

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, Illinois 62703-6617**

**MINUTES OF THE QUARTERLY MEETING OF THE ILLINOIS  
LAW ENFORCEMENT TRAINING AND STANDARDS BOARD**

**Crowne Plaza Springfield Hotel & Convention Center  
3000 South Dirksen Parkway, Springfield, IL 62703**

**March 12, 2020**

**I. CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM**

The March 12, 2020 quarterly meeting of the Illinois Law Enforcement Training and Standards Board was called to order at 9:00 a.m. by Chairman Gleason. Roll was called by John Keigher, and a quorum of voting members was established. The public meeting announcement was read aloud by John Keigher.

Members in Attendance:

Tim Gleason  
John Schlaf  
Pat Hartshorn  
Timothy Nugent  
J.W. Price  
Richard Watson  
Valerie Salmons  
Paul Williams  
Robert Copley  
David Clague  
Cameron Eugenis for Kwame Raoul  
Dan Godsel for Charlie Beck  
Marie Rangel for Thomas Dart  
Marlon Harvey for Dorothy Brown  
Joshua Ward for Brendan Kelly  
Pat Connolly for Rob Jeffreys

Members Absent:

Timothy Becker

Staff in Attendance:

Brent Fischer  
John Keigher  
Laura Baker  
Eric Pingolt  
Lya Ramos  
Denise Matthew  
Scott Schaefer  
Jen Wooldridge  
Keith Calloway  
Fred Kientzle  
Michelle Mlinar  
Brenda Swires

Jan Allen  
Andrew Oldfield  
Glen Bell  
Pat Hahn

Guests in Attendance:

Shane Casey, Channahon P.D.  
Missey Schumacher, Village of Channahon  
William Petentler, MTU 4  
Amber Shaffer, MTU 4  
John Reynolds, MTU 4  
Doug Coppotelli, MTU 1  
Doug Fargher, MTU 1  
Ron Skrip, Wicklander-Zulawski  
Mike Schlosser, PTI  
Bill Strayer, Sangamon County Sheriff's Dept.  
Jeffrey Chapman, Chicago P.D.  
Bob Crouch, MTU 10  
Ernie Ashby, IROCC/MTU 10  
Kenton Manning, IROCC/MTU 10  
Richard Fonck, MTU 16  
Jill Marr, MTU 16  
Tom Reasoner, MTU 3  
Derek Carle, Executive Institute  
Susan Nichols, Executive Institute  
Heather Hotz, Executive Institute  
Cindi Bricker, Executive Institute  
Eric Arnold, Executive Institute  
Barend Wurth, Executive Institute  
Jeffrey Fritz, Executive Institute  
Tad Williams, MCLETC  
Jean Swan, MTU 7  
Brian Fengel, MTU 7  
Heather Grove, MTU 7  
Robert Siron, MTU 8  
Aaron Klima, Shorewood P.D./SLEA/MTU 3  
Hilary Davis, New Lenox P.D.  
Thomas Turek, Statewide DRE Coordinator  
Penny Abbott, MTU 9  
Deborah Alms, MTU 2  
John Perona, MTU 16  
John Bennett, MTU 15  
Chuck Doan, MTU 15  
David Rednour, MTU 15  
David Hayes, MTU 14  
Scott Williams, MTU 14  
Van Muschler, SWIC Police Academy  
Randy Wilson, ILEAS  
Marcus & Donna Hargrett, Cook County Sheriff's Office Retirees

Christina Stephen, MTU 13  
Brad Oyer, MTU 13

### **III. PLEDGE OF ALLEGIANCE**

Chairman Gleason led the Board in the Pledge of Allegiance.

### **IV. MOMENT OF SILENCE FOR FALLEN OFFICERS**

Chairman Gleason called for a moment of silence for fallen officers.

### **V. INTRODUCTIONS OF GUESTS AND VISITORS**

Chairman Gleason welcomed everyone and asked the guests and visitors in the audience to rise and introduce themselves to the Board.

### **VI. APPROVAL OF MINUTES**

- A. Curriculum and School Standards Advisory Committee Meeting, December 11, 2019
- B. Joint Meeting of the Executive Committee and Finance and Legislative Committee, December 11, 2019
- C. Quarterly Board Meeting, December 12, 2019

Chairman Gleason called for approval of the December minutes.

**Motion was made by Nugent, seconded by Watson, and carried by all members present to approve all 3 sets of minutes from December 2019.**

### **VII. REPORT OF STANDING AND ADVISORY COMMITTEES**

- A. Curriculum and School Standards Advisory Committee
  - 1. March 11, 2020

Chairman Paul Williams reported on the action taken during the committee meeting from the previous afternoon, where they approved the list of December through February in-service training courses and the list of new lead homicide investigator continuing education for recertification courses for certification.

**Motion was made by Watson, seconded by Salmons, and carried by all members present to approve the committee report.**

- B. Joint Finance and Legislative and Executive Committee

1. March 11, 2020

Chairman John Schlaf reported that the committee met the previous afternoon and that all of the agenda items from that meeting would be discussed throughout the agenda of the full Board meeting. They did receive a report on the Camera Grant fund by John Keigher about a request to spend an additional \$1M if returned by the GOMB, which they voted to approve.

**Motion was made by Clague, seconded by Watson, and carried by all members present to approve the committee report.**

C. Executive Committee

1. March 11, 2020

Chairman Gleason reported that the committee met the previous afternoon and approved the minutes of the previous meeting, then went into closed session to discuss personnel matters. Once the committee came out of closed session, no action was taken by the committee. He will make additional remarks under the “Chairman Remarks” section under Executive Matters.

**Motion was made by Nugent, seconded by Watson, and carried by all members present to approve the committee report.**

## VIII. EXECUTIVE MATTERS

A. Financial Items

1. Fiscal Information

- a. TACCSF Receipts
- b. TACCSF Balance
- c. Projected Academy Enrollments & Tuition

Denise Matthew gave the fiscal report, going over the information outlined in Tab F of the Board book as well as a handout. Year to date receipts into the TACCSF are \$2.6M less than what they were at this same point last year. Receipts into the Camera Grant Fund are \$361,382 less than they were at this point last year. We have been receiving the deposits in our funds about a month after when they were collected. In addition, the Comptroller borrowed \$1M from the Camera Grant fund on January 24<sup>th</sup>, which could impact the amount of funding available for grant awards. The cost of tuition for FY20, based upon enrollment projections for BLE is \$8.55M, and for BCO is \$1.2M. PTBLE tuition reimbursements would add another \$382,000 for a projected grand total of \$9.76M for all basic training conducted in FY20.

**Motion was made by Watson, seconded by Salmons, and carried by all members present to approve the financial report.**

- 2. FY21 Budget
- 3. Public Accountability Report & Reimbursements
- 4. Final FY17-FY18 Audit Report

Denise Matthew went on to give a brief overview of the status of the FY21 Budget process, noting that GOMB has decreased several operational line items in our budget, such as personnel, contractual services, travel, printing, and operation of auto, by just under \$188,000, but that training figures remain unchanged. GOMB also dropped our approved headcount down from 27 to 25 employees. They did include in our FY21 Budget, a \$3M appropriation from the General Revenue fund, but this would only be available to us with the approval and signature of the Governor during the lapse period, should we not collect sufficient funds into the TACCSF throughout the year – these funds may only be used for training expenses. Director Fischer commented that the \$120,000 decrease in the contractual line item was due to the completion of a large scanning project the Board office has been undergoing for the past couple of years, which will get our Form E's and other records digitized and easier to file and access.

Denise went on to go over the Public Accountability Report, explaining its purpose. She then went over the FY19 reimbursement listing included in the Board book, which she noted did not include direct tuition payments made to the academies with which we have a direct tuition agreement. A total of \$13.25M was reimbursed to agencies and direct tuition academies, as well as for CIT training, and funding the MTU's in FY19.

Denise also reported that the audit report for FY17 & FY18 has been finalized and is published on the Auditor General's website, and that all Board members have been provided with a copy. We had a total of 9 findings, two more than the prior audit. Six of these findings were repeats from our last audit. Seven findings were classified as material weaknesses, and two were classified as significant deficiencies. Director Fischer commented that we have taken a good look at what happened with the repeat findings, and some significant changes we have already implemented will help prevent them from being repeats in the future. He went over several of the findings, noting the problems outlined and what procedures have been put in place to prevent future repeats.

## B. Chairman Remarks

Chairman Gleason indicated that he wanted to take a moment and brief the Board on a few key developments. He began by stating that the Executive committee has reviewed some personnel matters at a special meeting in January and during the closed session on March 10th. Primarily, funding reductions resulting from the low collections arriving under the revised fee statute are now a challenge for law enforcement in Illinois. He mentioned that attempts to discuss this with the Governor and Lt. Governor have been to no avail.

Chairman Gleason thanked those in attendance and asked if they had any suggestions for conveying our concerns directly to the Governor's office. He noted that he intends no disrespect with this request and simply seeks a more direct and efficient path to convey the Board's concerns.

Cameron Eugenis asked if any written correspondence had been sent asking for a meeting with the Governor. After Director Fischer replied in the negative, Chairman Gleason stated that he intends to write such a letter immediately. Mayor Tim Nugent

asked if any legislators had been contacted to act as an intermediary to the Governor's office. Chairman Gleason responded that he has been reluctant to go that route, but was open to the suggestion. Gleason then stated that he was considering approaching Director Brendan Kelly of the ISP to serve in this role.

Director Fischer stated that he has had discussions with legislators regarding the funding issues and advised the MTUs, academies, sheriffs, chiefs, and agencies of our challenges. As Denise mentioned, the Governor's Officer of Management and Budget understands our funding problem and has indicated that \$3 million of GRF could be made available in FY20 and FY21, but our current calculations indicate a shortfall in excess of \$5 million. Director Fischer then explained the Board's attempts to reduce spending and stated that vacancies are not being filled for the time being.

Vice Chairman John Schlaf then mentioned that providing direct tuition reimbursement has caused local agencies to forego budgeting for such trainings as the expenses were no longer incurred. By stopping this process, agencies must now cover these unplanned costs. He stated that the Governor and legislators should be made aware of how this system worked and how much of a benefit it was. Chairman Gleason indicated that the Illinois Municipal League, as well as the mayors and city managers, were aware of this problem.

In response to a question from Valerie Salmons, Director Fischer noted that Senator Andy Manar had filed a bill on the Board's behalf to transfer \$5 million from the general revenue fund to the Board and that this bill had nine cosponsors. Cameron Eugenis then mentioned that we should be prepared to discuss several issues with the Governor if we are able to get a meeting, including operating expenses and IROCC funds as any discrepancy will undermine the Board's position. The issue of potential federal funding was raised, but Chairman Gleason stated he did not want to circumvent the Governor's office in that area. Chairman Gleason concluded by stating that a letter would be drafted in the coming week and that anyone with other ideas or suggestions was welcomed to approach him.

### C. Personnel Updates

Director Fischer wanted to echo the Chairman's thanks to Board staff for all of their teamwork and remaining steadfast throughout these funding difficulties.

He went on to recognize that Penny Abbott is now the Coordinator at MTU 9, taking over for Tod Dowdy, who has moved on to another position. Penny has been with MTU 9 for a long time and will be a great asset to MTU 9 in her new position.

### D. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Chairman Gleason asked for a motion to approve the quarterly waiver disposition report located under Tab G.

**Motion was made by Price, seconded by Watson, and carried by all members present to approve the waiver disposition quarterly report.**

## E. Legislative and Litigation Update

John Keigher reported that it was early in the legislative season and that not many bills have been filed addressing police training issues. Nevertheless, the most important bills we are tracking at this point are related to funding.

HB 5722 & SB 3972 are appropriation bills that allow the Board to spend up to \$21 million in operations and training, and \$3 million for camera grants. However, it is likely that the Surcharge Fund will not bring in enough to cover those amounts, so \$3 million of GRF has been offered to close out FY 20 and another \$3 million to be used in FY 21, if needed. Along a similar line, SB 3739 is a fund transfer bill would require the treasurer to move \$5 million from the General Revenue Fund to the TCCSF so that the Board can continue to meet its financial obligations under the FY 20 appropriation. This bill currently has ten cosponsors.

Regarding the sunset date for the new fee collection process, SB 2557 extends this process for an additional 4 years. So rather than repealing the new act in January of 2021, it will remain in effect until January 1, 2025. This will avert the fiscal cliff and allow more time for studies and revisions. Similarly, SB 2982 extends the repealer for the new fee collection statute to 1-1-2023 (2 additional years) and creates a 19-member task force to review the new fee collection process and offer recommendations before 6-1-2021. The Board, along with the AG, ICJIA, and representatives from Sheriffs and municipalities are included in the membership.

If any important bills gain momentum over the next few weeks, Board staff will likely send an update email explaining our position and asking for support.

There is currently no litigation involving the Board.

## **IX. PROGRAM PROGRESS REPORTS AND CONCEPTS**

### A. Illinois Law Enforcement Executive Institute

(Susie Nichols)

1. Executive Institute
2. Federal Homeland Security Grant/Illinois Terrorism Task Force

Susie Nichols spoke about Coronavirus and related class cancellations, as well as class cancelations due to funding issues. She briefly went over the upcoming Women's Conference speaker's bio, noting that it may unfortunately need to be canceled due to what directives come out of today's Governor's cabinet meeting. They have been going over curriculum and writing grant requests on various training topics, and doing research projects for ILETSB on funding of police training throughout all 50 states. She thanked her staff for all of their hard work.

Director Fischer thanked Susie and her staff for their work on the funding research project, as it will be a very helpful document going forward.

Chief Schlaf asked if there was anything that has come up in her research regarding any Coronavirus effects on law enforcement and how it will affect the day to day business of policing. She asked Eric Arnold, who was yesterday appointed the co-chair of the subcommittee on the Governor's campus safety coronavirus task force to come up and speak to that.

Arnold reported that law enforcement is at the table for the task force meetings, and these topics have been discussed at length, along with public health. He went on to outline the scenarios which have been discussed, and indicated that he expected to learn more within the next 48 to 72 hours as more assessments of medical capacity around the state come in and how first responders are expected to be utilized in coronavirus response. He expects this to be something that we are all dealing with in the upcoming hours (not days, but hours) as more information becomes available. ILEAS is also involved with regard to deployment of mutual aid if there is a need in the coming weeks. The CDC is updating guidelines on response and preparedness measures on an hourly basis which will give an idea of what can be done now. He expects that the Governor will soon be making a formal announcement along these lines.

#### B. A Statewide System of In-Service Training (ASSIST) Program

1. ASSIST Status Report
2. IDOT Grants Update
3. Traffic Crash Reconstruction

Pat Hahn briefly went over the FY19 Annual Report noting there were over 42,000 hours of training and 171,000 local training registrations with 12,000 training registrations from those from our federal and state law enforcement partners. Over 850,000 manhours of training were documented by the MTUs in FY19; a record amount. The cost per hour decreased from \$185 per hour 5 years ago to \$160 per hour in FY19. The MTUs were the most productive and cost effective in their 38-year history.

For almost 40 years, the MTU system has allowed operated in accordance with its enabling legislation to support local governments in deciding what trainings would best serve their officers. By focusing on local needs and interest instead of national trends, law enforcement agencies can focus on specific ways to serve their community. What works in a metropolitan region may not be the best in a rural county. For a nominal annual membership fee, law enforcement agencies get a wide variety of training courses made available to them both online and in the classroom. For every \$20 in local money they spend, they get \$80 in state assistance. In the more rural areas of the state, the dangers of the profession are just as serious as in cities and often MTU training is the only training that is available for those law enforcement agencies.

As the Board looks to undertake cost saving measures the success and effectiveness of the MTU program should be reviewed before any reductions are considered. After years of adding in-service mandates, many legislators are now coming to better understand the MTU system and the benefit it has throughout the state. As this occurs, Pat hopes that the legislators respect the work of the MTUs as well as the statutory authority by which they do it.



C. CIT Training Update  
1. Progress Report

Jennifer Wooldridge stated that she had nothing additional from what was included in the progress report in the Board book.

D. Part-Time Basic Training Program Update  
(Jan Allen)  
1. Progress Report

Jan Allen stated that she had nothing additional from what was included in the progress report in the Board book.

**Motion was made by Schlaf, seconded by Watson, and carried by all members present to approve all of the program progress reports in items A through D.**

**X. UNFINISHED BUSINESS**

A. Body Camera Grant Update

John Keigher reported that at the time the Board book was prepared, staff was still suffering the sting from seeing the \$1M borrowed from the Camera Grant Fund, so at that time, we were not prepared to move forward. Since that time, staff has had conversations about the balance and the health of the fund with GOMB and have been able to open Round 3 of grants earlier this week. He is happy to report that the information provided in the Board books under Tab L is now out of date. Already about a dozen agencies have applied and the grant period will be open through May so that we can make sure we receive all of the paperwork taken care of in the final provisions of the lapse period. He appreciates that earlier in the meeting, the Board gave its approval to move forward if that additional \$1M is returned to the account.

B. New Committee Members

Chairman Gleason reiterated that unless he is reappointed to the Board, he doesn't feel it appropriate to expand the current committees. He will leave it for the next Chairman, or will proceed if he is reappointed to the Board.

**XI. NEW BUSINESS**

There was no new business.

**XII. PUBLIC INPUT**

Chairman Gleason stated that we will now open up the floor for public comment. The Board asks that these comments remain under three minutes each, be relevant to the meeting, and remain respectful to all.

Marcus Hargrett, retired Sergeant from the Cook County Sheriff's Office, approached the podium to give voice to an issue he does not believe the Board has had much discussion about over the last two meetings, about Retired Officer Concealed Carry. He and other retirees find it hard to reconcile the Board's position on this as far as Cook Counties retirees are concerned. According to Mr. Hargrett, while they are active, they are considered law enforcement officers, but upon retirement, IROCC is telling them that because of the definition that this Board is using, which differs from the federal definition, they do not qualify as retired officers eligible for the IROCC program. Since this doesn't seem to be getting through to the Board, they may need to seek some resolution to this under the civil rights statute. He stated that they have asked for the Board's help, they have implored the Sheriffs' office why this definition differs from the federal definition, but no one seems to want to give them an answer.

Chairman Gleason thanked him for his comments and asked if there were any further comments from the guests, and there were none.

### **XIII. ANNOUNCEMENTS**

- B. Curriculum and School Standards Advisory Committee Meeting**  
June 10, 2020, Collinsville, IL
- C. Joint Finance and Legislative and Executive Committee Meeting**  
June 10, 2020, Collinsville, IL
- D. Quarterly Board Meeting**  
June 11, 2020, Collinsville, IL

### **XIV. ADJOURNMENT**

**Motion was made by Watson, seconded by Schlaf, and carried by all members present to adjourn the meeting at 10:13 a.m.**

