

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE MEETING OF THE JOINT FINANCE &
LEGISLATIVE AND EXECUTIVE COMMITTEE**

**Holiday Inn Joliet Southwest
1471 Rock Creek Boulevard, Joliet, Illinois
September 11, 2019**

I. CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM

The September 11, 2019 meeting of the Joint Finance and Legislative and Executive Committee was called to order at 2:37 p.m. by Chairman Gleason. Roll was called by Ellen Petty, and a quorum of voting members was established.

Members in attendance:

Tim Gleason
Timothy Becker
Mary Melchor for Dorothy Brown
Pat Hartshorn
Tim Nugent
Cordelia Coppelson for Kwame Raoul
Valerie Salmons
Richard Watson

Members absent:

John Schlaf

Staff in attendance:

Brent Fischer
John Keigher
Ellen Petty
Jan Allen
Laura Baker
Kevin Baxter
Glen Bell
Keith Calloway
Pat Connolly
Kelly Griffith
Patrick Hahn
Fred Kientzle
Denise Matthew
Jan Noble
Eric Pingolt
Lee Ryker
Scott Schaefer
Brenda Swires
Keith Wallace
Jill Wieland

Jennifer Wooldridge

Others in attendance:

Van Muschler, SWIC
Mike Schlosser, PTI
Richard Fonck, MTU 16
John Perona, MTU 16
Jill Marr, MTU 16
Ron Skrip, Wicklander-Zulawski
Rob Copley, Quincy P.D.
Brad Oyer, MTU 13
Dough Fargher, MTU 1
David Clague, Knox County Sheriff
Robert Siron, MTU 8
David Cammack, Cook County Sheriff's Office
Marie Rangel, Cook County Sheriff's Office
Aaron Klima, Shorewood P.D.
Bob Crouch, MTU 10
Cara Dasher, MTU 10
Becky Wayland, MTU 10
Amber Shaffer, MTU 4
Bill Petentler, MTU 4
Penny Abbott, MTU 9
Deb Alms, MTU 2
Tod Dowdy, MTU 9
Greg Elliott, MTU 5
Beth Pinter, MTU 5
Tom Reasoner, MTU 3
Tom Turek, Statewide DRE Coordinator
Len Mendoza, MTU 4
Jeffrey Chapman, Chicago P.D.
Kevin Koontz, MTU 12
Mark Edwards, MTU 12
David Hayes, MTU 14
Josh Ward, Illinois State Police
Susan Nichols, Executive Institute
Heather Hotz, Executive Institute
Brian Fengel, MTU 7
Chuck Doan, MTU 15
Scott Williams, MTU 14
Paul Williams, Bloomington P.D.

II. FINANCIAL MATTERS

A. Financial Items

1. Fiscal Information (through August 22, 2019)
 - a. TACCSF Receipts
 - b. TACCSF Balance

c. Projected Academy Enrollments

Denise Matthew addressed the Committee, going over the monthly TCCSSF and Camera Grant Surcharge Fund receipts and running balance figures for FY20.

Motion was made by Salmons, seconded by Becker, and carried by all members present to approve the report on the account receipts and balances.

Matthew went on to report on the FY20 projected academy enrollment figures for law enforcement, part-time law enforcement, and corrections. Figures are based upon actual claims for the previous year, as well as current academy enrollments. Revised figures will be shared as they are amended throughout the year.

Motion was made by Watson, seconded by Salmons, and carried by all members present to approve the projected academy enrollments.

2. FY20 Budget

a. Approval of Full FY2020 Budget for MTUs & Direct Contracts

Matthew continued with a request for approval of the FY20 full budget year figures for the Direct Training Contracts to include the Executive Institute, CIT, Chicago P.D. In-Service, Illinois Computer Crime Institute, and Professional Associations, for a total of \$2,840,542.

Motion was made by Nugent, seconded by Becker, and carried by all members present to approve the full FY20 budget for the direct contracts.

Finally, Matthew requested approval for the FY20 full budget year figures for all of the MTUs, in the amount of \$5,959,705, indicating that a breakdown of the budget for each of the MTUs was included in the ASSIST program report section of the Board book.

Motion was made by Becker, seconded by Watson, and carried by all members present to approve the full FY20 budget for the MTUs.

3. FY17-FY18 Audit Update

Matthew reported briefly that the FY17-18 audit process is still ongoing with the Auditor General's office, and that the preliminary and field work portions have been completed, with the focus now being on responses to follow up questions and clarification requests. We won't have a list of the final audit findings until all of the responses have been submitted and reviewed.

In addition, the FY19 lapse period has been extended to October 31st, which requires all of our submissions to be completed by October 23rd. At this point, there are only a few straggling training reimbursement requests remaining to be paid prior to that deadline.

B. Personnel Updates

Director Fischer introduced Glen Bell, who has been hired to replace former IT Manager Dan Sluga. Bell has had nearly 30 years of experience with the State of Illinois. Fred Kientzle has also been hired as the Board's 5th Field Representative to aid with compliance and response to local agencies. Fred has previously been working with the Board on a contractual basis with the canine program, and will continue to assist with those duties, as well. The addition of a Grant Administrator position is also in the works to hire someone to handle all of the day to day duties and handle outside inquiries for the Camera Grant and IDOT Grants, and this will help free up a lot of Denise's time to deal with her other duties.

Nugent asked if it would be possible to get an updated organizational chart sent out to the Board members, and Fischer responded that he would have one provided to the Board members right away.

C. Legislative and Litigation Update

John Keigher reported that all of the laws mentioned at the June meeting have now been signed by the governor and will go into effect at the beginning of next year, if they have not done so already. Those laws include:

HB 2767, now PA 101-215, which added "officer wellness" to the list of tri-annual mandates; HB 2766, now PA 101-375, which requires the BLE provision on officer wellness to address peer support options; SB 1778, now PA 101-564, which added "child abuse mandatory reporting" to the BLE and tri-annual mandates; HB 51, now PA 101-224, which added "trauma informed care of a child when executing an arrest" to the BLE; SB 1890, now PA 101-018, which added "human trafficking" to the BLE and requires the Board to create an in-service course; HB 2987, now PA 101-391, which added the Board to a task force on responding to those in custody with disabilities; SB 2148, now PA 101-577, which allows for Correctional Interns and a veteran's preference; HB 2591, now PA 101-187, which requires a 1 year wait for rehiring an untrained officer, clarifies Board investigator authorities and allows for decertification if there is a plea of guilt resulting in no actual conviction; HB 1438, now PA 101-027, which reformed the cannabis laws and allows police agencies to choose which drugs their canines are trained to detect; and finally SB 262, now PA 101-007, which included ILETSB's budget of \$24.6 million for FY20.

The veto session is set to begin in the last week of October and so far, we are not aware of any bills or initiatives that will directly affect the Board. Nevertheless, we continue to monitor for trailer bills affecting the cannabis laws, the court fee structure, and other possible mandates. If anything arises, it will be brought to the Board's attention at the December meeting.

There is no litigation directly involving the Board but we are seeing an increase in discovery requests in civil cases involving police officers and agencies. In these cases, we go to great lengths to protect sensitive material used to train and test new officers and ask that others do the same. If anyone receives a subpoena or FOIA request for training materials prepared or distributed by the Board we ask that they bring this to our

attention and we will happily work with the AG or local attorneys to make the appropriate arrangements.

D. Tuition Increase Request

Keigher reported that upon its initial opening, the BLE tuition for the Macon County Law Enforcement Training Center was set. Since that time, the facility has been expanded to include several more scenario training rooms, and the firearm range required an extensive post-construction ventilation cleaning. Additionally, the food preparation station was moved to a larger area of the new building and certain single occupancy dorm rooms were converted to house more recruits. Within the new building, there are enhanced physical skills training areas and more realistic correctional, commercial, and public settings that will provide more opportunities and resources for those in attendance. All of these changes have resulted in an increase in operational costs. Therefore, the administration at MCLETC requests that the basic tuitions be increased by 5%, effective back to June 1, 2019. While tuition adjustments are typically made in December of each year, the Board can approve a specific modification upon an initial presentation before the Finance Committee followed by ratification by the full Board.

Motion was made by Watson, seconded by Hartshorn, and carried by all members present to increase MCLETC's tuition by 5% as requested, retroactive to June 1, 2019.

III. UNFINISHED BUSINESS

A. Update on HGB Foundation Projects

Fischer reported that the lease for the 30,000 square foot Bolek Training Center was signed on June 1st of this year. The academy class that started on August 18th will be the first class to get to utilize the new facility for their scenario-based training. The culinary department at Richland was previously preparing the academy meals on campus and transporting them to the academy, but with the new professional kitchen in the Bolek Center, the meals will be prepared fresh, on site. A five-story fire tower is currently being constructed, with a two-story attached shoot house. The building was intended mainly for law enforcement, but can be made available for fire service training, as well. A 1.5 acre pond has been constructed on the north side of the Bolek Center building for training exercises. The pond will be 18 feet deep with a concrete pad on the floor with sunken vehicles included for dive rescue training.

B. Camera Grant Update

Keigher reported that the FY19 Camera Grant application period came to a close at the end of June and there were ultimately 106 agencies submitting applications. Because agencies must be compliant with all in-service training mandates to be eligible for these funds, Board staff worked closely with several training coordinators to make sure they had opportunities on-line or through an MTU to bring every officer into good standing. In the end, 81 agencies were given an award and they have until October 11th to submit the proper receipts and documents to secure their reimbursement. Of the approved

applications 30 are fully complete with vouchers being already issued, and 51 are still waiting to submit the applicable forms. As of now \$937,596.24 has been spent from the FY19 funds and we expect this to rise to \$2,770,161.06 in the next few weeks.

Keigher advised that he would be asking the Board, at the full Board meeting tomorrow, to consider an initial \$1 million for the third round of camera grants. Board staff already has several agencies that want to jump at the opportunity because they missed the chance in the Spring and we expect that revenues will continue to sustain this initial amount. As usual, if more is available, we will ask for this amount to be raised at a subsequent meeting.

C. Administrative Rules Changes

Keigher reported that the proposed administrative rule changes had been handed out to the Committee members, and as we talked about at the June Board meeting, the administrative rules for the committee membership numbers, quorum declarations, and certifications were developed in the 80's and haven't been changed since then. In order to make sure we are operating in compliance with JCAR, he has been working closely with the JCAR group to get the language updated. The next step is to have the Board approve the proposed changes, then get them on file with the Secretary of State so that they can go into effect. This is expected to occur on or before October 1, 2019.

IV. NEW BUSINESS

There was no new business.

V. ADJOURNMENT

Motion was made by Nugent, seconded by Becker, and carried by all members present to adjourn the meeting at 3:00 p.m.

