

ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD

4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617

MINUTES OF THE CURRICULUM COMMITTEE MEETING

Even Hotel & Tinley Park Convention Center
18451 Convention Center Drive, Tinley Park, Illinois 60477

June 1, 2022

1:00 p.m.

I. CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF A QUORUM

The June 1, 2022 Curriculum Committee meeting was called to order at 1:00 p.m. by Vice Chair Ghida Neukirch. Roll was called by Michelle Mlinar, and a quorum of voting members was established.

Members in Attendance:

Ghida Neukirch

Designees in Attendance:

Antoinette Ursitti for David Brown

Pat Connolly for Rob Jeffreys

Marlon Parks for Thomas Dart

Staff in Attendance:

Keith Calloway

Anthony Cobb

Cherylynn Williams

John Keigher

Ellen Petty

Michelle Mlinar

Andrew Oldfield

Jennifer Wooldridge

Paul Petty

Jill Wieland

Jeffrey Chapman

Kristina Shelton

Jan Noble

Lee Ryker

Fred Kientzle

Scott Schaefer

Scott Heston

Others in Attendance:

Heather Hotz, ILETSEB-EI

Cindi Bricker, ILETSEB-EI

Barb Wood, ILETSEB-EI

Brenda Swires

Kenton Manning, IROCC

Ernie Ashby, IROCC

Beth Edwards, IROCC

Eric Danford, SWIC

Jim Volpe, SLEA

Michael Schlosser, PTI

Jim Getz, MCLETC

Karl Pannier, St. Clair Co SO

Doug Coppotelli, MTU 1

Jay Koeh, MTU 1

Jeff Schelling, MTU 2

John W. Reynolds, MTU4

Brian Fengel, MTU 7

Jean Swan, MTU 7

Penny Abbott, MTU 9

Jill Ward, MTU 9

JT Wooldridge, MTU 10

Kevin Koontz, MTU 12

Brad Oyer, MTU 13
Christina Stephen, MTU 13
David Hayes, MTU 14
Scott Williams, MTU 14
Chuck Doan, MTU 15
Bradley Hertzmann, MTU 16
John Perona, MTU 16
Mariam Hamad, CPD
Michael Schassburger, Cook
County Sheriff's Office
Antonio Imhof, Cook County
Sheriff's Office
Josh Ward, IL State Police
David Oliver, Police Law Institute

Jon Mandrell, Sauk Valley Community
College
Scott Wernsman, John A. Logan College
Allan Willmore, John A. Logan College
Police
Patrick Connolly, IDOC
Steve Ryan, IDOC
John Idleburg, Lake County SO
William Joyce, So Chicago Heights PD
Nelda Byers, IFPCA
John Carroll, IL Attorney General
Cindy Jones, UIS
Valerie Calloway, Guest

Neukirch, on behalf of the Board, took a moment to congratulate former Committee Chair LaDon Reynolds on his appointment on April 27, 2022 to serve as US Marshall in the Northern District.

II. APPLICATION FOR SCHOOL/COURSE CERTIFICATION

Paul Petty presented the Illinois Sheriffs' Association Winter Training Conference request for course certification, *Understanding the Eight Levels of Supervisory Engagement*, *Human Trafficking by the Truckers Against Human Trafficking, Recruitment & Retention*, and *Legal Updates* for a total of 14.5 credit hours.

Motion was made by Connolly, seconded by Ursitti, and carried by all members present to approve the Illinois Sheriffs' Association Winter Training Conference courses for a total of 14.5 credit hours.

III. UNFINISHED BUSINESS

Cindy Jones from UIS presented recommendations to update and increase hours for Basic Corrections, Basic Law Enforcement, and Basic Court Security curriculum.

Basic Corrections: The Basic Corrections curriculum has not been updated since 2006, though there were some revisions in 2008. UIS performed a job task analysis finding the top training gaps are mental health, control tactics, detainee transport, report writing, communication and verbal de-escalation skills, and emergency training. The UIS team recommends increasing the Basic Corrections Officer curriculum from 200 hours to 320 hours. The recommended changes/additions will include but are not limited to; 8 hours crisis intervention team concepts training, 40 hours control and arrest tactics, 16 hours officer

wellness, 16 hours gender responsiveness and criminal justice, with 20 hours being devoted to scenario training.

Motion was made by Connolly, seconded by Ursitti, and carried by all members present to approve Basic Corrections Officer curriculum for 320 hours.

Basic Law Enforcement: The UIS team recommends increasing the Basic Law Enforcement curriculum from 560 hours to 640 hours. The recommended changes/additions will include but are not limited to; 40 hours control and arrest tactics, 4 hours building awareness and wrongful conviction, and 8 hours gender responsiveness and criminal justice.

Motion was made by Connolly, seconded by Ursitti, and carried by all members present to approve Basic Law Enforcement curriculum for 640 hours.

Basic Court Security: The UIS team recommends increasing the Basic Court Security curriculum from 158 hours to 240 hours. The recommended changes/additions will include but are not limited to; 16 hours corrections officer wellness, 8 hours crisis intervention team concepts training, 4 hours courtroom testimony, 2 hours interviewing victims and witnesses, 2 hours interrogation of suspects, 2 hours homeland security, 3 hours crowd behavior and civil disorder, 2 hours elder abuse, 2 hours cultural responsiveness, 10 hours mental health awareness and response, 40 hours control and arrest tactics.

Motion was made by Ursitti, seconded by Connolly, and carried by all members present to approve Basic Court Security Officer curriculum for 240 hours.

Chuck Doan, MTU 15, worked with Cindy Jones (UIS), John Bennett (retired Charleston PD), Kevin Mante (PTI), Joe Prosser (DuPage County SO) and Jared Smith (Winnebago County SO) to update the Mandated Firearms Training curriculum. The Mandated Firearms Training Curriculum was last updated in 2011. Suggested modifications include human factors and mindset to address the mental aspect of officer involved shootings, survival stress fight or flight, and the importance of shooting fundamentals. Regarding the written examination, it was determined two thirds of the questions still apply. A chapter was added on familiarizing officers with firearms in general and what they may encounter on the street. The team also recommends under the shotgun familiarization section to bring a shotgun to class and become familiar with it by shooting a certain number of rounds. It is recommended to change the qualification portion of shooting which is currently 7/15/25 yards, to 5/7/10/15 yards as 25 yards is practically nonexistent in the rest of the country. Officers must also demonstrate proficiency and accuracy in each of those areas with individual scores not one overall score. The team also cleaned up the language in the document and made it consistent throughout. Use

of deadly force is included in the document. Director Calloway thanked the team for their hard work.

Motion was made by Parks, seconded by Ursitti, and carried by all members present to approve the Mandated Firearms Training Curriculum updates.

IV. NEW BUSINESS

Paul Petty stated the information for certification of in-service training courses is included under Tab E Attachment 7. The courses listed go back to the end of November 2021 when the system was purged due to the new mandates, these courses have all been vetted through the MTU's and then through our office. The courses are all associated with the new mandates effective July 1, 2022. Some courses have been approved in the past, but now have new mandates attached to them.

Motion was made by Connolly, seconded by Parks, and carried by all members present to approve the certification of In-Service training courses.

Petty noted the Lead Homicide Investigators certified continuing education courses have all been vetted with the new mandates assigned. Many of the courses were approved prior, though new courses have been added. Petty thanked the MTU's and their staff who helped with the purging and re-vetting of the system.

Motion was made by Ursitti, seconded by Connolly, and carried by all members present to approve the certification of Lead Homicide Investigators 32-Hours Continuing Education Courses.

Van Muschler, with Southwest Illinois College (SWIC), presented information on the Online Transition Course as well as the new SWIC Academy location. Muschler stated he worked with Kelly Griffith, Cheryllynn Williams, Cindy Jones and Mike Schlosser on the updates. The transition course used to be a two week/80 hour course. Starting Monday, it is now a two-part course containing a 40 hour online pre-requisite and once completed they will move to the academy to complete the two-week course. Director Calloway thanked Muschler and commented that the new campus is outstanding. Muschler stated SWIC is partnering with MTU 14, and the Illinois State Police Forensics Academy. They will move into the vacated Lindenwood College Campus containing 31 acres, 900,000 sq. feet of classroom /office space, a fitness center, two dormitories and a football arena. This facility will allow them to double, possibly triple, the trainings they will be able to offer.

Dr. Jon Mandrell spoke to the Board regarding the Sauk Valley Academy Proposal. As Vice President of Academics, Dr. Mandrell works with industries to respond to

need. Dr. Mandrell presented the Board with a slide presentation. The proposed location is 90 miles west of Chicago and they are trying to respond to the local departments' needs. They will be able to provide dining and housing with 120 beds. If approved, they would be able to start their first class in January 2023.

Director Calloway commented that it is apparent the area wants the academy there and recommended the Board move forward and support a pilot program in January 2023.

Chairman Davis commented that Sauk Valley can serve as a template for other community colleges around the state. He also commented that having community colleges in diverse communities will help us in our recruitment of diverse law enforcement.

John Keigher stated the Board received a tuition increase request from PTI several months ago. A handout was passed out with the details and Director Mike Scholsser was invited to present his request to the Board. Director Scholsser stated the last time they received a tuition increase was 2015, noting prices have increased quite a bit since then. Schlosser stated they are a self-supporting unit within a university, they just need to be able to break even and build funds for capital projects.

Motion was made by Connolly, seconded by Ursitti, and carried by all members present to approve the tuition increase for the Police Training Institute (PTI).

V. NEXT BOARD MEETING DATE AND LOCATION

June 1, 2022
Tinley Park, Illinois

VI. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING DATE AND LOCATION

September 7, 2022
Collinsville, Illinois

VII. ADJOURNMENT

Motion was made by Ursitti, seconded by Parks, and carried by all members present via roll call to adjourn the meeting at 1:49 p.m.

