

ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617

MINUTES OF THE QUARTERLY BOARD MEETING

Swissôtel Chicago
323 E Wacker Dr, Chicago, IL 60601

December 8, 2022
9:00 A.M.

I. CALL TO ORDER & PUBLIC MEETING ANNOUNCEMENT

The December 8, 2022 Quarterly Board meeting was called to order at 9:02 a.m. by Chairman Mitchell R. Davis III and the Public Meeting Announcement was read.

II. ROLL CALL – ESTABLISHMENT OF QUORUM

Roll was called by Michelle Mlinar, and a quorum of voting members was established.

Members in Attendance:

Mitchell Davis
Sean Smoot
Tim Gleason
Brendan Kelly
Ghida Neukirch
Timothy Nugent
J. W. Price
Richard Watson

Designees in Attendance:

Ralph Cruz for David Brown
Marlon Parks for Thomas Dart
Steve Ryan for Rob Jeffreys
Anthony Escamilla for Iris Martinez
John Carroll for Kwame Raoul

Members Absent:

John Idleburg

Staff in Attendance:

Keith Calloway	Andrew Oldfield
John Keigher	Paul Petty
Michelle Mlinar	Jeffrey Chapman
Jennifer Wooldridge	Pat Hahn
Anthony Cobb	Lee Ryker
Cherylynn Williams	Scott Schaefer
Kelly Ingram	

Others in Attendance:

Heather Hotz, ILETSB-EI	Barb Wood, ILETSB-EI
Cindi Bricker, ILETSB-EI	Brenda Swires
Barend Wurth, ILETSB-EI	Kenton Manning, IROCC
Jeffrey Fritz, ILETSB-EI	Beth Edwards, IROCC
Derek Carle, ILETSB-EI	Doug Coppotelli, MTU 1

Jeff Schelling, MTU 2
Joe Schweihs, MTU 3
April Morris, MTU 3
John W. Reynolds, MTU 4
Brian Fengel, MTU 7
Heather Grove, MTU 7
Jean Swan, MTU 7
JT Wooldridge, MTU 10
Cara Dasher, MTU 10
Kevin Koontz, MTU 12
Sterling Frye, MTU 12
Brad Oyer, MTU 13
Christina Stephen, MTU 13
David Hayes, MTU 14 & his wife
Kevin Schmoll, MTU 14
Chuck Doan, MTU 15
Bradley Hertzmann, MTU 16
John Perona, MTU 16
Rebecca Burnett, MTU 16
Jim Getz, MCLETC
Brad Clark, MCLETC (Sangamon)

Mike Scholsser, PTI
Joe Gallo, PTI
Meg Hendrick, PTI
Chaley Hausle, PTI
Mary-Margaret Roessler, PTI
Joe Prosser, PTI/DuPage Co Sheriff
Jason LaMendola, Sauk Valley PA
Rebecca Flynn, Sauk Valley PA
Jim Volpe, SLEA
Van Muschler, SWIC & his wife
Eric Danford, SWIC
Karl Pannier, St. Clair County
Correctional Academy
Mariam Hamad, CPD
Michael Schassburger, Jr., Cook County
Sheriff's Office
Jason Lococo, ISP
David Oliver, Police Law Institute
Lou Tessman, LHI Instructor
Marcus Hargrett, Cook County Retiree
Donna Hargrett

III. PLEDGE OF ALLEGIANCE

IV. MOMENT OF SILENCE FOR FALLEN OFFICERS

V. INTRODUCTION OF GUESTS & VISITORS

VI. DISTINGUISHED SERVICE AWARDS

Paul Petty introduced Director David Hayes and Director Van Muschler, spoke of their accomplishments, and Distinguished Service Awards were presented.

VII. CHAIRMAN REMARKS

Chairman Davis noted it has been an honor to serve the Board and that his intentions are always to try to do right. He thanked the Board for allowing him to be the Chair over the past few years and thanked the staff for doing the day-to-day work. He noted that this Board has overcome some unique challenges over the past couple of years, challenges like no other and he is proud of the work the Board has accomplished.

Davis is hoping the few things the Board did not complete will be taken up by the new Chair and be resolved. Davis commented it has been a blessing and an honor to serve this organization.

VIII. REPORT & RECOMMENDATION OF EXECUTIVE NOMINATING COMMITTEE

Brendan Kelly opened by thanking Chairman Davis for serving the Board, and for his leadership during this difficult time. Kelly noted the members of the Nominating Committee were, in addition to himself, John Carroll & Marlon Parks. The Committee recommends Vice Chairman Sean Smoot for the position of Board Chair, and Sheriff John Idleburg for Vice Chair.

Chairman Davis asked for nominations from the floor, seeing none he then asked for additional discussion, and hearing none Davis called for a vote.

Motion was made by Kelly, seconded by Watson, and carried by all members present to nominate Sean Smoot for Board Chair and Sheriff John Idleburg for Board Vice Chair.

At this time Chairman Davis turned the meeting over to Chairman Smoot. Chairman Smoot addressed the Board and thanked Davis for his guidance.

IX. APPROVAL OF MINUTES

- A. Curriculum and School Standards Advisory Committee Meeting
September 7, 2022
- B. Joint Meeting of the Finance & Legislative Committee and Executive Committee
September 7, 2022
- C. Quarterly Board Meeting
September 8, 2022

Motion was made by Neukirch, seconded by Kelly, and carried by all members present to approve the meeting minutes from September 7, 2022 and September 8, 2022.

X. REPORT OF STANDING AND ADVISORY COMMITTEES

- A. Curriculum and School Standards Advisory Committee ~ Ghida Neukirch
Neukirch opened by stating the Committee met yesterday and recertified Basic

Law Enforcement and Basic Corrections Officer courses for 2023. Also certified was the Boards 80-Hour Transition, Basic Arson Investigator, Lead Homicide Investigator Basic and In-service, School Resource Officer and Crisis Intervention Team training courses. The Committee certified other specialized trainings conducted by the Executive Institute and the Chicago Police Department. Curriculum updates for the Basic Law Enforcement and Mandatory Firearms courses were also certified. The committee reaffirmed the Boards policies on Mandatory Firearm training and In-service recertifications and discussed working with the Department of Justice on getting some of their courses into our system. The Committee also approved the 2023 Academy Tuition increases.

B. Joint Finance & Legislative and Executive Committee ~ Sean Smoot

Smoot opened by stating the Committee met yesterday and reviewed the finances; the Camera Grant fund currently has over \$33,570,000, the Police Training Intern Fund contains \$105,000, the Traffic and Criminal Conviction Surcharge Fund contains about \$27M, and the Law Enforcement Training Fund contains \$7.9M. [Note: These figures represent the unexpended amounts from the FY23 appropriations, not the actual fund balances. Please refer to Tab F for specific amounts.]

There was a question raised during the meeting regarding funds for recruitment and retention and Smoot asked John Keigher to explain. Keigher stated the Governor's office has stated they have some concerns and need a few things explained before we are allowed to spend the money. They have asked us to wait a bit longer to spend the funds, but we do intend to spend those funds during this fiscal year. The veto session was also discussed and Keigher will elaborate on this later in the meeting.

Motion was made by Watson, seconded by Nugent, and carried by all members present to approve the Standing and Advisory Committee Reports.

XI. EXECUTIVE MATTERS

A. Financial Items ~ Anthony Cobb for Kristina Shelton

Deputy Director Cobb reported for Shelton who is out on vacation. Cobb stated he would reiterate what Smoot reported in his Committee report; the Camera Grant fund (Fund 356) currently has over \$33.5M, the Police Training Intern Fund (Fund 517) contains \$105,000, the Traffic Surcharge Fund (Fund 879) contains about \$27M, and the Law Enforcement Training Fund (Fund 743) contains \$7.9M. [Note: These figures represent the unexpended amounts from the FY23 appropriations, not the actual fund balances. Please refer to Tab F for specific amounts.]

Cobb informed the Board that Shelton has accepted a position with the Illinois Department of Corrections, and her last day will be December 15, 2022. Starting December 16, 2022, our Lead Accountant Stephanie Heckenkamp, will step in as the acting CFO.

Cobb stated the office is working hard to get the FY23 Camera Grant started. Our intention was to have it up and running by now, however we are now required to use the Amplifund system, the state grant system. Employees have been working with the Amplifund Team since September to get up to speed on how to use it, and we remain optimistic that the grant will be open the first part of January. Cobb asked that the public watch our website as information will be forthcoming.

Motion was made by Gleason, seconded by Watson, and carried by all members present to approve the Financial Report.

B. Personnel Matters ~ Jennifer Wooldridge for Ellen Petty

Deputy Director Wooldridge reported for Ellen Petty who is attending CMS labor negotiations. The report provided in the Board Books was completed at the end of October. Here are some updates on personnel matters that have taken place in the eight weeks since the report was submitted:

- Chief Fiscal Officer Kristina Shelton has submitted her resignation effective December 15th to take a position with the Department of Corrections. We have been interviewing potential candidates to fill the soon to be vacant position, but no final decision has yet been made.
- The Administrative Assistant for the Legal Section has now been hired. Allison Mesecher will be joining us effective January 1, 2023, coming from the Illinois Department on Professional Regulation.
- The Human Resources Associate has also now been hired. Kenley Cowgill will also be joining us on January 1, 2023, coming from the Department of Healthcare and Family Services.
- Three additional job postings have been closed over the past couple of months. Those are the Grant Manager/GATA Officer position, and the Field Investigator positions for both Sangamon and Jefferson counties. All three of those jobs are currently awaiting CMS approval of the bid record to verify whether any candidates have bargaining unit rights. Once CMS is done with their review, which is taking over a month at this point, we can move on to either making an offer to candidates with bargaining unit rights or validating applications to determine ranking for invitations to interview. At this rate, it's looking like it may be February before we are able to get these positions filled.

- Field Representative Lee Ryker is retiring at the end of December but has expressed a willingness to come back on a temporary appointment once his replacement has been hired to help get that individual trained.
- CFO Shelton has advised that our approved headcount for the end of FY23 has been knocked back to 40 by GOMB, from the 60 that was originally approved. This is not altogether bad news, as we were never going to be able to hire that many new employees in that short of a timeframe. This leaves seven positions we will be permitted to fill by the end of June, in addition to those that are currently in the works. Five of these job descriptions will need to be created from scratch, and two of them will need to be updated before the positions can be posted. Therefore, with the length of time it is taking to get through the hiring process, it is unlikely we will be able to get the positions all filled before the end of the fiscal year, but our goal is to have all of them posted and the hiring process for all seven positions started no later than the first week of June.
- The Human Capital Management (or HCM) program has now entered its data validation stage, with initial training on the new system right around the corner.

Some discussion followed around the loss of employee positions for the fiscal year. It was noted that it is just a paper loss and the positions will be able to be filled when needed. This is happening across all state agencies due to budget costs. Also, CMS is just so far behind that it would be impossible to fill 60 positions by the end of this fiscal year. Director Kelly suggested a letter to the new Director of CMS presenting our concerns and challenges. Chairman Smoot agreed and stated he intended to engage not only in writing, but also in person.

Motion was made by Neukirch, seconded by Nugent, and carried by all members present to approve the Personnel Matters Report.

C. Legislative and Litigation Update ~ John Keigher

Keigher stated there is no litigation involving the Board at this time. He noted the General Assembly just wrapped the fall veto session. Very few bills were considered, but there was a third trailer bill to the SAFE-T Act. This was HB 1095 which has been signed by the Governor and is now PA 102-1104. Most significantly to the Board, are changes to the Camera grant program. Now the costs of data storage will be eligible for reimbursement, and discussions on how to implement this change are expected soon. This bill also made several procedural changes that will be run past our Basic Law Enforcement (BLE) curriculum consultant at UIS.

We are still waiting to get some direction from the Governor's Office or Attorney General as to the effects of HB 4667 regarding the off-duty firearm privileges for Correctional officers. As soon as we get word on this issue we post an update on

our website and share with IROCC as well.

Regarding the Administrative Rules approved at the last Board meeting, we have had several discussions with the JCAR team to satisfy their concerns, and numerous conversations with the Secretary of State Index Department to get these into the proper format. The Governor and Lt Governor's office provided preliminary approvals so now we are simply waiting for the Secretary of State to give us the final approval required for filing. These will go into effect immediately and will help us bridge the transition to implementing the provisions of the SAFE-T Act. We expect discussions to begin soon as to our Spring legislative proposals and hope that we can get many of the procedural modifications we need to make the SAFE-T Act changes as smooth as possible. Keigher hopes to have updates for the March meeting.

Chairman Smoot noted his intentions of activating the Legislative Committee more in the coming months. He asked for any Board members willing to serve on and make a commitment to the activation of the Committee to let him know. Smoot stated this is a crucial area for us and a strong committee is needed.

Motion was made by Escamilla, seconded by Watson, and carried by all members present to approve the Legislative and Litigation Report.

D. Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report ~ Chairman Smoot

Smoot asked Keigher to identify the reasons an officer would be denied a waiver as it hasn't been discussed at a meeting for some time. Keigher stated the most common reason a waiver is denied is because it was requested in error. Secondly, if an officer leaves their appointment before the waiver is approved, it will be denied. Rarely, a waiver is denied because the Board believes the officer needs to complete more training. For complex cases, records are reviewed by a team of staff members.

Motion was made by Watson, seconded by Nugent, and carried by all members present to approve the Law Enforcement/Corrections/Court Security Waiver Disposition Quarterly Report.

XII. PROGRAM PROGRESS REPORTS AND CONCEPTS

A. Illinois Law Enforcement Executive Institute ~ Heather Hotz

Hotz stated in calendar year 2021 the Executive Institute (EI) broke all records in terms of training, and this year they have broken all records from 2021.

- Online Learning Network is up 35% in number of hours completed
- Online Learning Network is up 39% in number of classes completed

- Attendance at Summits & Webinars is up 75%
- The EI had received an Award of Excellence from the Illinois Tactical Officers Association (ITOA)
- The EI also received an Award of Appreciation from Illinois ABLE

Hotz noted they are looking towards the future with more training and two conferences. The first conference is the Women in Criminal Justice, this will be the 13th year to host the event which will be April 5th and 6th. Last year over 300 people attended this conference, which makes it one of the largest in the nation.

The Executive Institute is also working with Jennifer Wooldridge and her team to facilitate the Crisis Intervention Conference to be held June 14th and 15th.

Hotz asked Jeffrey Fritz to address the Board regarding new programs at the Executive Institute. Fritz thanked the Board for allowing him time to speak. One of the programs he is working on is the ALARM (Administrative Liability and Risk Management) program, he developed the program in 2009. Its purpose is to provide chief executives timely seminars on current topics that impact agencies. He is looking to cover such topics as the SAFE-T Act and Officer Wellness & Safety. The other items Fritz intends to focus on are Recruitment & Retention, Duty to Intervene, and Crisis Intervention. The key impacts Fritz sees coming out of these programs will be reducing and eliminating liability and risk, enhancing accountability and transparency, strengthening trust, ensuring public safety and enhancing officer safety.

The second program Fritz is working on is a preparatory program for chiefs of police. There is a gap to fill between the Executive Role and the New Chiefs Orientation, he will possibly call it the class Strategic Career PLAN; P is for Personal & Professional Development, L is for Logistical Challenges & Opportunities, A is for Application Selection & Process, N is for Navigating the Political Environment.

B. *A Statewide System of In-Service Training (ASSIST) Program ~ Paul Petty*

Petty noted his reports can be found in the Board book under Tab J which consists of eight attachments: the first two reports are a close out of FY22 for training purposes, with the remaining reports covering FY23. A special note that during the first quarter 13,141 course hours were trained. Local officers trained for 54,138 hours, with 66,392 officers total for the quarter. The total number of courses in the LETM system for In-Service is now at 2,219.

C. *Specialty Training Update ~ Jennifer Wooldridge*

Wooldridge had nothing additional to add to her report. Smoot asked for the CIT Conference dates one more time - June 14-15, 2023 in East Peoria.

D. Information Technology Update ~ Kelly Ingram

Ingram reported that they are moving into phase two of the new online testing and is meeting next week with the vendor. Regarding the new office property, the IT department has been working ahead, and the environment is ready to go once we have acquisition of the property and are able to move. Regarding the new Chicago Office, Ingram's team is working to establish the network there as well.

E. IROCC ~ Kenton Manning

Manning reminded the Board that IROCC is the firearms qualifications portion of LEOSA. In FY23 participation continues to increase and they have purchased several new mailing machines to be able to keep up with increasing numbers. Staff will be visiting ranges to see if they need to add or replace any ranges. Current FY23 numbers show a 6.6% increase in applications processed this year, 276 new applicants, a 4% increase in cards issued, and 92 qualifications shoots held so far in FY23. They are constantly updating their forms.

Motion was made by Watson, seconded by Price, and carried by all members present to approve the Program Progress Reports.

XIII. UNFINISHED BUSINESS

A. SAFE-T Act Update ~ John Keigher

Keigher stated there are SAFE-T Act form changes coming soon, please refer to our website. A lot of the trainings required by the act are in place. With each trailer bill we must make sure the Basic Law Enforcement course is updated. We have several appointments to the Certification Review Panel and Pat Hahn is working on those Administrative Rules. The Executive Institute is working on the required trainings and we hope to have them up and running next year. We still plan to have some working group meetings over the next few months to help identify areas where the Administrative Rules need to be updated.

B. Camera Grant Update ~ John Keigher

The statute has been changed to allow for data storage costs which will be a large component of the agencies' camera grant program expenses. Now we need to figure out a way to implement this.

Back in June, the General Assembly appropriated \$30M to the Camera Grant Fund for this fiscal year. However, the fund only has \$2M as of today. We hope to have the new system rolled out in February. The Amplifund program will now be applied to the Camera Grant Program. The State now requires us to use the Amplifund system for all grant programs which should streamline the application process for agencies as well as our staff. With that, Keigher asked the Board to designate \$5M sub appropriation to kickstart the FY23 program. If demand is high, we will ask the Board for additional funds at the March meeting.

Motion was made by Watson, seconded by Neukirch, and carried by all members present to designate \$5M in sub appropriation funds for the FY23 Camera Grant Program.

C. Ethics Training ~ Pat Hahn

Hahn is asking all Board members to please complete their Ethics and Harassment and Discrimination training requirements. All Board members now have an established OneNet account to log into and complete their training. Paper certificates are not necessary as it is all completed online.

D. New Facility ~ Keith Calloway

Director Calloway commented that he is moved into the new Chicago office and is working through the issues of the new space. The space requires updates to the wiring, network and phone system. The facility was subleased to a school years ago and it is currently a bit behind the times, but there is free parking.

Regarding the Springfield office, things are moving even though we had hoped to be moved in by now. Director Calloway deferred to Keigher to discuss issues that need to be resolved to move the process forward. Keigher stated the Attorney General's office has asked us to approve a resolution, which is to take action to authorize the Executive Director to move forward with the purchase of the new facility. The complication arises because CMS believes we have the authority to own property, but not to purchase property. Therefore, CMS will purchase the property and then deed it over to us. We have a resolution drafted by the Attorney General's office to make sure we take the title properly with a cross reference to the intergovernmental agreement that needs to be approved today, this will show we have taken official Board action to own the property. Every Board member has a copy.

I, Tim Gleason, move to approve the intergovernmental agreement between CMS and ILETSB for CMS to acquire the real property commonly known as 500 South 9th Street in Springfield for and on behalf of ILETSB for ILETSB use, to authorize the Board staff to issue a warrant for closing funds pursuant thereto, and to grant power and authorization to the ILETSB Executive Director to take all necessary steps and actions, including but not limited to, signing documents, forms, instruments, joinder provisions, and to tender the required funds in an amount of approximately \$4.5 million and all such other power and authorization needed, required, or necessary. Motion was seconded by Tim Nugent and carried by all members present via roll call vote.

Motion was made by Price, seconded by Watson, and carried by all members present to approve the SAFE-T Act, Camera Grant, Ethics and New Facility Reports.

XIV. NEW BUSINESS

Chairman Smoot thanked everyone for their partnership over the past two years and for their level of commitment to the Board. He noted that Board members, MTU staff and Board staff alike are doing incredibly important work and that our level of support is exemplary. Smoot stated due to the SAFE-T Act we will be shifting into high gear this year, he commented to those present that we will do it well, we will do it deliberately, we will follow the law and we will build a procedurally just accountability system that is fair to all and is efficient. This is a huge undertaking, and we will have some legal obligations on January 1st that we do not have now. There will be working groups created as we build this program out. Smoot wished everyone Happy holidays and asked those present to remember when we are all home with our families that for each of us at home there are about 1,000 officers on the street working.

Chairman Smoot introduced Jeff Bolthouse from Axon and asked him to describe their technology and demonstrate how it works. Smoot noted Axon met with some of the MTU directors the previous afternoon. Bolthouse presented his slide presentation on virtual reality training to those present.

J.W. Price stated several years ago dealing with out of state reciprocity issues was the number one complaint he received from Chiefs, the process was cumbersome. He stated that we updated the process in possibly 2019. He has heard virtually no complaints in the last several years and wanted to thank Jill Wieland for this. Price's question now is are we seeing an influx of lateral transfers and are things still going smooth and efficient? Executive Director Calloway responded that the majority of our waivers are approved within 48 hours. The ones not approved in that time frame are the ones with criminal history or possibly the agency missed something that we need to verify. Most of the lateral transfers we see are from within agencies in Illinois. Calloway noted that we see a little bit of reciprocity from Indiana because Illinois pays better. Price asked about officers passing the Law for Police test, Calloway responded that if an officer studies for it there is usually no problem.

XV. PUBLIC INPUT

Marcus Hargrett, a retired Sergeant from Cook County Sheriffs Department of Corrections, spoke to the Board regarding keeping guns out of the hands of trained and experienced retired officers who seek protection under LEOSA. Hargrett stated regarding Public Act 102-0779, this law is supposed to go into effect on January 1st, he noted Cook County Corrections officers have been denied IROCC cards since 2015 and he wanted to know if anything has been done to speed up the application process.

XVI. ANNOUNCEMENTSTAB N

- A. *Curriculum and School Standards Advisory Committee Meeting*
March 1, 2023, Springfield, Illinois

- B. *Joint Finance & Legislative and Executive Committee Meeting*
March 1, 2023, Springfield, Illinois

- C. *Quarterly Board Meeting*
March 2, 2023, Springfield, Illinois

XVII. ADJOURNMENT

Motion was made by Watson, seconded by Price, and carried by all members present to adjourn the meeting at 10:52 a.m.



ILLINOIS LAW ENFORCEMENT TRAINING & STANDARDS BOARD

QUARTERLY BOARD MEETING ATTACHMENTS

Academy Classes & Tuition Rates for 2023 (640/320 hrs)

ACADEMY:	Classes Offered	Residential / Commuter	2022 Tuition	2023 Tuition:	Class Type
Chicago Police Academy - CPD Recruits	13	Commuter	\$ 2,386.00	\$ 2,386.00	LE
Chicago Police Academy - Metro	3	Commuter	\$ 2,386.00	\$ 2,386.00	LE
Cook County Police Academy	3	Commuter	\$ 3,250.00	\$ 3,250.00	LE
Illinois State Police Academy	3	Residential	\$ 5,042.00	\$ 5,692.00	LE
Macon County Law Enforcement Training Center Academy	4	Residential	\$ 6,274.00	\$ 7,400.00	LE
Police Training Institute	3	Residential	\$ 6,620.00	\$ 7,434.00	LE
Suburban Law Enforcement Academy	4	Commuter	\$ 3,736.00	\$ 4,696.00	LE
SWIC - Residential	3	Commuter	\$ 3,757.00	\$ 4,680.00	LE
SWIC - Commuter Rate	3	Residential	\$ 5,617.00	\$ 6,680.00	LE
Sauk Valley Community College	3	Residential	NA	\$ 6,671.00	LE
Cook County Corrections Academy	20	Commuter	\$ 680.00	\$ 680.00	COR
PTI DuPage County Corrections Academy - Commuter rate	3	Commuter	\$ 2,233.00	\$ 3,660.00	COR
PTI DuPage County Corrections Academy - Residential	3	Residential	\$ 4,258.00	\$ 6,440.00	COR
SWIC / St. Clair County Corrections Academy - Commuter	4	Commuter	\$ 967.00	\$ 3,390.00	COR
SWIC / St. Clair County Corrections Academy - Residential	4	Residential	\$ 3,200.00	\$ 4,390.00	COR
Macon County Corrections Academy	4	Residential	\$ 3,360.00	\$ 5,800.00	COR

BOARD RESOLUTION

ILLINOIS LAW ENFORCEMENT TRAINING STANDARDS BOARD

WHEREAS, the Illinois Law Enforcement Training Standards Board (ILETSB) is an agency of the State of Illinois charged with establishing standards, developing trainings, and supporting facilities that raise the level of law enforcement professionalism to promote and protect the health, safety, and welfare of the State's citizens. This specifically includes the authority to own property. 50 ILCS 705/5.

WHEREAS, Public Act 101-652 established the SAFE-T Act which enhanced the existing police oversight mechanisms and created several new responsibilities for ILETSB, including but not limited to, increasing headcount which requires new office space to conduct ILETSB's operations.

WHEREAS, CMS is an agency of the State of Illinois charged with administering the human and capital resources for governmental purposes and assisting other state agencies and boards meet their operational needs in accordance with statutory obligations.

WHEREAS, CMS has discovered facilities that can meet the expanding needs of ILETSB.

WHEREAS, CMS in accordance with 20 ILCS 405/405-300 CMS has determined need and has identified an office building located to 500 S. 9th Street in Springfield Illinois (the Property) that will best serve ILETSB's needs.

WHEREAS, CMS on behalf of ILETSB will acquire the Property and consummate a closing.

WHEREAS, ILETSB has been appropriated funds in the FY 2023 budget for its needs including the acquisition of facilities for its operational purposes and such funds have been prepared for obligation by the Office of the Illinois Comptroller.

WHEREAS, ILETSB conducted its Board meeting on December 8, 2022, with a quorum present, a motion was made, seconded and a vote taken.

THEREFORE, IT IS RESOLVED: ILETSB is authorized pursuant to an affirmative Board vote, and hereby consents to and authorizes the following Board actions:

- That CMS is authorized to negotiate the Property acquisition for ILETSB.
- Enter into an Intergovernmental Agreement with CMS in a form similar to the attached draft.
- CMS per the IGA will acquire the Property on behalf of ILETSB. And as set forth in said IGA, CMS is authorized to close on the Property on behalf of ILETSB.
- The payment of all needed funds for CMS to purchase the Property is in the amount of approximately \$4.5 million (Closing Funds). Closing Funds will be made payable to or wired to the selected title insurance company. Authority is hereby provided to secure, obligate, and authorize ILETSB to transfer the Closing Funds

BOARD RESOLUTION

ILLINOIS LAW ENFORCEMENT TRAINING STANDARDS BOARD

in its control to the selected title insurance company to enable CMS to close on the Property, which is anticipated to occur before December 31, 2022. However, all financial obligations of ILET SB, if any, shall cease immediately and without penalty or liability for damages if in any fiscal year the Illinois General Assembly, the Governor’s Office, federal funding source or other funding source fails to appropriate or otherwise make available or authorize funds.

- Execute the joinder provisions contained in the purchase and sale agreement (PSA) attached hereto or a substantially similar PSA version.
- The Board appoints and authorizes ILET SB’s Executive Director, Keith Calloway, and Deputy Director, Anthony Cobb to take all necessary steps and actions, to execute all needed documents, and instruments, including but not limited to the PSA joinder provisions, all other forms or documents, and perform all such acts including executing forms, documents, agreements, certifications necessary, including the authority and power to tender Closing Funds for CMS to close on the Property on behalf of ILET SB.
- ILET SB will accept a deed in recordable form from CMS that transfers title to the Property from CMS to ILET SB, so that ILET SB can own the Property.
- Any action taken prior to the date of this resolution and within the authority specified herein shall hereby be ratified, confirmed, and approved by the Board.

IN WITNESS WHEREOF, the undersigned Board members have affirmed their vote as of this December 8, 2022, pursuant to the scheduled Board meeting.

<u>BOARD MEMBER:</u>	<u>Vote:</u>
Chairman Sean Smoot	Yay
Ralph Cruz	Yay
Marlon Parks	Yay
Tim Gleason	Yay
Steven Ryan	Yay
Brendan Kelly	Yay
Anthony Escamilla	Yay
Ghida Neukirch	Yay

BOARD RESOLUTION

ILLINOIS LAW ENFORCEMENT TRAINING STANDARDS BOARD

Tim Nugent	Yay
J. W. Price	Yay
Rick Watson	Yay

SECRETARY CERTIFICATE

The undersigned hereby certifies that they are the custodian of the books and records of the Illinois Law Enforcement Training Standards Board and that the foregoing is a true record of the Resolution duly adopted and that said Resolution:

- Was adopted and voted on at the December 8, 2022, Board meeting; and
- Has not been amended; and
- Can be relied upon by third parties for the use and purposes set forth therein; and
- Is now in full force and effect without modification or rescission.

ILLINOIS LAW ENFORCEMENT TRAINING STANDARDS BOARD by:

Keith Calloway, Executive Director
Its Secretary