

ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD

4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617

MINUTES OF THE QUATERLY BOARD MEETING

Double Tree Hotel - 2111 Butterfield Road, Downers Grove, Illionis 60515

September 9, 2021

9:00 A.M.

I. CALL TO ORDER & PUBLIC MEETING ANNOUNCEMENT

The September 9, 2021 Quarterly Board meeting was called to order at 9:00 a.m. by Chairman Mitchell Davis.

II. ROLL CALL – ESTABLISHMENT OF QUORUM.....TAB A

Michelle Mlinar called roll, and a quorum of voting members was established.

Members in Attendance:

Mitchell Davis
Sean Smoot
Tim Gleason
John Idleburg
Rob Jeffreys
Ghida Neukirch
Ricardo Pagán
J. W. Price
LaDon Reynolds

Designees in Attendance:

Marlon Parks for Thomas Dart
Josh Ward for Brendan Kelly
Anthony Escamilla for Iris Martinez
John Carroll for Kwame Raoul
Antoinette Ursitti for David Brown

Members Absent:

Timothy Nugent
David Brown
Richard Watson

Staff in Attendance:

Keith Calloway
Anthony Cobb
John Keigher
Ellen Petty
Michelle Mlinar
Andrew Oldfield
Kelly Griffith
Jennifer Wooldridge
Kortenay Templeton

Jill Wieland
Jeffrey Chapman
Laura Baker
Barbara Wood
Denise Matthew
Brenda Swires
Jan Noble
Lee Ryker

Others in Attendance:

Heather Hotz, ILETSB-EI
Cindi Bricker, ILETSB-EI

Barend Wurth, ILETSB-EI
Derek Carle, ILETSB-EI

Shane Casey, Channahon PD
Joe Schweihs, MTU 3
April Morris, MTU 3
Bradley Hertzmann, MTU 16
Chuck Doan, MTU 15
Doug Cappelletti, MTU 1
JT Wooldridge, MTU 10
Scott Williams MTU 14
David Oliver, Police Law Institute
Darryl Harlan, CLC Police
Marcus Hargrett, Retiree Cook
County Sheriff
Donna Hargrett, Retiree Cook
County Sheriff
Michael Schassburger, Cook County
Sheriff
Antonio Imhof, Cook County Sheriff

Marie Rangel, Cook County Sheriff
Michael Schlosser, PTI
Joe Prosser, DuPage County
Sheriff/PTI
Pete Smith, ILEAS
David Hayes, MTU 14
Brad Oyer, MTU 13
Robert Siron, MTU 8
Heather Grove, MTU 7
Brian Fengel, MTU 7
Christina Stephens, MTU 13
Martin Schafer, MTU 3
Tad Williams, MCLETC
Todd Carlson, Hanover Park PD
Joe Florip, Waukegan PD
Mike Reyes, Waukegan PD

III. PLEDGE OF ALLEGIANCE
(Chairman Davis)

IV. MOMENT OF SILENCE FOR FALLEN OFFICERS
(Chairman Davis)

V. DISTINGUISHED SERVICE AWARD

Doug Fargher, retired Director of MTU 1 - not in attendance, staff will send his award
Laura Baker, ILETSB Board Staff – Laura is retiring after 30 years with the Board
Tim Gleason, past Board Chairman, was presented with an award for all his years of service as Chairman of the Board
Tad Williams, was presented with a recognition of leadership award

VI. INTRODUCTION OF GUESTS & VISITORS

VII. APPROVAL OF MINUTES

A. Special Meeting of the Board (Open Session Only).....TAB B
June 9, 2021

Motion was made by Smoot, seconded by Neukirch, and carried by all members present to approve the Special Board Meeting Open Session minutes from June 9, 2021.

- B. Curriculum and School Standards Advisory Committee Meeting.....TAB C
June 9, 2021

Motion was made by Idleburg, seconded by Smoot, and carried by all members present to approve the minutes of the Curriculum and School Standards Advisory Committee Meeting from June 9, 2021.

- C. Joint Finance & Legislative and Executive Committee Meeting.....TAB D
June 9, 2021

Motion was made by Smoot, seconded by Reynolds, and carried by all members present to approve the minutes of the Joint Finance & Legislative and Executive Committee Meeting from June 9, 2021.

- D. Quarterly Board Meeting.....TAB E
June 10, 2021

Motion was made by Smoot, seconded by Idleburg, and carried by all members present to approve the minutes of the Quarterly Board Meeting from June 10, 2021.

VIII. REPORT OF STANDING ADVISORY COMMITTEES

- A. Curriculum and School Standards Advisory Committee.....TAB F

Committee Chair LaDon Reynolds stated there were no new courses to approve at this time. He stated that Kelly Griffith gave an update on the curriculum revisions being done by UIS. The Project for Public Safety and Justice is continuing to review and update BLE, BCO and CSO courses; BLE is underway, with BCO and CSO content review in the near future. The Mandatory Firearms curriculum is under revision and it will hopefully be completed for the December Board Meeting. John Keigher gave an update on the special court security courses, online and in person, being developed for the IL Supreme Court office. The team is working with the Executive Institute on the course development. Griffith presented the list of In-Service and Lead Homicide courses to be approved from June through August as found in TAB F, all were unanimously approved. Keigher gave an update on SRO courses to be approved, all were unanimously approved. Griffith presented the revised In-Service Guidelines to be effective January 1, 2022. Keigher then addressed the recent executive order requiring masks and vaccines, he shared a draft of the Boards revised guidelines addressing this and the draft was given a preliminary

approval by the committee. Reynolds stated they also addressed the recent request from Prairie State College to establish an academy in the South Suburbs of Chicago. There was a preliminary meeting held last week and we will continue to review this possibility for the future.

Motion was made by Smoot, seconded by Neukirch, and carried by all members present to approve the Curriculum and School Standards Advisory Committee report.

B. Joint Finance & Legislative and Executive Committee.....Verbal Report

Chairman Smoot stated the committee reviewed financial reports presented by Denise Matthew regarding the surcharge fund. We anticipate the MTU's being paid out in a more expedited manner going forward. FY22 Budget was approved. Litigation report from Keigher, he stated none are pending and we are working on the trailer bill at this time. Ellen Petty gave a personnel report and Smoot stated the Board is filling a number of positions and to watch our website. Keigher gave a report on the Body Camera Grants and staff has been instructed to work on changing two areas of the grant; getting storage covered by the grant and red light camera issues.

Motion was made by Neukirch, seconded by Reynolds, and carried by all members present to approve the Joint Finance & Legislative and Executive Committee report.

IX. EXECUTIVE MATTERS

A. Financial Items – Denise Matthew

1. Fiscal Information (through August 15, 2021).....TAB G

Tab G contains the financial information for the meeting. Page one shows the traffic surcharge fund deposits, with one additional deposit being made since the report was compiled bringing the deposit balance to \$1,663,211. The fund balance, \$5,977,087, will drop rapidly once we release training payments, the comparison pages follow.

The camera grant fund also had an additional deposit bringing the deposit total to \$911,704, with the fund balance being \$1,739,578. Page 9 shows interest.

Academy Enrollments: Pages 11-14 show anticipated enrollment for first six months of FY22.

Motion was made by Smoot, seconded by Gleason, and carried by all members present to approve the Fiscal report.

2. FY22 Budget Update.....Verbal Report

The Budget presented in June was approved by the legislature and signed by the Governor.

B. Chairman Remarks.....Verbal Report

Chairman Davis opened with a thank you to the Board and staff. Stating that sitting on this particular Board is a heavy lift and you have to want to be here with all that is required to carry out what is coming our way. He thanked Interim Director Keith Calloway for stepping up and doing a tremendous job.

Chairman Davis stated our number one focus now is staffing as the current staff is not enough to handle what is coming. He stated our second most important focus is funding, we cannot have unfunded mandates and expect everything to work.

Trailer bill talks have started and we are working with legislatures to address the issues.

To the audience, please let us know if there are issues so they can be addressed. If we don't know of an issue, we can't fix it.

C. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report.....TAB H

Motion was made by Price, seconded by Gleason, and carried by all members present to approve the Waiver Disposition Quarterly Report.

D. Legislative and Litigation Update.....Verbal Report

Keigher reported there is no litigation against the Board at the moment.

HB1092 Public Act 102-345: This addressed firearm restraining orders, created a policy for when a firearm must be relinquished due to a restraining order. It instructed the Board to include training on this in the curriculum and create a special in-service course mandated annually.

HB2784 Public Act 102-580: This bill created the state's new 988 emergency number for people in crisis, it is designed to redirect calls away from law enforcement agencies to social service responders. However, not many areas of the state have the resources to do this so it will be a long transition period. The bill requires Fire Services, EMT's and social service agencies to work together for training. Since this effects our CIT training we have reached out to the Governor's office to offer our assistance.

X. PROGRAM PROGRESS REPORTS AND CONCEPTS

A. Illinois Law Enforcement Executive Institute.....TAB I

Heather Hotz stated that last week they completed their New Chiefs of Police orientation held in Springfield, it’s a 25-hour orientation held annually. This year there were 55 new chiefs in attendance – 73% of those attending were from cities of 10,000 people or less.

Hotz, asked everyone to save the date, she announced April 12-13, 2022 will be the next Women in Criminal Justice conference.

Chairman Davis asked if they would ever consider holding a refresher for long standing chiefs to update them on any new materials. Hotz commented she would get with him to discuss.

B. A Statewide System of In-Service Training (ASSIST) Program and Specialized Training Programs.....TAB J

Griffith stated there is nothing more to add to Tab J, and gave a shout out to the MTU’s for continuing to put on great training in spite of their limited resources.

C. CIT & SRO Training Update.....TAB K

Wooldridge had nothing additional to add to Tab K. She stated the CIT conference was a hit, and thanked Deputy Chief Ursitti for attending. She also noted that recently, Aaron Landers, one of our 10-year CIT instructors passed away.

D. Part-Time Basic Training Update.....TAB L

Griffith stated she had nothing additional to add to Tab L.

E. Personnel Updates.....TAB M

Petty stated her report is under Tab M, but also wanted to take this opportunity to recognize our new employees, since the June Board meeting, we have in attendance; Korteny Templeton – Systems Administrator (July 1), Anthony Cobb – Deputy Director of Operations (August 16), and Kelton “Kelly” Ingram – Associate Director of Information Services (September 1).

Please see our website, on the front page there is an employment opportunity section, click on the link to take you to our specific job postings.

Motion was made by Smoot, seconded by Idleburg, and carried by all members present to approve all Program Progress Reports.

XI. UNFINISHED BUSINESS

A. Camera Grant Update

The FY21 Grant application period came to a close in June, 130 agencies submitted applications which is over a 30% increase over last year. Because agencies must be compliant on their mandates, Board staff worked with agencies to get their training completed. In the end, 86 agencies were given an award and they have until September 15th to submit the proper paperwork. As of now \$1.4M had been disbursed and we expect this number to rise to \$2.2M after all the paperwork is complete.

The Board had previously approved \$2M allotment to be awarded, we are asking the Board to raise the amount to \$2.25M. There is enough money in the surcharge fund to cover the requested increase.

Motion was made by Smoot, seconded by Neukirch, and carried by all members present to approve the increase for the Camera Grant allotment to \$2.25M.

B. Mandated Ethics Training for Board Members

Ethics Officer Griffith noted we are in full compliance with our staff for the 2021 ethics training and almost in full compliance with the Board members. The next training, Harassment & Discrimination Training, will be out in November.

C. Mental Health Screening Policies

Keigher stated with the new SAFE-T Act, the Board is charged with establishing statewide standards for regular mental health screenings for probationary police officers and we have reached out to some of our instructors and others to compile information. Keigher passed out the draft recommendations, we know cost is an issue, but we would like to pass them preliminarily today to get them up on our website and out for public comment. They address several levels of an officer's career; pre-hire screenings, academy screenings to see how they are adjusting, first year screenings, and annual training after that, a counseling piece is included, and confidentiality is paramount.

Motion was made by Neukirch, seconded by Smoot, and carried by all members present to approve the amended Mental Health Screening Recommendations.

Neukirch stated she had two recommendations for consideration; first under section B – indicate screening in advance of attending the academy, second in the last paragraph change ‘if followed’ to ‘shall be followed’ since the state law requires it. Keigher said he would make the changes.

D. Board Policy Updates

Keigher stated there are several policies in need of updating due to the SAFE-T Act, we are waiting on the Attorney General’s office to make these changes. However, there are still more policies to create and revise that we will be working on over the next few months.

XII. NEW BUSINESS

None

XIII. PUBLIC INPUT

Chairman Davis stated Marcus Hargrett, Cook County Sheriff Office Retiree, has signed up to make comments about the IROCC program and invited him to come forward. Hargrett read an excerpt from 2015 regarding the IROCC program. Hargrett commented that the Cook County Sheriff needs to allow retired officers to carry firearms to provide themselves protection while traveling. Because he is unwilling to allow this he should be removed from the Board and because his ethics training has not been completed his ethics should be questioned.

XIV. ANNOUNCEMENTS.....TAB N

- A. *Curriculum and School Standards Advisory Committee Meeting*
December 8, 2021, Normal Illinois
- B. *Joint Finance/Legislative & Executive Committee Meeting*
December 8, 2021, Normal Illinois
- C. *Quarterly Board Meeting*
December 9, 2021, Normal Illinois

XV. ADJOURNMENT

Motion was made by Smoot, seconded by Gleason, and carried by all members present to adjourn the meeting at 9:53 a.m.

