

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE QUARTERLY MEETING OF THE ILLINOIS  
LAW ENFORCEMENT TRAINING & STANDARDS BOARD**

**Decatur Conference Center  
4191 US 36 West, Decatur, Illinois  
June 6, 2019**

**I. CALL TO ORDER & PUBLIC MEETING ANNOUNCEMENT**

The June 6, 2019 quarterly meeting of the Law Enforcement Training & Standards Board was called to order at 9:00 a.m. by Chairman Tim Gleason. The public meeting announcement was read aloud by Ellen Petty. Roll was called by Petty, and a quorum of Board members was established.

Members in attendance:

Tim Gleason  
John Schlaf  
Timothy Becker  
Dorothy Brown  
David Clague  
Rob Copley  
Marie Rangel for Thomas Dart  
Kevin Johnson for Eddie Johnson  
Josh Ward for Brendan Kelly  
Timothy Nugent  
J.W. Price  
Richard Watson  
Paul Williams

Members absent:

Brian Fengel  
Pat Hartshorn  
Kwame Raoul  
Valerie Salmons

Staff in attendance:

Brent Fischer  
John Keigher  
Ellen Petty  
Kevin Baxter  
Laura Baker  
Lee Ryker  
Denise Matthew  
Lya Ramos  
Jan Allen  
Kelly Griffith  
Keith Calloway  
Dan Sluga

Jennifer Wooldridge  
Scott Schaefer  
Eric Pingolt  
Pat Connolly  
Brenda Swires  
Jill Wieland  
Jan Noble  
Pat Hahn

Others in attendance:

Scott Williams, MTU 14  
Kevin Koontz, MTU 12  
Penny Abbott, MTU 9  
Jill Ward, MTU 9  
Beth Pinter, MTU 5  
Deborah Alms, MTU 2  
Allyson Clark Henson, Chicago P.D.  
Derek Carle, Executive Institute  
Susie Nichols, Executive Institute  
Tod Dowdy, MTU 9  
Ron Skrip, Wicklander-Zulawski  
Aaron Klima, MTU 16  
Mike Schlosser, Police Training Institute  
Brad Oyer, MTU 13  
C.D. Stephen, MTU 13  
Kenton Manning, Illinois Retired Officer Concealed Carry  
Bob Crouch, MTU 10  
Cara Dasher, MTU 10  
Van Muschler, Southwestern Illinois College Academy  
David Hayes, MTU 14  
Michael Missey, St. Clair County Sheriff's Department  
Tom Turek, Statewide DRE Coordinator  
Chuck Doan, MTU 15  
Tom Reasoner, MTU 3  
Chad Larner, Decatur P.D.  
Tad Williams, Macon County Law Enforcement Training Center Academy  
Jeffrey Chapman, Chicago P.D.  
Len Mendoza, MTU 4  
Robert Siron, MTU 8  
Dean Hazen, Richland Community College Police

## **II. PLEDGE OF ALLEGIANCE**

Chairman Gleason led the Board in the Pledge of Allegiance.

## **III. MOMENT OF SILENCE FOR FALLEN OFFICERS**

Chairman Gleason called for a moment of silence for fallen officers.

#### **IV. INTRODUCTIONS OF GUESTS AND VISITORS**

Chairman Gleason asked the guests and visitors in the audience to rise and introduce themselves around the room.

#### **V. APPROVAL OF MINUTES**

- A. Curriculum and School Standards Advisory Committee Meeting  
March 13, 2019
- B. Finance and Legislative Committee Meeting  
March 13, 2019
- C. Quarterly Board Meeting  
March 14, 2019

**Motion was made by Watson, seconded by Clague, and carried by all members present to approve the minutes as presented under Tabs B, C, & D in the Board book.**

#### **VI. REPORT OF STANDING AND ADVISORY COMMITTEES**

- A. Curriculum and School Standards Advisory Committee
  - 1. June 5, 2019

Paul Williams gave a brief overview of the agenda items from the committee meeting from the previous afternoon.

**Motion was made by Copley, seconded by Nugent, and carried by all members present to approve the committee report.**

- B. Joint Finance/Legislative and Executive Committee
  - 1. June 5, 2019

John Schlaf advised that the business discussed at the meeting held the previous afternoon would also be discussed through this meeting, further down the agenda.

**Motion was made by Watson, seconded by Clague, and carried by all members present to approve the committee report.**

#### **VII. EXECUTIVE MATTERS**

- A. Financial Items

1. Fiscal Information
  - a. TACCSF Receipts
  - b. TACCSF Balance
  - c. Academy Enrollment

Denise Matthew went over the financial information tables provided in Tab F of the Board book outlining receipts and balances in both the Traffic and Criminal Conviction Surcharge Fund and the Camera Grant Fund. Total revenues deposited through the date of the report for FY19 are \$14,200,600.30 for the TACCSF, and \$1,964,424.57 for the Camera Grant Fund for a current CGF balance of \$3,045,106.62. Academy enrollment is running along in line with last year's reported enrollment figures.

**Motion was made by Nugent, seconded by Schlaf, and carried by all members present to approve the fiscal report.**

2. FY20 Budget
  - a. Approval of First 6 Months Budget

Denise went over the memorandum handed out to the members of the Board, announcing that the Governor had signed SB 262 into law the previous day, enacting the Board's FY20 appropriation. However, it is customary to approve only a partial budget for the Board's regular expenses at the June Board meeting because several unknown factors exist as the State transitions from one fiscal year to the next. Additional complications exist this year as the funding component revisions the the TACCSF are set to go into effect on July 1, 2019. The recommendation is that the Board authorize the initial 6 months of funding for the MTUs and other direct contracts with ongoing expenses, broken down as follows: \$3M for the MTUs, \$500K for Executive Institute, \$400K for CIT Training, \$200K for Chicago PD In-Service, \$122.5K for IL Computer Crime Institute through the AG's office, and \$50K for professional associations. This comes to a total 6 month funding award of \$4,272,500, with the understanding that additional funds may be awarded at future Board meetings upon the availability of revenue supplies and appropriated balances.

**Motion was made by Watson, seconded by Nugent, and carried by all members present to approve the first 6 months of the FY20 budget.**

3. FY17-FY18 Audit Update

Matthew reported that the Auditor General's Office started the audit of FY17 & FY18 in January of this year, and they continue collecting information for the audit from Board staff. We are unsure how much longer the audit will take at this point.

She also reported that the Comptroller's office has advised agencies that lapse period will be extended at least until September 30<sup>th</sup>, but it may be extended even further if they find it necessary. Last year, it was extended into October, but has been extended out as far as December in the past. This gives the Board a bit longer to get all of the FY19 bills paid.

Finally, emails will be going out to all camera grant recipients within the week to remind them that all camera equipment must be purchased before June 30 to be reimbursable under the grant. They don't have to be installed by then, but must be purchased by that date. In addition, those agencies who are still lacking information in their GATA file will be notified that those discrepancies must be cleared up before reimbursement for camera purchases can be issued.

## B. Personnel Matters

Director Fischer introduced Keith Calloway, formerly with the Chicago Police Department for 32 years, as the Board's newest employee, in the position of his personal assistant in the Chicago/Cook County area. He has an office up in the Bilandic building, and will be available as a resource for the Board up in that area.

## C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

**Motion was made by Nugent, seconded by Price, and carried by all members present to approve the waiver disposition quarterly report.**

## D. Legislative and Litigation Update

John Keigher reported that there is no litigation pending at this time. Also, the General Assembly wrapped its Spring session last week and it ended up being a very busy time for the Board. Several bills were filed to add additional mandates to police training and the Board was able to work with several sponsors to amend these with language that fits within our standard format. We were also already doing quite a few of these. These include HB 2767 which added "officer wellness" to the list of tri-annual in-service training mandates. HB 2766 requires the BLE provision on officer wellness to address peer support options. SB 1778 added "child abuse mandatory reporting" to the BLE and tri-annual mandates. HB 51 added "trauma informed care of a child when executing an arrest" to the BLE. SB 1890 added "human trafficking" to the BLE and requires the Board to certify an in-service course on the subject. HB 2987 added the Board to a task force on responding to those in custody with disabilities.

There were also two of the Board's own initiatives that were crafted, filed and passed this session. SB 2148 allows the Board to expand the existing intern program to correctional officers. It also requires us to establish a form of veteran's preference for anyone applying to the intern program. Unfortunately, a provision allowing the Board to establish a donation fund was cut from the bill in the final weeks. We may revisit that idea next session. Additionally, HB 2591 removes the long-standing prohibition on an agency that fails to train a recruit within the statutory time frame. Now, an agency must wait only 1 year from the training expiration date to rehire the individual. It also allows for decertification when an officer pleads guilty to a felony, even when there is no resulting conviction of record. Finally, this bill clarifies that the Board's investigators have independent authority throughout the state. Board staff are very happy that this bill brings some very helpful updates to the Police Training Act and will help the Board better focus on identifying and responding to problem officers.

Finally, he mentioned the cannabis reform bill, HB 1438. In addition to the decriminalization changes, this bill allows drug enforcement canines to be trained on certain narcotics, but not necessarily all three imprints as required under current law. Unfortunately, funding for local law enforcement training was changed at the last moment, taking it away from the Board and sending it directly to local governments. While we were excited about the possibilities these funds would have brought, now we won't have to create special grant programs to use these funds as originally intended. It will be interesting to see how this money is used, once it finally becomes available.

Director Fischer commented that the amount of work required during the legislative process each year is considerable, with this year being particularly busy. He thanked Keigher, Wooldridge, Griffith, Petty, and everyone on Board staff for all of their efforts during the legislative session. A lot of the bills passed started out a lot worse as far as training mandates go, but we were able to talk the sponsors into more reasonable and manageable language, making the bills more palatable for law enforcement. Chairman Gleason echoed the thanks to staff and to Director Fischer.

## **VIII. PROGRAM PROGRESS REPORTS AND CONCEPTS**

- A. Illinois Law Enforcement Executive Institute
  - 1. Executive Institute
  - 2. Federal Homeland Security Grant/Illinois Terrorism Task Force

Susie Nichols went over the reports included under Tab H in the Board book, commenting on the three courses for Supervisors, New Chiefs' Orientation training held recently in Springfield for 56 new chiefs, the Women in Criminal Justice Conference, the 2019 CIT Statewide Conference, and the Online Learning Network, which now has over 15,000 users.

- B. A Statewide System of In-Service Training (ASSIST) Program and Specialized Training Programs
  - 1. ASSIST Status Report
  - 2. IDOT Grants Update
  - 3. Traffic Crash Reconstruction

Pat Hahn advised that the MTU budget meetings will be held soon, and that he had nothing else to report in addition to what was included in his reports under Tab I, which included a comprehensive report over the 1<sup>st</sup> 3 quarters of FY19 for MTU activities.

- C. CIT Training Update
  - 1. Progress Report

Jennifer Wooldridge gave a report on the content presented at the hugely successful CIT Conference held just earlier during the week up in Naperville. There were 240 attendees this year. She reported that A&E TV was present and interviewed Director Fischer which is supposed to appear on the network on July 20<sup>th</sup>, right before Live P.D. Director Fischer thanked Jennifer, Lya, Board staff and Susie Nichols and her staff for their considerable work on making the conference such a success this year. He also noted that

Jennifer has been working with the CIT program at the Board since 2003, and is the driving force that ensures the program remains such high quality, due to her diligence and meticulous oversight of instructors and curriculum.

D. Part-Time Basic Training Program  
1. Progress Report

Pat Connolly referred the Board to his report under Tab K, noting he had nothing to add.

E. Information Technology Program  
1. Progress Report

Dan Sluga referred the Board to his report under Tab L, noting he had nothing further to report.

F. Professional Conduct Database Report  
1. Progress Report

Eric Pingolt advised the Board he had nothing to report outside of what was submitted under Tab M.

Schlaf asked Director Fischer to give a brief update on his activities with IADLEST. Fischer gave an overview of his involvement with IADLEST and what the organization offers, noting that he, Keigher, and Calloway would be attending the IADLEST Conference in Milwaukee, starting on the following Sunday through Wednesday. He noted that he went to the conference 2 years ago in Nashville. Schlaf commented that he feels that the Director has taken the entire ILETSB operation and given it some national exposure that never really took place before, and believes that his efforts have been very positive for the Board and Illinois law enforcement training, overall and just wanted to recognize that before the Board.

**Motion was made by Watson, seconded by Price, and carried by all members present to approve all of the program quarterly reports.**

## **IX. UNFINISHED BUSINESS**

A. Camera Grant Update

Keigher advised that the FY19 camera grant period is in full swing, with approximately 75 agencies applying so far, which is down from last year's application numbers, but the amounts being applied for are higher, so that the overall dollar amount is on par with last year's requests at about \$3M. The law requires that the agencies awarded grants must be in compliance with all training mandates, and unlike last year, since the 3-year in-service training mandates are now all due, the Board has had to notify those agencies who were not in compliance with their training mandates that they must be caught up on their compliance before their grants can be approved. He suspects the recent upswing in users of the OLN at Executive Institute may be attributed to these agencies

getting their training mandates up to date. In addition, there are quite a few agencies that still have GATA requirements pending, which must be worked out before the awards can be made. Currently there are about 4 or 5 agencies that are ready to go, but we are working with the remainder to help get them where they need to be. In addition, one of the requirements for every agency that receives a camera grant is to submit an annual report to the Board with certain required information for the previous year's usage, no later than May 1<sup>st</sup> of each year. While some agencies have forgotten about this requirement, we have worked with them by providing a spreadsheet, available on our website, making the report submission as easy as possible. The first year, we received only 25 of these reports, the next year we received 40, and this year we are at 100 reports, so more and more agencies are coming into compliance with this reporting requirement. Once those reports are submitted to ILETSB, we create an overall annual report to submit to the Governor's office and the General Assembly in August.

Keigher finished up by reporting that Senator Elgie Sims has asked the Board for a list of possible problems and/or changes we would like to see in the legislation governing the use of body cameras. Keigher has been compiling a list of suggestions and would welcome any suggestions those on the Board may have, so that he can include them in his memo for Senator Sims.

#### B. Update on HGB Foundation Projects

Director Fischer informed the Board that the Bolek 30,000 square foot training facility built by Buffett has now been leased by the Board and will be available for use starting July 1<sup>st</sup>. There was a tour of the facility held the previous afternoon for all Board members. The facility will be a training resource for the MCLETC Academy for BLE & BCO, the Department of Natural Resources has contracted for its use, and the MTUs will be allowed access, as well. He thanked Tad Williams and Tom Schneider for their work on the Board's behalf during this process.

#### C. Narcotic Detection Canine Initial Training Program Updates

Deputy Director Pat Connolly briefed the Board on the background of the program updates and the written report and flow charts handed out to the members, outlining the new process for the annual narcotic detection requalification testing and the proposed process for the initial narcotic detection canine training and testing.

Connolly re-introduced Chad Larner of the Decatur P.D., who has been assisting him with the updates to the program as a nationally recognized interdiction instructor and an expert in the canine training field. Larner went on to go over a PowerPoint presentation for those in attendance, giving a brief recap on the progress with phase 1 of the program updates (*annual requalification testing standards which took effect on January 1, 2019*), as well as changes recommended for phase 2 of the program (*initial training and certification testing*). The significant changes proposed would eliminate the current list of "approved" initial training vendors, and move toward a review of actual narcotic detection canine team training records and a requirement that the initial training consist of no less than a minimum of 160 hours over a pre-determined list of subject areas, conducted during a 4 consecutive week period, an online legal training component, and a subsequent initial qualification odor-detection test. The training

records would be submitted and reviewed by a select 3-person panel of canine experts for review. The panel would then determine if the training records were sufficient to deem the team eligible to register for the initial certification test. In addition, references to the individual canine have been replaced by “canine team”. This helps to clarify that the canine team is qualified as a unit, and a qualified canine cannot be placed with another handler without additional training together as a unit.

Connolly commented that while many of the training vendors on the currently approved list would remain eligible to provide training in the certification of canine teams, those who currently fall below the new guidelines would need to update and improve their training in order to comply with the requirements for Illinois narcotic detection canine teams, or cease training of Illinois canines. Training templates will be developed so that they can be electronically submitted, enabling the training records to be easily maintained and submitted to the panel for review. The online legal training aspect would be developed in conjunction with Illinois legal and canine training experts and offered through the OLN at Executive Institute. In addition, there will need to be some changes made to the policies and rules for phase 1, due to the recent changes implemented in the new cannabis legislation. He advised that he would like to be able to give a final report on the updated policies and rules for phase 2 of the program at the September meeting, with a goal implementation date of October 1<sup>st</sup>.

Watson commented that standardization and updating of this program has been needed for awhile, as poorly trained dogs can make us all look bad, and he thanked Connolly for his efforts with this project. Williams inquired about whether or not the 160 hours was enough training, and if it included aggression, patrol, tracking, or obedience work, and if not, do we plan to issue any training requirements for those other canine topics. Connolly advised that the 160 hours was exclusively for narcotic detection training, as this is the only canine training for which ILETSB is mandated to develop standards, and that 160 hours has been selected as the minimum acceptable standard to be met, in order to balance the needs of the various departments with the need for training, but more training is always recommended. Since ILETSB is not statutorily mandated to develop standards for those other canine training topics, there are no plans to make any recommendations in those other areas at this time.

**Motion was made by Watson, seconded by Schlaf, and carried by all members present to approve the report and move forward with recommendations for phase II.**

## **X. NEW BUSINESS**

### **A. Addition of Committee Members**

Chairman Gleason explained the changes made to the makeup of the Board’s committees for 2019, and the process through which those changes had happened. He stated that he originally wanted to make the committees larger in number, but upon research, it was discovered that the exact size of each committee was spelled out specifically in JCAR, and that in order to be in compliance, the committees actually needed to be made smaller. As we discovered at our March meeting, these smaller

committee sizes make getting a quorum considerably more difficult, and doesn't allow all of the Board members interested in serving on a committee the opportunity to do so. Therefore now, he is working with Board legal staff on having the JCAR rules updated to set a minimum number on each committee, but no maximum cap on members. Once that process has been completed and new rules are in place, additional committee members will be appointed. We hope that it will be an agenda item for approval at the September meeting.

## B. IROCC Matters

Director Fischer reported that the Illinois Retired Officer Concealed Carry (IROCC) program has been in operation for well over a decade without any major changes having been made, in spite of numerous changes in Illinois law over that same time period. He would like to see a group get together and go over the current program, related legislation passed since its inception, and develop a plan to make any updates to the program to bring it more in line with the current laws, or if any such changes are necessary.

Chairman Gleason appointed a 3 person sub-committee to review and discuss the IROCC program and make recommendations to the Board. He specifically wanted to be sure to include at least one chief and one sheriff. After asking for volunteers, those appointed were: 1.) Tim Becker (Chair), 2.) Rick Watson, and 3.) Paul Williams.

## XI. PUBLIC INPUT

Chairman Gleason read the following statement, "We will now open up the floor for public comment. The Board asks that these comments remain under three minutes each, be relevant to the meeting, and remain respectful to all." There were no comments.

## XII. ANNOUNCEMENTS

- A. **Curriculum and School Standards Advisory Committee Meeting**  
September 11, 2019, Joliet, IL
- B. **Joint Finance/Legislative and Executive Committee Meeting**  
September 11, 2019, Joliet, IL
- C. **Quarterly Board Meeting**  
September 12, 2019, Joliet, IL

## XIII. ADJOURNMENT

**Motion was made by Watson, seconded by Becker, and carried by all members present to adjourn the meeting at 10:07 a.m.**

