revisions to PTBLE Academy Rules & Regulations

Keigher reported on the two minor tweaks to the program rules and regulations, being the requirement of recruits to complete all assignments given, and the requirement of recruits to not only follow the Board's rules, but also the rules of the host site of the program. Failure to meet these requirements would constitute a violation which may result in removal from the program.

Motion was made by Watson, seconded by Becker, and carried by all members present to approve the changes to the PTBLE Academy Rules & Regulations.

XII. FYI

A. IADLEST 21st Century Policing Task Force Survey Results & Report

XIII. PUBLIC INPUT

Chairman Hartshorn opened up the floor for public comment, asking that comments remain under three minutes each, be relevant to the meeting, and remain respectful to all.

Representatives from the Chicago FOP addressed the Board to request a letter from the Board to confirm that COPA (Civilian Office of Police Accountability) is not a law enforcement agency, due to some misperceptions regarding the qualifications to perform homicide investigations and law enforcement authority bestowed upon that group, which has become problematic for the Chicago P.D. and its officers.

Chairman Hartshorn indicated that since the public input section of the meeting is not interactive in nature, they could present any information they feel important for the Board to know. However, he would recommend that any more detailed of a request requiring a response should be made to the Director.

Mr. Marcus Hargrett addressed the Board with concerns regarding Cook County Court Services and Corrections officers' ineligibility for the IROCC (Illinois Retired Officer Concealed Carry) program and LEOSA (Law Enforcement Officers Safety Act). Mr. Hargrett indicated that he is of the opinion that these officers meet the definition of law enforcement officers under the law and he has never been given any explanation as to why they remain ineligible. He requests clarification of the law enforcement status of these officers.

Chairman Hartshorn stated that since the public input section of the meeting is not interactive, he suggested that Mr. Hargrett put his complaints in writing to the Board, and request an official response.

XIV. ANNOUNCEMENTS

- A. Curriculum and School Standards Advisory Committee Meeting**
December 5, 2018, East Peoria, IL
- B. Joint Finance & Legislative and Executive Committee Meeting**
December 5, 2018, East Peoria, IL
- C. Quarterly Board Meeting**
December 6, 2018, East Peoria, IL

XV. ADJOURNMENT

Motion was made by Watson, seconded by Price, and carried by all members present to adjourn the meeting at 9:55 a.m.

