

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, Illinois 62703-6617**

**MINUTES OF THE QUARTERLY MEETING OF THE ILLINOIS
LAW ENFORCEMENT TRAINING AND STANDARDS BOARD**

**Crowne Plaza Springfield Convention Center
3000 S. Dirksen Parkway, Springfield, IL
WebEx Video conferencing Optional due to COVID-19**

June 10, 2021

I. CALL TO ORDER & PUBLIC MEETING ANNOUNCEMENT

The June 9, 2021 quarterly meeting of the Illinois Law Enforcement Training and Standards Board was called to order at 9:01 a.m. by Chairman Davis, Michelle Mlinar read the Public Meeting Announcement.

II. POSTING OF THE COLORS

Springfield Police Honor Guard posted the Colors

III. NATIONAL ANTHEM

IV. PLEDGE OF ALLEGIANCE

Chairman Davis led the Board in the Pledge of Allegiance

V. MOMENT OF SILENCE FOR FALLEN OFFICERS

Chairman Davis asked for a moment of silence for fallen officers

VI. INVOCATION

Pastor William DeShone Rosser gave the invocation

VII. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll was called by Michelle Mlinar and a quorum of voting members was established.

Members in Attendance:

Mitchell Davis
Sean Smoot

Anthony Cobb
John Idleburg
J.W. Price
LaDon Reynolds
Timothy Gleason *via WebEx*
Ghida Neukirch *via WebEx*
Timothy Nugent *via WebEx*
Ricardo Pagán *via WebEx*
Richard Watson *via WebEx*
Elvia Williams *via WebEx*

Designees in Attendance:

Antoinette Ursitti for David Brown
Pat Connolly for Rob Jeffreys
Josh Ward for Brendan Kelly *via WebEx*
Marlon Parks for Thomas Dart *via WebEx*
John Carroll for Kwame Raoul *via WebEx*
Anthony Escamilla for Iris Y. Martinez *via WebEx*

Staff in Attendance:

Keith Calloway	Denise Matthew
Eric Pingolt	Jeff Chapman
John Keigher	Lee Ryker
Kelly Griffith	Andrew Oldfield
Ellen Petty	Jennifer Wooldridge
Michelle Mlinar	Jan Noble

Guests in Attendance:

Mariam Hamad, CPD	Cindi Bricker, Executive Institute
Brian Fengel, MTU 7	Mike Schlosser, PTI
Dan Ryan, MTU 10	Van Muschler, SWIC
Chuck Doan, MTU15	David Hayes, MTU 14
Doug Pann, MTU 2	Kent Voth, CSN
Deborah L. Alms, MTU 2	Brad Oyer, MTU 13
Jill Marr, MTU 16	Christina Stephens, MTU 13
John B. Perona, MTU 16	Kenton Manning, IROCC
Bradley Hertzmann, MTU 16	Richard Fonck, MTU 16
Janet Moscardelli, MTO 10	Scott Williams, MTU 14
Penny Abbott, MTU 9	Tad Williams, MCLETC
Cara Dasher, MTU 10	Doug Coppotelli, MTU 1
Bob Crouch, MTU 10	John W. Reynolds, MTU 4
Robert Siron, MTU 8	Jeffrey Ray Walls, Equal Justice Initiative
Kevin Koontz, MTU 12	Carol Ruth Walls, Equal Justice Initiative
Joe Schweihs, MTU 3	
Martin Schaefer, MTU 3	
Heather Hotz, Executive Institute	

Due to WebEx format, there is no available listing of all guests listening in on the meeting.

VIII. INTRODUCTIONS OF GUESTS AND VISITORS

Chairman Davis asked call in guests, and those present, to introduce themselves.

IX. DISTINGUISHED SERVICE AWARDS

John Keigher recognized those with distinguished service who are retiring as MTU Coordinators:

Director Deb Alms
Mobile Team Unit 2

Director Richard Fonck
Mobile Team Unit 16

X. CHAIRMAN'S REMARKS

Chairman Davis commented how glad he was that some people were able to be in person today at the meeting. He stated that we are in a great position and that we have a great opportunity since the Board is relied upon heaviest with the new legislature to implement the guidelines. He is excited about this new direction and honored to have his position as Chairman.

XI. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
February 18, 2021
- B. Finance & Legislative Committee Meeting
February 18, 2021
- C. Quarterly Board Meeting
March 4, 2021

Motion was made by Price, seconded by Watkins, and carried by all members via roll call vote to approve all three sets of minutes.

Chief Williams asked to correct "Chicago University" to "Chicago State University" on page 8 from the March minutes.

All members voted to approve the minutes as amended.

XII. REPORT OF STANDING AND ADVISORY COMMITTEES

A. Curriculum and School Standards Advisory Committee

Chairman Reynolds stated that the committee met on June 9th and approved several new courses. The committee first approved the Illinois Sheriffs' Association Pain Behind the Badge and Legal/Legislative Updates. Next approved were five courses for Chicago Police Department covering use of force, officer wellness, custodial escort, and community policing. Spring 2021 in-service mandate courses and Lead Homicide Investigator continuing education courses have also been approved. Counsel Griffith then gave an update on the UIS curriculum revision recommendations for the transition course, law for police course and the equivalency exam. The committee moved to accept these recommendations. Griffith gave an update on BLE curriculum changes, and in-service mandate changes. Reynolds stated that a quick update was given by Keigher regarding the Board's desire to move to online testing in a new bill that will require the Supreme Court court security officers to obtain Board certification.

Motion was made by Reynolds, seconded by Smoot, and carried by all members via roll call vote to approve the report and recommendations from the Curriculum and School Standards Advisory Committee.

B. Joint Finance & Legislative and Executive Committee

Chairman Smoot met with the finance & legislative committee on June 9th and unanimously approved the request for authorization to fund for the first half of FY22 for \$4,372,500. He stated that the appropriation lines have been modified to increase our GRF funding significantly, this is largely due to the additional duties being added to the Board's responsibility in terms of certifications and officer trainings. Additional line items have been increased as well due to an increase in the traffic surcharge fund. Funding is reliant on these sources, which has not been very reliable in the past. We will continue to push to discuss matters on the legislative and Governor's side to obtain funding from a more reliable source. We are budgeted for \$26M from the traffic surcharge fund, but we have never seen more than about a 1/3 of that over the years.

The trailer bill was just passed and will make significant changes. We will be in continued discussions with legislators regarding issues so that the Board can accurately do what is intended on the bill. This bill brings additional requirements of the Board. We will be required to go from being a training and curriculum approval agency to being a regulatory agency. New personnel will be needed; therefore, a new personnel committee has been established to make that transition smooth. The approved headcount for FY21 is 25 and for FY22 is 40. Actual headcount as of June 1st is 19. With Ellen Petty's exemplary work, we have been able to fast track and approve 13 new positions for the Board, and have identified another 10 positions for the next wave of priority. There is a new

organizational chart regarding the new positions being posted over the next couple of years as well as a new field investigator map, these can both be found in the Board Book.

Motion was made by Watson, seconded by Price, and carried by all members via roll call vote, to approve the report and recommendations of the Finance and Legislative Committee.

XIII. EXECUTIVE MATTERS

A. Financial Items

1. Fiscal Information through May 31, 2021
 - a. TACCSF Receipts
 - b. TACCSF Balance

Matthew stated the financial information is located in Tab G of the Board book and the numbers provided are through May 27th.

- Traffic Criminal Conviction Surcharge Fund balance is \$1,009,471.77
- Camera Grant Fund balance is \$2,747,932.31.

- c. Academy Enrollments & Projected Tuition

The projected enrollment in tuition for FY21 on page 11 shows academy-based enrollment projections through FY21. Matthew changed the format to better show the 3-year comparison that was requested at last Board meeting.

2. FY22 Budget

- a. Breakdown of Appropriation Bill
 - b. Approval of 1st & 2nd Quarter Funding

On May 22, 2021 the FY2022 budget was approved by the Legislature, though it has not been signed by the Governor. Our numbers are based on what they have determined we will need based on the Police Reform bill. Going forward, our bills will now be paid out of the General Revenue Fund and training will be paid out of the Traffic Surcharge Fund. We requested an additional \$8M from the American Rescue Plan Act Federal Projects Fund which was applied for by the Governor's office of budget and management on our behalf. These funds will cover Crisis Intervention and mental health training, if awarded.

Neukirch asked how are we managing the need for increased office space, is that reflected in this budget. Calloway stated this is still a work

in progress, hope to advise more at the next Board meeting. Neukirch suggested sticking with the remote work option as opposed to new space.

Matthew asked for an approval of the FY22 first half funding request for MTU training found on page 17 of the Board book for a total of \$4,372,500.

Motion was made by Smoot, seconded by Watson, and carried by all members via roll call vote, to approve the half year MTU training budget of \$4,372,500.

B. Legislative and Litigation Update

John Keigher gave the report noting he is happy to report there is no litigation pending at this time. The General Assembly just wrapped their spring session, the following bills are significant to the Board:

- **SB2017 The Budget Implementation Bill:**
Creates the new “Law Enforcement Training Fund” that will collect a portion of existing insurance producer licensure fees as well as a new fee collected by insurance agents for each policy issued. These funds may be used by the Board to support “law enforcement certification compliance and the development and provision of basic courses by Board-approved academics, and in-service courses by approved academies.”
- **SB 626 – Fines and Fees Reduction:**
After the major changes were made in 2018, additional reforms were made to allow further reductions to criminal and traffic fines and fees based upon income level. The final version of this bill represents a consensus of several stakeholders that allows for a 2-year pilot program in Cook County that allows reductions in traffic offense fees up to one half of the total amount.
- **HB 3443 - SAFE-T Trailer Bill:**
 1. The CIT section is clarified to state that the “40-hour” course is a specialty certification, distinguishing it from other Board approved courses in “crisis intervention” that meet the new annual in-service requirement.
 2. The “30-hour” requirement for tri-annual in-service mandates is moved from the Use of Force Mandate section to the general 3-Year Mandate section. This will provide officers with a better understanding of what is expected within the 3-year period and will allow our LEDI system to track existing courses.
 3. The changes to the one- and three-year in-service mandates are pushed back to January of 2022, giving us an additional six months to establish guidelines, approve instructors, establish course schedules, and update the tracking system.

C. Personnel Updates

Petty gave the report, which she indicated had mostly been previously covered by Vice-Chairman Smoot. She addressed Neukirch's concerns about remote work stating we have received information that ASFCME and CMS Labor are working on an agreement to be able to offer that as an option. They are still working out the details and we expect guidance within 30-60 days. Petty offered to answer any questions regarding her report in the Board Book.

D. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report

Chairman Davis stated the information is under Tab I in the Board Book. There is a total of 513 approved and 45 rejected. He asked for questions and asked for a motion to approve the report.

Motion was made by Reynolds, seconded by Price, and carried by all members via roll call vote, to approve the Waiver Disposition Quarterly Report.

XIV. PROGRAM PROGRESS REPORTS AND CONCEPTS

A. Illinois Law Enforcement Executive Institute

1. Executive Institute
2. Federal Homeland Security Grant/Illinois Terrorism Task Force

Heather Hotz stated their Online Learning Network currently has:

- 26,423 users
- 195,000 hours of training completed, expected to exceed 200,000 by the end of the fiscal year

New Online Courses:

- Frontline supervision
- Police Executive Roll in the 21st Century – intense training for senior law enforcement executives. This is a 100-hour course.

They have just completed their 2021 Women in Criminal Justice Conference held from May 17 – 20, 2021.

They have recently facilitated an Executive Summit on situational awareness, by Dave Sanderson, focused on why key organizations succeed or fail. He was one of the last passengers to get off of US Airways Flight 1549 – the Miracle on the Hudson.

B. A Statewide System of In-Service Training (ASSIST) Program and Specialized Training Programs

1. ASSIST Status Report
2. Traffic Crash Reconstruction

Counsel Griffith stated her report and five attachments are found under Tab K of the Board Book with no additional information to report.

C. CIT & SRO Training Update

Jennifer Wooldridge was excited to be talking about an in-person CIT conference scheduled for June 21-22. Highlights are de-escalation, peer support and officer wellness, co-responders and how to advance CIT in your community. Everyone is invited, 160 signed up so far.

D. Part-Time Basic Training Program

Keith Calloway stated his report is under Tab M in the Board Book, with no new information to add. 78 this year graduated from part-time basic training, with 58 currently enrolled.

Motion was made by Watson, seconded by Price, and carried by all members via roll call vote, to approve the reports from the Executive Institute, the ASSIST program, CIT and SRO programs, and the Part-Time Basic Training Program

XV. UNFINISHED BUSINESS

A. Police Reform Update/Presentation of PTB Updates

Keigher stated with the SAFE-T Act there are many changes coming and we are using this opportunity to enhance our database which was created in 1999. We are hoping to integrate LETM and LEDI into the new system. Andrew Oldfield is working on this project and gave the Board a live demo. He gave a brief overview of our old system and some insight into the new system. The new system will update in real time, the current systems must update overnight and changes are seen the following day.

B. Body Camera Grant Update

Keigher stated the current grant is now closed.

- About 130 applications in process
- Requests exceeded \$3.4M
- About 25 agencies have been processed with 17 ready to go

- He may come back to the Board in September to ask for additional funding.
- State Universities will be eligible for the grants next year

C. Law Enforcement & Corrections Recruit Extensions Due to COVID-19

Keigher stated a year ago, we recognized the need to extend the initial six month and 18-month training requirements for certified officers due to cancelled, postponed and delayed academy classes.

We are happy to see that several officers have completed their trainings and are now off this list. However, it's important to note that many on this list are part time officers who were hired and quickly separated when training was not available. We are extending their training period in an effort to reduce any obstacles they would otherwise have for getting rehired.

Motion was made by Watson, seconded by Williams, and carried by all members via roll call vote, to approve the Law Enforcement & Corrections Recruit Extensions Due to COVID-19.

XVI. NEW BUSINESS

Counsel Griffith would like to start off with a brief update on the Project for Public Safety and Justice, Institute for Legal, Legislative and Policy Studies Institute for Legal at UIS. They are reviewing the BLE, BCO and CSO curriculum, as a part of this update they are reviewing the Transition course and Law for Police class. In addition, they are also reviewing the Equivalency exam. This, beginning January 2020, due to COVID-19 it hasn't progress as quickly as we had hoped, though in Tab F there is an initial report with recommendations. Yesterday, the Curriculum Committee made the motion so they can continue their work.

A. Update on Curriculum Changes: SAFE-T Act and the Trailer Bill House Bill 3443, Senate Amendment 5

1. Basic Law Enforcement Academy curriculum changes (effective July 1, 2021)

- An introduction to crisis intervention to the BLE curriculum
- 12 hours of scenario-based role playing
- At least 6 hours of use of force techniques, including de-escalation
- Training on officer safety techniques; cover, concealment and time
- 6 hours of training for high risk traffic stops

Other Major changes that effect BLE, BCO and CSO training:

- Use of force
- Rights of the accused
- Criminal offenses – new ones added and changes to existing

2. Changes to the In-Service mandates (effective January 1, 2022)

The trailer bill changed the effective date to January 1, 2022. This is great news as it will allow us additional time to update the training guidelines and make necessary changes to LETM since we will begin to track hours starting January 1, 2022. Now that the trailer bill has passed both houses and we have some clarification regarding these new mandates, we can begin to work diligently with the MTUs to ensure there are plenty of course offerings. We plan to present the revised guidelines at the September board meeting and will have LETM ready later this year for the MTUs to submit courses beginning January 1, 2022 that will meet the new mandates and the required hours.

Griffith took a moment to speak about Mark Edwards and how much he will be missed. Chief Cobb asked for a moment to comment as well and offered condolences to this family.

B. Anticipated JCAR changes

Keigher stated when an agency is charged with implementing a statutory directive, any and all policy decisions effecting the public must follow the process for creating Administrative Rules and must be approved by the Joint Committee on Administrative Rules known as JCAR.

With all of the changes to the Police Training Act made in the SAFE-T Act and the corresponding trailer bill, we recognize that there is a need to update the Board's existing Administrative Rules. We have had an initial conversation with our JCAR liaison and have begun to make notes and draft outlines for areas that will need expansion and interpretation under the new Act, as well as those areas that are due for routine upgrades. We expect to establish new guidelines the discretionary decertification process, the publicly accessible database, and the certification reactivation process. In addition, we will likely revise and update some of the existing sections related to in-service mandates, training waivers, and the camera grant.

We hope to have some quiet time over the summer to really focus on this project and always welcome comments or ideas for improvement. With most of the deadlines pushed to January, we hope to have drafts ready for the September meeting for approval and filing with the JCAR team.

XVII. PUBLIC INPUT

Jeffrey Ray Walls from the Equal Justice Initiative spoke to the Board about Illinois Department of Corrections issues. Pat Connolly asked for his number to contact him after the meeting regarding his concerns.

XVIII. ANNOUNCEMENTS

- A. Curriculum and School Standards Advisory Committee Meeting
September 8, 2021, Decatur, IL
- B. Finance & Legislative Committee Meeting
September 8, 2021, Decatur, IL
- C. Quarterly Board Meeting
September 9, 2021, Decatur, IL

XIX. ADJOURNMENT

Motion was made by Smoot, seconded by Price, and carried by all members present to adjourn the meeting at 10:44 a.m.

