

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617**

**MINUTES OF THE CURRICULUM & SCHOOL STANDARDS
ADVISORY COMMITTEE**

**Marriott Hotel & Conference Center, 201 Broadway Avenue, Normal, IL
December 11, 2019**

I. CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM

The December 11, 2019 meeting of the Curriculum and School Standards Advisory Committee was called to order at 2:03 p.m. by Chairman Williams. Roll was called by Ellen Petty, and a quorum of voting members was established.

Members in attendance:

Paul Williams
David Clague
Robert Copley
Kevin Johnson for Charlie Beck
Josh Ward for Brendan Kelly

Members absent:

Rob Jeffreys

Staff in attendance:

Andrew Oldfield
Glen Bell
Keith Calloway
Patrick Connolly
Keith Wallace
Lee Ryker
Lya Ramos
Eric Pingolt
Laura Baker
Jan Allen
Kelly Griffith
Jan Noble
Scott Schaefer
Denise Matthew
Jill Wieland
Brenda Squires
Fred Kientzle
Pat Hahn

Others in attendance:

Brad Oyer, MTU 13
Ernie Ashby, IROCC
Doug Fargher, MTU 1

Brian Fengel, MTU 7
 Tad Williams, MCLETC Academy
 Michael Missey, St. Clair County Sheriff's Dept.
 John Bennett, MTU 15
 Robert Siron, MTU 8
 Ron Skrip, Wicklander-Zulawski
 Richard Fonck, MTU 16
 Marie Rangel, Cook County Sheriff's Academy
 Tom Reasoner, MTU 3
 John Reynolds, MTU 4
 Amber Shaffer, MTU 4
 Len Mendoza, MTU 4
 Mark Edwards, MTU 12
 Jeffrey Chapman, Chicago P.D.
 Heather Hotz, Executive Institute
 Susan Nichols, Executive Institute
 Tod Dowdy, MTU 9
 Bob Crouch, MTU 10
 Chuck Doan, MTU 15
 John Schlaf, Galesburg P.D. (retired)
 Joe Gallo, PTI Academy
 Van Muschler, SWIC Academy
 Greg Elliott, MTU 5
 Beth Pinter, MTU 5
 Deborah Alms, MTU 2
 Penny Abbott, MTU 9
 David Hayes, MTU 14
 Scott Williams, MTU 14
 Joshua Dingler, Downs P.D.
 Allyson Clark Henson, Chicago P.D.

II. RECERTIFICATION OF COURSES

A. BASIC LAW ENFORCEMENT COURSE

1. Chicago Metro Police Academy
 - January 13, 2020 - May 29, 2020
 - May 11, 2020 - September 25, 2020
 - September 21, 2020 - February 5, 2021

- Chicago Basic Recruit Training Program
 - January 16, 2020 - July 31, 2020
 - February 17, 2020 - September 4, 2020
 - March 16, 2020 - October 2, 2020
 - April 16, 2020 - October 30, 2020
 - May 18, 2020 - December 4, 2020
 - June 16, 2020 - January 8, 2021
 - July 16, 2020 - January 29, 2021
 - August 17, 2020 - March 4, 2021

September 16, 2020 - April 2, 2021
October 16, 2020 - April 30, 2021
November 16, 2020 - June 4, 2021
December 16, 2020 - July 2, 2021

2. Cook County Sheriff's Police Academy
January 6, 2020 - April 24, 2020
May 11, 2020 - August 28, 2020
August 31, 2020 - December 18, 2020
3. Illinois State Police Academy
January 5, 2020 - April 9, 2020
May 10, 2020 - August 13, 2020
September 13, 2020 - December 17, 2020
4. Police Training Institute
January 20, 2020 - April 23, 2020
March 9, 2020 - June 12, 2020
May 18, 2020 - August 20, 2020
September 8, 2020 - December 10, 2020
5. Macon County Law Enforcement Training Center Academy
January 12, 2020 - April 17, 2020
March 1, 2020 - June 5, 2020
May 10, 2020 - August 14, 2020
August 18, 2020 - November 24, 2020
6. Southwestern Illinois College Academy
January 8, 2020 - April 17, 2020
March 5, 2020 - June 12, 2020
July 20, 2020 - October 23, 2020
November 19, 2020 - March 12, 2021
7. Suburban Law Enforcement Academy
January 6, 2020 - April 10, 2020
March 30, 2020 - July 3, 2020
June 22, 2020 - September 25, 2020
September 14, 2020 - December 18, 2020

The above dates represent the Basic Law Enforcement classes certified by the Board for each academy for 2020.

Motion was made by Clague, seconded by Johnson, and carried by all members present to approve the list of BLE classes to be certified for 2020.

Director Fischer advised that Board staff worked with the academies around the state to add some classes and reschedule start dates for some classes in order to better stagger start dates and certification testing to make it easier for departments to get officers into

training without such long waits. He thanks the academies for working with the Board to help make this happen.

B. BASIC CORRECTIONS COURSE

1. Cook County Department of Corrections Academy
January 20, 2020 - May 8, 2020
March 25, 2020 - July 17, 2020
May 25, 2020 - September 11, 2020
July 20, 2020 - November 6, 2020
September 14, 2020 - January 8, 2021
November 16, 2020 - March 3, 2021

2. Macon County Law Enforcement Training Center Academy
June 7, 2020 - July 10, 2020
September 20, 2020 - October 23, 2020

3. Police Training Institute
January 13, 2020 - February 14, 2020 (*Sangamon*)
February 17, 2020 - March 20, 2020 (*DuPage*)
April 5, 2020 - May 8, 2020 (*Sangamon*)
July 27, 2020 - August 28, 2020 (*DuPage*)
September 14, 2020 - October 16, 2020 (*Sangamon*)
October 19, 2020 - November 20, 2020 (*DuPage*)

4. St. Clair County Sheriff's Correctional Officer Training Academy
January 13, 2020 - February 14, 2020
April 6, 2020 - May 8, 2020
July 6, 2020 - August 7, 2020
October 5, 2020 - November 6, 2020

The above dates represent the Basic Corrections classes certified by the Board for each academy for 2020.

Motion was made by Johnson, seconded by Ward, and carried by all members present to approve the list of BCO classes to be certified for 2020.

C. PART-TIME BASIC LAW ENFORCEMENT COURSE

1. Northeast Multi-Regional Training, MTU 3
March 14, 2020 - September 23, 2020
December 12, 2020 - June 23, 2021

2. Law Enforcement Training Advisory Commission, MTU 10
January 11, 2020 - September 12, 2020

3. Southwestern Illinois Law Enforcement Commission, MTU 14
October 20, 2020 - August 8, 2021

4. Southern Illinois Criminal Justice Training Program, MTU 15
May 2, 2020 - January 16, 2021

The above dates represent the Part-Time Basic Law Enforcement classes certified by the Board for each MTU for 2020.

Motion was made by Copley, seconded by Clague, and carried by all members present to approve the list of PTBLE classes to be certified for 2020.

D. OTHER BOARD COURSES

1. 80-hour Transition Course – SWIC Academy
March 9, 2020 - March 20, 2020
June 8, 2020 - June 19, 2020
September 14, 2020 - September 25, 2020
November 30, 2020 - December 11, 2020
2. 200-hour Basic Arson Investigator Course – SWIC Academy
Fall 2020 - Fall 2020

The above dates represent the other Board classes certified by the Board for 2020.

Motion was made by Copley, seconded by Johnson, and carried by all members present to approve the list of other classes to be certified for 2020.

III. MANDATORY FIREARMS TRAINING POLICY RE-AFFIRMATION

“Board approved Basic Law Enforcement and Correctional Training Academies and the Mobile Team Units are the only facilities authorized to conduct the Mandatory Firearms Training course, and Mobile Team Units are authorized to conduct the Mandatory Firearms Training Waiver course.”

Motion was made by Clague, seconded by Johnson, and carried by all members present to re-affirm the Board’s policy regarding Mandatory Firearms Training.

IV. LISTING OF IN-SERVICE, ADVANCED AND SPECIALIZED COURSES REQUESTING CERTIFICATION/RECERTIFICATION

Motion was made by Johnson, seconded by Copley, and carried by all members present to approve the list of in-service, advanced, and specialized courses to be certified/recertified.

V. LISTING OF LEAD HOMICIDE INVESTIGATORS 32-HOURS APPROVED CONTINUING EDUCATION COURSES REQUESTING CERTIFICATION/RECERTIFICATION

Motion was made by Copley, seconded by Ward, and carried by all members present to approve the list of LHI approved continuing education courses to be certified/recertified.

VI. UNFINISHED BUSINESS

A. SCHOOL RESOURCE OFFICER CURRICULUM

Chairman Williams paused for a few minutes to give the committee members time to read through the handout which outlined the SRO curriculum and proposed program policies and waiver process.

John Keigher went over the preliminary draft of the SRO policies and curriculum, due to the passage of HB 2925 now known as Public Act 100-0984. The bill requires the Board to establish a course and certification program for SROs and requires all officers who are formally serving as SROs to obtain that training (or a waiver) by January 2021. The act required the Board to work with the Shriver Center out of Chicago, together with input from stakeholders and interested parties to develop the course. The process began in January of 2019 with roundtable discussions including current SROs, Chiefs and Sheriffs who employ SROs, school administrators, community advocates, parent groups, trainers, and Board staff. It became clear that the general consensus was that SROs need to be trained in youth communication, recognition of hardships and disabilities, threat recognition and response, and the intricacies of Illinois juvenile laws, to establish which juveniles are afforded special protections. Board staff conducted research of the requirements of others states, worked with the Executive Institute on threat response, discussed curriculum and best practices with local and national trainers, and got feedback from officer organizations as directed by the statute. We also reached out to Chicago and other jurisdictions who have already taken significant steps to initialize this sort of training and developed methods to accommodate and recognize those preliminary steps as we move forward with creating new requirements.

Ultimately, we decided that officers who had previously attended a recognized School Resource Officer course may be eligible for a waiver if they also attended a Basic Juvenile course and an Active Threat Response course. These elements became the building blocks of the course we present today.

Officers will have two options to obtain an SRO certification. They can either attend the ILETSB curriculum certification course or attend the Board-certified courses in the three topic areas. The certificate will be valid for two years, and may be renewed with a continuing education requirement of at least one update course in the three topic areas within those two years. We anticipate that this will function similarly to the existing Lead Homicide Investigator certification program.

Finally, officers will be required to have at least three years of experience from their initial date of hire before they can serve as an SRO, as well as have a clean background free of disciplinary concerns, and have an interest in serving the community.

The course presented today contains the basic three standard topics of instruction required for any instructor seeking to conduct this course around the state, and affords instructors a great deal of flexibility to embellish and expand in the areas they desire.

We ask that the committee approve the Board's preliminary SRO program policies and curriculum so that we may share it with the interested parties and the facilitators may begin planning to conduct the course throughout 2020. If we receive instructor feedback that requires changes and modifications to the program and curriculum, we will bring them back to this committee at a future meeting.

Motion was made by Johnson, seconded by Copley, and carried by all members present to approve the Board's 40-hour School Resource Officer curriculum and program policies.

VII. NEW BUSINESS

A. Tuition & Class Size Recommendations for 2020 Academy Classes

This topic was tabled until the June Board meeting when a better understanding of the Board's current funding concerns can be developed.

B. Approval of Guidelines for Officer Wellness

Pat Hahn advised that the General Assembly passed two new in-service training mandates to begin January 2020, and the proposed guidelines for those two new mandate topics were listed under Tab E in the Board book. The tri-annual Officer Wellness mandate (P.A. 101-0215) would include both mental health and suicide prevention as well as financial wellness. MTUs currently offer financial wellness courses since financial difficulties lead to a great deal of stress and family problems that ties into that job-related stress down the road. Physical health and fitness are also included. These could be online or classroom training and instructors can use the guidelines to develop courses to be brought to the MTUs to be certified to meet the mandate guidelines. Like most other mandates, the statutes do not mandate a number of hours of training, so class lengths may vary.

Motion was made by Ward, seconded by Clague, and carried by all members present to approve the guidelines for the Officer Wellness tri-annual in-service training mandate.

C. Approval of Guidelines for Reporting Child Abuse & Neglect

Hahn continued explaining that Reporting Child Abuse & Neglect is also a tri-annual mandate (P.A. 101-0564). The guidelines are based largely upon what is already being taught in the BLE curriculum. The Executive Institute also already had similar online training, though they are now in the process of updating it and tweaking it to meet the new mandate. It also has three various components: Abduction & AMBER Alert, Juvenile Court Act, and Abused and Neglected Child Reporting Act.

Motion was made by Copley, seconded by Johnson, and carried by all members present to approve the guidelines for the Reporting Child Abuse & Neglect tri-annual in-service training mandate.

VIII. NEXT BOARD MEETING DATE AND LOCATION

December 12, 2019
Normal, Illinois

IX. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING DATE AND LOCATION

March 11, 2020
Springfield, Illinois

X. ADJOURNMENT

Motion was made by Johnson, seconded by Ward, and carried by all members present to adjourn the meeting at 2:27 p.m.

