

ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617

MINUTES OF THE CURRICULUM COMMITTEE MEETING
Double Tree Hotel by Hilton
1000 Eastport Plaza Dr, Collinsville, IL 62234

September 7, 2022
2:00 p.m.

I. CALL TO ORDER/ROLL CALL/ESTABLISHMENT OF A QUORUM

The September 7, 2022 Curriculum Committee meeting was called to order at 2:05 p.m. by Sheriff Richard Watson who chaired the meeting for Vice Chair Ghida Neukirch in her absence. Roll was called by Michelle Mlinar, and a quorum of voting members was not established.

Members in Attendance:

None

Members Absent:

Ghida Neukirch
Thomas Dart

Designees in Attendance:

Ralph Cruz for David Brown
Steve Ryan for Rob Jeffreys

Staff in Attendance:

Keith Calloway
Anthony Cobb
Cherylynn Williams
John Keigher
Ellen Petty
Michelle Mlinar
Andrew Oldfield
Jennifer Wooldridge

Paul Petty
Jeffrey Chapman
Kristina Shelton
Pat Hahn
Jan Noble
Lee Ryker
Fred Kientzle
Scott Schaefer

Others in Attendance:

Heather Hotz, ILETSB-EI
Cindi Bricker, ILETSB-EI
Barb Wood, ILETSB-EI
Brenda Swires
Van Muschler, SWIC
Karl Pannier, St. Clair Co Sheriff's
Correctional Academy
Doug Coppotelli, MTU 1
Jeff Schelling, MTU 2
John W. Reynolds, MTU4
Heather Grove, MTU 7
Robert Siron, MTU 8

Penny Abbott, MTU 9
JT Wooldridge, MTU 10
Dan Ryan, MTU 10
Kevin Koontz, MTU 12
Brad Oyer, MTU 13
Christina Stephen, MTU 13
David Hayes, MTU 14
Scott Williams, MTU 14
Chuck Doan, MTU 15
Bradley Hertzmann, MTU 16
John Perona, MTU 16
Mariam Hamad, CPD

Allyson Clark Henson, CPD
Michael Schassburger, Cook County
Sheriff's Office
David Oliver, Police Law Institute
Jason LaMendola, Sauk Valley
Police Academy
Steven Ryan, IDOC

Dwayne Buratz, IL Secretary of State
Police
Sheriff John Idleburg, Lake County
Sheriff Richard Watson, St. Clair
County
Noel Rowe, State Universities Civil
Service System

II. APPLICATION FOR SCHOOL/COURSE CERTIFICATION

Paul Petty spoke to the Committee about the Lead Homicide Investigator 40-hour certification course and noted the Board currently has two active courses. Petty introduced the Lead Homicide Investigator 40-hour certification course by Jeff Pavletic & Lou Tessmann. He provided the complete curriculum to the Committee members and stated the curriculum will be collected at the end of the meeting as it is protected. Petty stated this course meets the main criteria required, as well as breaking out those components that a Lead Homicide Investigator needs to take away from the course. Petty indicated the two instructors have had prior instructor experience in the LHI teaching arena and they come highly recommended by the MTU Directors and former students. He recommended the committee approve the course so it can be an addition to the current 40-Hour course offerings. Watson opened the floor for any further discussion, none followed.

Motion was made by Watson, seconded by Cruz, and carried by all members present to recommend the Lead Homicide Investigator 40-hour certification course by Jeff Pavletic & Lou Tessmann to the Full Board.

III. UNFINISHED BUSINESS

A. *Update on Special Training for Supreme Court - Court Security Officers*

John Keigher stated the individuals taking this course have completed the online portion and will soon start working on the in-person section which will most likely be hosted by the DuPage County Sheriff's Office.

B. *Sauk Valley Community College Academy*

Cheryllynn Williams stated Sauk Valley has submitted paperwork to the director seeking approval of their choice for Academy Director, Jason LaMendola. They are also currently completing and submitting Instructor Applications for approval and moving forward to get everything completed.

Chairman Davis asked what efforts we are making so the process can be replicated. Williams commented that currently the Executive Director has been in contact with some of those agencies seeking information. Chairman Davis asked for a 'cookie cutter' model for future agencies, and Keigher noted there is a section of the Administrative Rules explaining a few of the details required by new academies. Keigher stated it is buried in the Academy section, but with the rule rewrite they can pull that out and make it its own section.

IV. NEW BUSINESS

- A. Certification of *In-Service training courses submitted through the Mobile Team Units & Executive Institute from June 2022 through August 2022*

Paul Petty stated the courses are listed under Tab J. The courses listed have been approved and vetted by both the MTU Directors and by himself.

Motion was made by Ryan, seconded by Cruz, and carried by all members present to recommend the certification of In-Service training courses submitted through the Mobile Team Units & Executive Institute from June 2022 through August 2022 to the Full Board.

- B. Approval of *Lead Homicide Investigators 32-hours Continuing Education Courses submitted from June 2022 through August 2022*

Paul Petty noted the Lead Homicide courses are also listed under Tab J. Petty also commented that the MTU's have adopted well to the SAFE-T Act and have approved over 1,800 courses since the January/December timeframe.

Motion was made by Ryan, seconded by Cruz, and carried by all members present to recommend the certification of Lead Homicide Investigators 32-hours Continuing Education Courses submitted from June 2022 through August 2022 to the Full Board.

- C. *Presentation of Training Ideas*

Chairman Davis stated he was hoping representatives from PERF would be here to present, however they were not.

V. NEXT BOARD MEETING DATE AND LOCATION

September 8, 2022
Collinsville, Illinois

Watson made note for everyone present that there will be a tour of SWIC Police Academy following this meeting. Academy Director Van Muschler stated the vans would leave at 3:00 for the tour. The group will also be touring the ISP Forensics Lab located next to the academy.

VI. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING DATE AND LOCATION

December 8, 2022
Chicago, Illinois

VII. ADJOURNMENT

Motion was made by Cruz, seconded by Ryan, and carried by all members present to adjourn the meeting at 2:17 p.m.

