

**ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD**

4500 South 6<sup>th</sup> Street Road, Room 173, Springfield, IL 62703-6617

**MINUTES OF THE FINANCE & LEGISLATIVE COMMITTEE**

Marriott Hotel & Convention Center ~ 201 Broadway, Normal, Illinois 61761

**December 8, 2021**

**3:00 p.m.**

**I. CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF QUORUM**

The December 8, 2021 meeting of the Finance & Legislative Committee was called to order at 3:04 p.m. by Chairman Sean Smoot. Roll was called by Michelle Mlinar, and a quorum of voting members was established.

**Members in Attendance:**

Mitchell Davis  
Sean Smoot  
Tim Gleason  
John Idleburg  
Tim Nugent

**Members Absent:**

Brendan Kelly  
J.W. Price  
Richard Watson  
Iris Martinez  
Kwame Raoul

**Staff in Attendance:**

Keith Calloway  
Anthony Cobb  
Cherylynn Williams  
John Keigher  
Kelly Griffith  
Ellen Petty  
Michelle Mlinar  
Kelly Ingram  
Andrew Oldfield

Kortenay Templeton  
Jennifer Wooldridge  
Kristina Shelton  
Jan Noble  
Scott Schaefer  
Lee Ryker  
Scott Heston  
Jill Wieland  
Jeffrey Chapman

**Others in Attendance:**

Heather Hotz, ILETSB-EI  
Cindi Bricker, ILETSB-EI  
Eric Arnold, ILETSB-EI  
Barbara Wood, ILETSB-EI  
Brenda Swires  
Jim Getz, MCLETC  
Brad Clark, MCLETC Sangamon  
County  
Mike Schlosser, PTI  
Joe Schweih, MTU 3  
Marty Schaefer, MTU 3  
Heather Grove, MTU 7  
Jean Swan, MTU 7

Robert Siron, MTU 8  
Penny Abbot, MTU 9  
Jill Ward, MTU 9  
JT Wooldridge, MTU 10  
Kevin Koontz, MTU 12  
Brad Oyer, MTU 13  
Chuck Doan, MTU 15  
Bradley Hertzmann, MTU 16  
Josh Ward, Illinois State Police  
Michael Schassbuger, Cook  
County Sheriff  
Marian Hamad, CPD

## II. FINANCIAL MATTERS

### A. *Financial Items – Kristina Shelton*

Shelton introduced herself to the Board as the new Chief Financial Officer and referred the Board to Tab G in the Board Book. Her financial report shows how we ended FY21, how we spent funds through November 15, 2021, along with a Cash Flow Analysis for our three funds through November 15, 2021.

Shelton stated the Board traditionally approved partial MTU payments in the summer. This year we have paid all we can pay and are asking for approval for the additional half of the money for the MTU payments.

### B. *Legislative and Litigation Update – John Keigher*

Currently no new litigation to report.

There is a possible lawsuit coming to the Board out of Jefferson County. The Sheriff had received approval from his county board to take legal action against the Board regarding two correctional recruits that were dismissed from the St. Clair correctional academy. His recruits objected to vaccine requirement, the testing and even wearing masks.

There is currently an ongoing Human Rights case involving an officer who had records expunged and sealed, and had waivers denied before and after the records were expunged. The case was originally dismissed, but has been brought back on a technicality, the Attorney General's office is representing us on this case. The decision will guide us moving forward on how we deal with sealed and expunged records.

We are currently involved in a case, not party to it, where an officer is said to have cheated on an exam. Our documents have been subpoenaed and some staff may be called for witnesses. The Attorney General's office is working this on our behalf to make sure our sensitive documents are protected.

HB3512 – This is the second trailer bill that deals with matters for the Board. The bill did pass in the Senate, but not in the House so no changes before the January 1, 2022 effective date. This bill would have created; 1) a new review committee to act as an advisory committee of appeal, it added two new representatives to the certification panel – one union member and one private citizen. 2) Any investigations referred to the employing agency will have to report back to us quarterly so we can track them. 3) Part time officer certification direct supervision was included. 4) The Board will be required to act on reactivation requests for lateral transactions within 30-days, most of our current waiver reviews are completed in a week. 5) It extended the effective dates for several key provisions - certification, training and investigation changes - for six months.

SB1169 - Healthcare Right of Conscious Act bill. This bill is what many are citing to not comply with vaccination requirements, as of January 1, 2022 this law can no longer be sighted cited for this.

HB4240 – This bill addresses the training standards for 911 dispatchers, mainly emergency mental health training for them. It is important to note this is a course the Board helped develop years ago, and the State Police are using it for the new dispatcher training being created. We are making sure this does not modify the role of CIT officers.

Chairman Smoot noted Chairman Davis and Interim Director Calloway sat in on numerous meetings to push through a six month extension. They made it abundantly clear that we do not have the staff or the space to make everything happen.

*C. Personnel Updates – Ellen Petty*

Petty introduced the new staff members; Kristina Shelton – CFO, Cheryllynn Williams – Deputy Director of Training and Scott Heston – Cook County Field Representative. Petty had hoped to have three more new employees at this point but there was a delay, she hopes to have the positions filled by the end of January. The new ASSIST Manager should start on December 16, 2021.

Tomorrow we will be asking the Board for approval of the New Executive Director’s job description. The Personnel Committee has made the changes, once the Board approves it will go to CMS for final approval.

Jill Wieland was promoted to the Lead Certification Specialist position and her old position, Grant Accountant, has been posted and closes tomorrow. The GATA Accountant and the Network Administrator positions have been posted as well.

Chairman Davis commented that he speaks for the Committee and the Board in saying that the national search for an Executive Director by no means sheds a bad light on our Interim Executive Director. Davis stated Director Calloway stepped into a very difficult situation under challenging circumstances and is doing a great job. This search does not mean we do not want him to be our Executive Director, he will be in the process.

Chairman Smoot stated the time frame for the new Executive Director is once the job description is approved by CMS, then the position will be posted for 30 days. Hopeful to have someone in the position by March 1<sup>st</sup>.

### III. UNFINISHED BUSINESS

#### A. *Body Camera Grant Updates – John Keigher*

The current program closed at the end of September and funds were awarded to 72 agencies – 80% of all applicants received funds, with the total amount awarded being \$1,760,100. Funds were awarded for 972 body cameras and 250 in-car cameras; the body camera number represents a 700% increase from last year. It is clear agencies are applying as a result of the SAFE-T Act, and we found some smaller agencies pulled out realizing they are not yet required to have cameras.

As to the grant rules, Keigher hopes to have a draft to share with the Board tomorrow. He is working with JCAR on some changes in law and plans to have the new rules in effect by the time the new grant opens in January or February.

#### B. *Police Reform Updates – John Keigher*

Most of this was covered earlier in the update regarding the trailer bill. We are looking at the SAFE-T Act in two stages. Stage one is things we have to get ready for now; the mental health screenings draft is complete, the BLE and In-Service trainings are updated, and the Professional Conduct Database requirements are being worked on now by our IT team. Stage two are the items requiring more personnel and resources to complete; the investigation process, the certification review panel, the process for hearings, and trainings and the in-service verification process. Chairman Davis asked for a bullet point list of the things we know we have to conform to as of January 1<sup>st</sup>.

### IV. NEW BUSINESS

None

### V. ADJOURNMENT

***Motion was made by Nugent, seconded by Gleason, and carried by all members present to adjourn the meeting at 3:26 p.m.***

