

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE QUARTERLY MEETING OF THE ILLINOIS LAW  
ENFORCEMENT TRAINING AND STANDARDS BOARD  
Embassy Suites, 1000 Conference Center Drive • East Peoria, IL 61611  
December 6, 2018**

**I. PUBLIC MEETING ANNOUNCEMENT**

The December 6, 2018 meeting of the Illinois Law Enforcement Training and Standards Board was held in East Peoria, Illinois, and was called to order by Chairman Pat Hartshorn at 9:01 a.m. The public meeting announcement was read aloud by Ellen Petty.

**II. PLEDGE OF ALLEGIANCE**

Chairman Hartshorn led the group in the Pledge of Allegiance.

**III. MOMENT OF SILENCE FOR FALLEN OFFICERS**

Chairman Hartshorn called for a moment of silence to remember our fallen officers.

**IV. ROLL CALL – ESTABLISHMENT OF QUORUM**

Roll was called by Ellen Petty and a quorum of Board members was established.

Members in attendance:

Pat Hartshorn  
Timothy Becker  
Mary Melchor for Dorothy Brown  
David Clague  
Robert Copley  
Marie Rangel for Thomas Dart  
Brian Fengel  
Tim Gleason  
Jeffrey Chapman for Eddie Johnson  
Cameron Eugenis for Lisa Madigan  
Timothy Nugent  
J.W. Price  
Valerie Salmons  
John Schlaf  
Leo Schmitz  
Paul Williams

Members absent:

Richard Watson

Staff in attendance:

Brent Fischer

John Keigher

Ellen Petty

Pat Connolly

Pat Hahn

John Krein

Kelly Griffith

Denise Matthew

Laura Baker

Dan Sluga

Scott Schaefer

Jan Noble

Kevin Baxter

Lee Ryker

Others in attendance:

Michael Missey, St. Clair County Sheriff's Academy

William Strayer, Sangamon County Sheriff's Department

Mike Schlosser, Police Training Institute

Jill Ward, MTU 9

Penny Abbott, MTU 9

Jean Swan, MTU 7

Mike Oyer, MTU 7

Tom Reasoner, MTU 3

Deborah Alms, MTU 2

Beth Pinter, MTU 5

Kevin Koontz, MTU 12

Len Mendoza, MTU 4

Richard Fonck, MTU 16

Amber Shaffer, MTU 4

Susie Nichols, Executive Institute

Heather Hotz, Executive Institute

Derek Carle, Executive Institute

Van Muschler, Southwestern Illinois College Academy

Mark Edwards, MTU 12

Akil Smith, Illinois State Police Academy

Kim Cramer, MTU 15

Chuck Doan, MTU 15

David Rednour, MTU 15

Tod Dowdy, MTU 9

David Hayes, MTU 14

Keith Calloway, Chicago Police Department

Tramell D. Henderson, Chicago Police Department

Meera Komarraju, SIU Carbondale

Benjamin Newman, SIU Carbondale

Jeff Grubbs, Carbondale P.D.  
Robert Siron, MTU 8  
Doug Fargher, MTU 1  
Thomas Turek, Statewide DRE Coordinator  
Matthew Giblin, SIU Carbondale  
Allyson Clark Henson, Chicago Police Department  
Bob Crouch, MTU 10  
Cara Dasher, MTU 10  
Vernon Foli, Chatham P.D.  
Tom Schneider, Macon County Law Enforcement Training Center Academy  
Traci Maxted, Police Law Institute  
David Oliver, Police Law Institute

## **V. FRIEND OF THE BOARD AWARD**

### ***State Representative Jehan Gordon-Booth***

Director Fischer advised that we had planned to present Representative Booth with a plaque during the meeting, in appreciation of her efforts with regard to sponsoring legislation which favored the Board during the last legislative session. Unfortunately, she was unable to make the meeting due to another meeting with Governor-elect JB Pritzker, as she has been appointed as co-chair of the restorative justice committee. We will attempt to get her to the March Board meeting in Springfield to receive her recognition.

## **VI. REPORT OF NOMINATING COMMITTEE**

Chairman Hartshorn reported that the committee met about six weeks back and nominated Vice Chairman Tim Gleason as the next Chairman of the Board and John Schlaf as the next Vice-Chairman of the Board.

***Motion was made by Salmons, seconded by Fengel, and carried by all members present to approve these nominations.***

Director Fischer presented outgoing Chairman Pat Hartshorn with an award of appreciation for his service to the Board.

Chairman Gleason thanked outgoing Chairman Hartshorn and the Board for nominating him as Chairman, and stated that he looks forward to serving with Chief Schlaf as Vice-Chair.

The gavel was then passed from Chairman Hartshorn to Chairman Gleason, who conducted the remainder of the meeting.

## **VII. INTRODUCTIONS OF GUESTS AND VISITORS**

## VIII. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting  
September 19, 2018
- B. Joint Meeting of the Executive Committee and  
Finance and Legislative Committee  
September 19, 2018
- C. Quarterly Board Meeting  
September 20, 2018

**Motion was made by Becker, seconded by Nugent, and carried by all members present to approve the minutes from September 19 & 20, 2018.**

## IX. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Curriculum and School Standards Advisory Committee
  - 1. November 14, 2018
  - 2. December 5, 2018

Committee Chairman Paul Williams reported that the committee met on November 14<sup>th</sup> to discuss the canine updates and revisions to the Law for Police curriculum and Transition Course. Additionally, they met yesterday and approved the 2019 basic law enforcement academy courses for the seven academies around the state. The committee also approved the 2019 basic correctional officer academy courses, reaffirmed the Board policy regarding Academies and MTU's being the only entities authorized to conduct the Mandatory Firearms Training course, and MTU's being the only entities authorized to conduct the MFT waiver course. In-service, advanced, and specialized courses, as well as lead homicide investigator continuing education courses were approved for certification. The committee approved the updates to the Law for Police curriculum and heard an update on the process of revising the transition course curriculum. The committee learned that the sexual assault trauma informed online training will go live in January, and approved the changes to the sexual assault investigation guidelines with considerations for victims under the age of 13. It was reported that the school resource officer curriculum work would begin soon and should be completed by summer to allow time for waiver requests to be submitted and approved by January of 2021. The committee approved the annual narcotic detection canine requalification policy to take effect in January 2019. The committee approved the curriculums for both the 2-day CIT refresher course and the 3-day CIT juvenile course.

**Motion was made by Salmons, seconded by Clague, and carried by all members present to approve the reports of the Curriculum and School Standards Advisory Committee from November 14<sup>th</sup> and December 5<sup>th</sup>, 2018.**

- B. Joint Finance & Legislative and Executive Committee
  - 1. December 5, 2018

Gleason reported that the committee met yesterday, and the agenda items will be discussed and reported on later in this meeting.

**Motion was made by Schlaf, seconded by Williams, and carried by all members present to approve the report of the Joint Finance and Legislative and Executive Committee from December 5<sup>th</sup>, 2018.**

## **X. EXECUTIVE MATTERS**

### **A. Financial Items**

1. Fiscal Information
  - a. TACCSF Receipts
  - b. TACCSF Balance
  - c. Projected Academy Enrollments

John Krein went over the fiscal report through the end of November, Surcharge Fund receipts and balances, and projected academy enrollments as outlined in Tab F of the Board books, noting nothing unexpected or out of the ordinary.

**Motion was made by Copley, seconded by Schmitz, and carried by all members present to approve the fiscal report.**

2. FY18 Public Accountability Report & Reimbursements
3. FY20 Fiscal Information

Krein went on to explain the public accountability report handed out to Board members and reported that the FY20 budget had been submitted to the Governor's office in late October and that thus far, there has been no feedback on the submission.

### **B. Personnel Updates**

There was no new information to report on personnel matters.

- ### **C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report**

**Motion was made by Price, seconded by Salmons, and carried by all members present to approve the waivers listed in the quarterly report.**

### **D. Legislative and Litigation Update**

John Keigher reported that the Board has been dismissed from the Yates case, which involved the Chicago Department of Aviation Police.

Regarding legislation, the General Assembly just wrapped up their 100<sup>th</sup> session and did not address any bills involving the Police Training Act. Board staff is starting to get some ideas together for bills which we would like to see introduced in the next legislative session, to include something that would extend the intern program as it

exists for law enforcement, to include corrections as well. There will be a substantive update on progress by the March meetings.

## **XI. PROGRAM PROGRESS REPORTS AND CONCEPTS**

- A. Illinois Law Enforcement Executive Institute
  - 1. Executive Institute
    - a. Curricular Activities
    - b. Web-based Learning & Social Media
    - c. Publications
    - d. Special Projects & Programs
    - e. Technical Assistance, Research, & Grants
  - 2. Federal Homeland Security Grant/Illinois Terrorism Task Force
    - a. Funding
    - b. ITTF & Training Committee Meetings
    - c. Western Illinois University ITTF Projects

Susie Nichols went over the report included under Tab H of the Board book. She also announced that Jeff Fritz is back working at the Institute after his retirement, and introduced Heather Hotz, a newly hired staff member.

### **B. A Statewide System of In-Service Training (ASSIST) Program Status Report**

Path Hahn stated that he had nothing to add to the report included in the Board book, but would be happy to entertain any questions the Board might have. No questions were asked.

### **C. CIT Training Update Progress Report**

John Keigher reported that Jennifer Wooldridge prepared the report included in Tab J of the Board book with details on the two new CIT courses approved by the Curriculum committee yesterday, and that the 2<sup>nd</sup> annual statewide CIT conference is being planned for June 2019. No additional questions were asked.

### **D. Part-Time Basic Training Program Progress Report**

### **E. Narcotic Detection Canine Certification Program Progress Report**

Pat Connolly reported that the first round of the 560-hour part-time academy has just recently concluded, and that a few tweaks and adjustments were being made to the online training for round two, based upon ideas presented during a meeting between the MTUs, Executive Institute, and Board staff.

Regarding the canine program, he went on to report on the new process put in place for the annual requalification of narcotic detection canines, for which the new policy was

approved by the Curriculum committee the day before. He thanked Bob Crouch and MTU 10 for their considerable work and assistance with the new scheduling process, as well as Dan Sluga and the Board's IT department. He also recognized Chad Lerner, the canine expert who has helped with the project along the way.

#### F. Information Technology Program Progress Report

Dan Sluga stated that he had nothing to add to the report included in the Board book, but would be happy to entertain any questions the Board might have. No questions were asked.

#### G. Professional Conduct Database Report Progress Report

Director Fischer stated that there is a written report included in the Board book, which is pretty self-explanatory, but he'd be happy to answer any questions. No questions were asked.

**Motion was made by Nugent, seconded by Clague, and carried by all members present to approve the program progress reports in A-G.**

## XII. UNFINISHED BUSINESS

### A. Body Camera Grant Update

John Keigher reported that we spent \$3M from the Camera Grant fund during the first round of the camera grant program in 2018. Recipients included 110 agencies, and consisted of a nearly 50/50 split between body cameras and in-car cameras. The second round of the camera grant program will begin very soon, with applications being accepted beginning January 1, 2019. Plans are to run the next round as more of a rolling grant throughout the fiscal year, which should be helpful to those agencies looking to purchase new cameras as well as those seeking reimbursements for cameras purchased over the last year. We may be asking in March or June for approval for additional funds to be awarded, provided the fund balance will allow for this.

### B. SIU Intern Academy Proposal

Representatives from SIU gave a presentation to the Board to go over their revised proposal and justification for an intern academy to be operated out of their Carbondale campus. Presenters included Chief Newman of the SIUC P.D., Provost & Vice-Chancellor of Academic Affairs Meera Komarraju, and Criminal Justice Chair Matthew Giblin. The goal of SIUC is to offer the intern program on their campus in Spring 2020, merging a higher education degree with police academy certification.

Director Fischer reported that he has been in contact with Chief Newman on this project for many months, and has discussed with him that through this process we toured the Touch of Nature area and discussed the improvement of infrastructure necessary for the

proposal, as well as ensuring that adequate funding for those improvements was readily available. Since funding sources have been an issue with this project from early on, Fischer suggested that perhaps, since we already have the infrastructure in place at our existing academies around the state, the intern program through SIUC could have the academy instruction provided at the existing academies, eliminating the need for a significant investment in improvement of infrastructure to accommodate the academy at SIUC. Originally, this proposal was for both a police academy and intern academy operating together. He explained that not all states require that an individual be hired and sworn in as a law enforcement officer before attending basic training to become a certified law enforcement officer, but Illinois does. Pre-service basic training already exists in many states, but those states operate differently than Illinois. The closest thing Illinois has to a pre-service program is the intern program, and he believes that it might be best to use our existing infrastructure to run a pilot program of SIUC's proposal first, just to see how it's going to work. He feels that we can work with the academies now to find a way to reach the intern program goal by 2020. We know for a fact that we have sufficient oversight of the current academies, which would allow us to better track the progress and problems of such an intern program.

There were many subsequent comments and questions posed by nearly all Board members regarding concerns over the details of the proposal. Some of the questions and concerns expressed were as follows:

- The ability of ILETSB to effectively oversee the intern academy if held on campus at SIUC.
- SIUC's willingness to accept direction from and abide by ILETSB's ultimate authority over program guidelines, curriculum content, instructor certification, and curriculum sequencing.
- The additional training hours and topics that SIUC has added to the state's official 560-hour curriculum, thereby increasing the State's recently revised and updated curriculum to 640 hours.
- Whether or not the 15 credit hours afforded to SIUC students would also be offered to those who have attended BLE at other Illinois academies.
- SIUC's expressed plan/desire to market future training courses toward in-service officers – this may put them in competition with the MTUs.
- The original plan was to house the academy at Touch of Nature, away from main campus and other students as opposed to new plan to house academy interns and hold academy classes with the remainder of the university's students on campus.
- Will instructors for the interns be sworn officers with law enforcement experience or civilian instructors and professors?
- Where is proof and documentation of an exact dollar amount available for commitment to this project?
- The plan of training civilians in police tactics who have no intention to go into actual law enforcement as a career (pre-law, law enforcement adjacent) to enhance their resume.
- Marketing to out of state students who will be returning to their home state expecting reciprocity for the training, but finding they don't actually qualify for reciprocity since they never worked in law enforcement and weren't actually certified as law enforcement officers in Illinois.



- The importance of discipline that doesn't come from academia but from the rigors of an academy setting.
- Does SIUC have plans to work with law enforcement agencies in order to offer assistance with job placement for interns?
- Will university privacy guidelines prevent future employers from being able to access grades and disciplinary issues of interns while in the academy?
- Will interns have the rights of a student or the rights of a police recruit which has been hired by an agency?
- Is there really a shortage in academy seats available across the state as has been suggested or is this an unfounded belief based on rumor? Will opening another academy hurt enrollment at the current academies? What impact will it have on those academies?
- A perception of the University's focus on marketing and revenue for the intern program as opposed to adherence to existing Board curriculum, policy, and oversight.
- Could the intern program be run as a pilot program through existing academies to ascertain interest and potential problems and research details?
- Concerns regarding accurate and thorough background investigations on interns entering academy, as well as psychological and medical reviews. Who will wash out unsuitable candidates?
- Who provides handguns for these students during the academy? FOID cards and Illinois residency are required of interns. What about for out of state students? Who will monitor this?
- Will there be regular oversight by active, seasoned officers of these interns as there is for recruits in a regular academy? Who provides this oversight?
- Is this opening a backdoor into law enforcement certification which does not have the same protections in place as using the front door. What assurances can be put in place to prevent this?
- What about students in their last year who are living off campus? Will they be required to move back to campus to complete the academy? Who will oversee this?
- What about the anti-law enforcement protests of the other university students when this proposal was first unveiled and/or the possibility of such interference with interns in the program on campus?

Susie Nichols spoke briefly, giving the background of the federally funded Police Corps program that ran through WIU in the 1990's, its successes, the differences between that program and the intern program, and its being discontinued in 2004 due to loss of those federal funds.

Chairman Gleason suggested forming an advisory committee to oversee this matter and work with SIU to find answer to all of the questions being raised. He asked John Schlaf to take the lead and serve as the Chairman of the advisory committee, and asked for volunteers to serve on the committee to work with SIU to help iron out the details of their proposal that have not yet been made clear to the Board. Chairman Gleason stated that he knew SIU was wanting a quick turnaround and are hoping for an answer soon, but could not promise a hard date, and would leave it up to the advisory committee Chairman, suggesting that it may be possible to have a conclusion at the March meeting,

but maybe not. Those volunteering to serve on the committee were: Robert Copley, Cameron Eugenis, Tim Becker, Keith Calloway, Brian Fengel, as well as committee chair John Schlaf.

#### C. Annual Ethics Training for Board Members

Kelly Griffith reported that staff is waiting on only one last ethics training signature page, and we will be in full compliance for the year.

### **XIII. NEW BUSINESS**

There was no new business.

### **XIV. PUBLIC INPUT**

Chairman Gleason opened up the floor for public comment, asking that comments remain under three minutes each, be relevant to the meeting, and remain respectful to all. There were no public comments.

### **XV. ANNOUNCEMENTS**

- A. **Curriculum and School Standards Advisory Committee Meeting**  
March 13, 2019, Springfield, IL
- B. **Joint Finance & Legislative and Executive Committee Meeting**  
March 13, 2019, Springfield, IL
- C. **Quarterly Board Meeting**  
March 14, 2019, Springfield, IL

Chairman Gleason wished everyone happy holidays and again thanked former Chairman Hartshorn for his dedication, leadership, and for setting a fine example to follow.

### **XVI. ADJOURNMENT**

**Motion was made by Nugent, seconded by Price, and carried by all members present to adjourn the meeting at 10:27 a.m.**

