

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD  
4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, Illinois 62703-6617**

**MINUTES OF THE MEETING OF THE CURRICULUM  
STANDARDS ADVISORY COMMITTEE**

**Springfield, IL – WebEx Video Conferencing due to COVID-19  
December 3, 2020**

**I. CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM**

The December 3, 2020 meeting of the Curriculum Standards Advisory Committee was called to order at 9:00 a.m. by Chairman Tim Gleason due to both the Chair and Vice Chair of the committee having recently been replaced on the Board. Roll was called by Ellen Petty. A quorum of voting members was not initially established, but the meeting proceeded with the subject matter.

Members in Attendance:

LaDon Reynolds – *joined via WebEx at 9:16*

Designees in Attendance:

Marlon Parks for Thomas Dart *via WebEx*  
Daniel Godsel for David Brown *via WebEx*  
Pat Connolly for Rob Jeffreys *via WebEx*

Members Absent:

Undersheriff Ricardo Pagán

Staff in Attendance:

Brent Fischer  
John Keigher  
Ellen Petty

Guests in Attendance:

Due to WebEx format, there is no available listing of all guests listening in on the meeting.

**II. APPLICATION FOR SCHOOL/COURSE CERTIFICATION**

A. Illinois Sheriffs' Association

Fischer asked Jim Kaitschuk from the ISA to give a brief background on the classes they have on the agenda for certification. Kaitschuk went over each class listed in the agenda, covering details included in the handout materials.

1. 2020 Sheriffs Winter Training

Hours: 6 hours  
Course Dates: February 2, 2020

2. 2020 Southern Zone Sheriffs Meeting (virtual training)  
Hours: 2 hours  
Course Dates: Date Not Provided
3. 2020 Central Zone Sheriffs Meeting (virtual training)  
Hours: 2 hours  
Course Dates: Date Not Provided
4. 2020 Northern Zone Sheriffs Meeting (virtual training)  
Hours: 2 hours  
Course Dates: Date Not Provided
5. 2020 Sheriffs Henry Pratt Incident  
Hours: 2 hours  
Course Dates: February 3, 2020
6. 2020 Jail Medical Summit (not held due to COVID)  
Hours: 6 hours  
Course Dates: September 24, 2020
7. Non-Escalation & De-Escalation Training (virtual training)  
Hours: 2 hours  
Course Dates: October 7, 2020

**Motion was made by Connolly, seconded by Parks, and carried by all members present via roll call vote to recommend approval of the certification of the 7 courses submitted by the Illinois Sheriffs' Association.**

### III. RECERTIFICATION OF COURSES

#### A. Basic Law Enforcement Courses

##### 1. Chicago Metro Police Academy

January 11, 2021 - June 4, 2021

May 3, 2021 - October 1, 2021

September 27, 2021 - March 18, 2022

##### Chicago Basic Recruit Training Program

January 18, 2021 - July 9, 2021

February 16, 2021 - August 6, 2021

March 16, 2021 - September 3, 2021

April 16, 2021 - October 1, 2021

May 17, 2021 - November 26, 2021

June 16, 2021 - December 24, 2021

July 16, 2021 - January 21, 2022

August 17, 2021 - February 18, 2022

September 16, 2021 - March 18, 2022  
October 18, 2021 - April 15, 2022  
November 16, 2021 - May 13, 2022  
December 16, 2021 - June 10, 2022

2. Cook County Sheriff's Police Academy

January 4, 2021 - April 23, 2021  
May 10, 2021 - August 27, 2021  
August 30, 2021 - December 17, 2021

3. Illinois State Police Academy

August 8, 2021 - November 11, 2021  
December 12, 2021 - March 17, 2022

4. Police Training Institute

January 24, 2021 - April 29, 2021  
May 10, 2021 - August 12, 2021  
September 13, 2021 - December 16, 2021

5. Macon County Law Enforcement Training Center Academy

January 10, 2021 - April 16, 2021  
March 22, 2021 - June 29, 2021  
July 6, 2021 - October 13, 2021  
August 10, 2021 - November 19, 2021

6. Southwestern Illinois College Academy

April 15, 2021 - July 23, 2021  
August 23, 2021 - December 3, 2021

7. Suburban Law Enforcement Academy

January 4, 2021 - April 9, 2021  
March 29, 2021 - July 2, 2021  
June 21, 2021 - September 24, 2021  
September 13, 2021 - December 17, 2021

The above dates represent the Basic Law Enforcement classes to be certified by the Board for each academy for 2021.

**Motion was made by Connolly, seconded by Parks, and carried by all members present via roll call vote to recommend approval of the certification of the Basic Law Enforcement Academy courses as listed.**

B. Basic Corrections Courses

1. Cook County Department of Corrections Academy  
 January 4, 2021 - April 2, 2021  
 February 15, 2021 - May 14, 2021  
 April 12, 2021 - July 9, 2021  
 May 10, 2021 - August 6, 2021  
 July 19, 2021 - October 15, 2021  
 August 16, 2021 - November 12, 2021  
 September 13, 2021 - December 10, 2021
  
2. Macon County Law Enforcement Training Center Academy  
 February 7, 2021 - March 12, 2021  
 April 25, 2021 - May 28, 2021  
 October 17, 2021 - November 23, 2021
  
3. Police Training Institute (DuPage)  
 February 22, 2021 - March 26, 2021  
 July 26, 2021 - August 27, 2021  
 October 18, 2021 - November 19, 2021
  
4. St. Clair County Sheriff's Correctional Officer Training Academy  
 January 4, 2021 - February 5, 2021  
 April 5, 2021 - May 7, 2021  
 July 12, 2021 - August 13, 2021  
 October 4, 2021 - November 5, 2021

The above dates represent the Basic Corrections classes to be certified by the Board for each academy for 2021.

**Motion was made by Connolly, seconded by Parks, and carried by all members present via roll call vote to recommend approval of the certification of the Basic Corrections Academy courses as listed.**

- C. Part-Time Basic Law Enforcement Courses
  1. Northeast Multi-Regional Training, MTU 3  
 February 27, 2021 - November 22, 2021  
 August 21, 2021 - May 14, 2022
  
  2. Mobile Team Unit 4, MTU 4  
 March 27, 2021 - December 5, 2021
  
  3. Law Enforcement Training Advisory Commission, MTU 10

July 10, 2021 - April 9, 2022

4. Southwestern Illinois Law Enforcement Commission, MTU 14

August 14, 2021 - June 18, 2022

5. Southern Illinois Criminal Justice Training Program, MTU 15

May 5, 2021 - February 6, 2022

The above dates represent the Part-Time Basic Law Enforcement classes to be certified by the Board for each MTU for 2021.

**Motion was made by Connolly, seconded by Parks, and carried by all members present via roll call vote to recommend approval of the certification of the Part-Time Basic Law Enforcement Academy courses as listed.**

D. Other Board Courses

1. 80-hour Transition Course – SWIC Academy

February 22, 2021 - March 5, 2021

June 7, 2021 - June 18, 2021

September 13, 2021 - September 24, 2021

November 29, 2021 - December 10, 2021

2. 200-hour Basic Arson Investigator Course – SWIC Academy

Fall 2021 - Fall 2021

The above dates represent the other Board classes to be certified by the Board for 2021.

Motion was made by Parks, seconded by Godsel to recommend approval of the certification of the other Board courses as listed.

At this time, Reynolds joined the meeting and was brought up to speed, enabling the committee to establish a quorum.

**An amended motion was made by Parks, seconded by Godsel, and carried by all members present via roll call vote to approve the certification of the Other Board courses as listed.**

#### IV. MANDATORY FIREARMS TRAINING POLICY RE-AFFIRMATION

“Board approved Basic Law Enforcement and Correctional Training Academies and the Mobile Team Units are the only facilities authorized to conduct the

Mandatory Firearms Training Course, and Mobile Team Units are authorized to conduct the Mandatory Firearms Training Waiver Course.”

**Motion was made by Reynolds, seconded by Parks, and carried by all members present via roll call vote to re-affirm the Mandatory Firearms Training Policy.**

**V. LISTING OF IN-SERVICE, ADVANCED AND SPECIALIZED COURSES REQUESTING CERTIFICATION/RECERTIFICATION**

**Motion was made by Reynolds, seconded by Godsel, and carried by all members present via roll call vote to approve the certification of the in-service training courses submitted through the MTUs and Executive Institute from September 2020 to November 2020.**

**VI. LISTING OF LEAD HOMICIDE INVESTIGATORS 32-HOURS APPROVED CONTINUING EDUCATION COURSES REQUESTING CERTIFICATION/RECERTIFICATION**

**Motion was made by Reynolds, seconded by Godsel, and carried by all members present via roll call vote to approve the Lead Homicide Investigators 32-hours continuing education courses submitted from September 2020 to November 2020.**

**A motion was made by Reynolds, seconded by Godsel, and carried by all members present via roll call vote to approve the certification of all classes under A., B., & C. of the agenda.**

**VII. UNFINISHED BUSINESS**

**A. School Resource Officer Update**

Keigher gave a brief verbal report noting that 140 applicants have submitted requests for waivers so far. About half are eligible for the waiver and most of the rest will be eligible with an additional class. However, a handful will have to attend the full certification course. Two instructors have been working on developing courses that meet the curriculum guidelines, but due to COVID restrictions, those trainings have had to be moved back, but are ready to go as soon as restrictions are lifted. Many agencies are ready to get things moving to get their officers certified by the deadline. Many schools are not in session for in person attendance in January anyway, so this will help eliminate problems with the delay.

Reynolds relayed a question from Chief Norm Nissen regarding the extension of this deadline for those agencies who have been unable to get an officer waived from SRO training and who are unable to get an officer into training due to the COVID restrictions by January 1st. Keigher advised that this certification deadline is not under the Police Training Act, but rather under the School Code, and since the deadline is outlined in the law, it would require legislation to extend

the deadline. We had communicated this to the Lt. Governor's and Governor's office and hoped to get this addressed during Spring session which was drastically condensed, and then again during the veto session, which was canceled, both due to COVID. We hope that this can be addressed if there is a lame duck session in January. Unfortunately, this is not an extension that can be granted by the Training Board. Therefore, we are being as generous as we can with the waiver process and are working to get the courses scheduled so that they can be held just as soon as the COVID mitigation restrictions are lifted.

## **VIII. NEW BUSINESS**

### **A. Tuition & Class Size Recommendations for 2021 Academy Classes**

Keigher advised that tuition for all academy classes have been a point of discussion for some time now, with some increased and decreased costs due to COVID, and we reached out to all academies to request that they submit their paperwork for tuition increases in September and October, but as we compiled the paperwork we discovered that the paperwork was not complete and some contained errors or were not submitted on the appropriate forms with all necessary information. We would like a chance to work with the academies to ensure that their requests are complete and submitted appropriately with the necessary justifications, so we would like to table this for now until that work can be done by the academies.

**Motion was made by Reynolds, seconded by Parks, and carried by all members present via roll call vote to table this matter until academies have submitted all required paperwork.**

## **IX. NEXT BOARD MEETING DATE AND LOCATION**

December 3, 2020  
WebEx - Springfield, Illinois

## **X. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING DATE AND LOCATION**

March 3, 2021  
WebEx - Springfield, Illinois

Chairman Gleason advised that he has held off on appointing replacements to this committee so that the new Chairman of the Board can make those appointments after the full Board meeting.

## **XI. ADJOURNMENT**

**Motion was made by Reynolds, seconded by Parks, and carried by all members present via roll call vote to adjourn the meeting at 9:35 a.m.**

