

ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
4500 South 6th Street Road, Room 173, Springfield, IL 62703-6617

**MINUTES OF THE JOINT FINANCE & LEGISLATIVE
AND EXECUTIVE COMMITTEE MEETING**

Crowne Plaza Hotel ~ 3000 S Dirksen Parkway, Springfield, Illinois 62703

March 1, 2023
3:00 p.m.

I. ROLL CALL - ESTABLISHMENT OF A QUORUM

The March 1, 2023 Joint Finance & Legislative and Executive Committee meeting was called to order at 3:00 p.m. by Chairman Sean Smoot. Roll was called by Michelle Mlinar, and a quorum of voting members was not established. Chairman Smoot instructed the Committee to proceed as a subject matter meeting only.

Members in Attendance:

Sean Smoot

Designees in Attendance:

Jason Lococo for Brendan Kelly

Anthony Escamilla for Iris Martinez

Members Absent:

John Idleburg

Tim Nugent

J.W. Price

Kwame Raoul

Richard Watson

Staff in Attendance:

Keith Calloway

Jeffrey Chapman

Anthony Cobb

Kenley Cowgill

Pat Hahn

Kelton Ingram

John Keigher

Allison Mesecher

Michelle Mlinar

Jan Noble

Ellen Petty

Paul Petty

Steven Pingolt

Lee Ryker

Scott Schaefer

Jill Wieland

Cherylynn Williams

Jennifer Wooldridge

Others in Attendance:

Heather Hotz, ILETSB-EI

Cindi Bricker, ILETSB-EI

Derek Carle, ILETSB-EI

Eric Arnold, ILETSB-EI

Barb Wood, ILETSB-EI

Brenda Swires, Contractor

Doug Coppotelli, MTU 1

Jeff Schelling, MTU 2

John W. Reynolds, MTU 4

Brian Fengel, MTU 7

Heather Grove, MTU 7

Penny Abbott, MTU 9

Jill Ward, MTU 9
JT Wooldridge, MTU 10
Cara Dasher, MTU 10
Kevin Koontz, MTU 12
Brad Oyer, MTU 13
Scott Williams, MTU 14
Bradley Hertzmann, MTU 16
John Perona, MTU 16
Jim Getz, MCLETC
Jason Walker, MCLETC

Brad Clark, MCLETC-Sangamon
Eric Danford, SWIC
Michael Schassburger, Jr., Cook Co SO
David Oliver, Police Law Institute
Josh Ward, ISP
Mike Pappas, ISP
Dewayne Buatz, IL Sec of State Police
Lindsey England, GOMB
Jason Rosado Timmerhaus, GOMB

II. FINANCIAL MATTERS

A. Financial Items ~ Steven Pingolt

Steven Pingolt introduced himself as the newly appointed CFO. Pingolt noted under Tab 6 of the Board book are the FY23 expenditures through January 30, 2023 along with the cash flow analysis for funds. The FY24 Governors Proposed Budget is not in the Board book as it came out after the books were completed. Pingolt noted the Camera Grant account is still at \$33M and we have not dispersed any money at this time. The grant just went live this past Friday [*February 24, 2023*] through Amplifund. Currently \$30M is being moved from the General Revenue Fund into the Camera Grant Fund.

B. Personnel Matters ~ Ellen Petty

Petty stated as mentioned in the personnel report, there have been some changes since the December Board meeting:

- Lee Ryker, our Southern-most Field Investigator retired at the end of 2022.
- Kris Shelton resigned as CFO to take a job with Department of Corrections on December 15, 2022.
- Stephanie Heckenkamp, our former Lead Accountant, who had only been with the Board since last June, has resigned to take a job with Department of Veteran's Affairs as of February 28, 2023.
- Steven Pingolt, or former Grant Accountant, was promoted to be the new Chief Fiscal Officer, effective February 16, 2023.
- Lennora Burnom, former Instructor Specialist, was promoted to be the new GATA Officer and Grant Manager for the Camera Grant effective March 1, 2023.

Petty noted she will introduce all the new employees at tomorrow's meeting.

The Human Capital Management data transfer and validation project has

kicked into high gear to finish up before April. The training on the system will start in March or April, with a GO-LIVE planned for this May.

Contract negotiations continue every other week in Champaign for Petty. She plans to skip next week's session to get some jobs posted to backfill for recent promotions and resignations. Jobs planned for posting next week include:

- Grant Accountant (Steven's old job)
- Lead Accountant (Stephanie's old job)
- Instructor Application Specialist (Lennora's old job)
- Two Certification Specialists (to add to our headcount)

In addition, the two Field Representative positions, which were posted last Fall, are ready for internal validation to select the top-ranked applicants to invite to interview. Validation will be completed next week, and interviews will be scheduled for later in March. Petty would like to be able to have approval to make job offers to the top candidates so they can hopefully start in April.

Additional jobs which will be posted as soon as the new or updated job descriptions are approved:

- Administrative Assistant to Deputy Director of Operations (Laura Baker's old job)
- Manager of Specialized Programs (Jennifer Wooldridge's old job)
- A New Application Solutions Architect in our IT Department

Petty noted to finish up this fiscal year, she will be creating four more new job descriptions. It will take a little bit of extra time for three of the positions to be approved, as they are "split-class" positions and therefore need to go through the extra step of being determined by CMS to be either Merit Comp or Bargaining Unit position. Once those job descriptions are created and approved by CMS they will be ready to post. They are:

- An Attorney/Prosecutor for Professional Standards
- A Special Projects Policy Advisor
- A Public Information Officer and Communications Director
- A Procurement Officer for our Fiscal Department

Petty stated all of this should get us up to our authorized headcount of 40 by the end of the fiscal year.

C. Legislative and Litigation Update ~ John Keigher

Keigher noted that since our last meeting, the Board has received two legal complaints: one for breach of contract the other for wrongful termination. The

Office of the Attorney General has been notified and agreed to defend the Board in these matters.

One of the human rights cases filed against the Board was dismissed in January, but the companion case remains pending. The Attorney General's office is also handling this matter.

Keigher reminded the Board members if they ever receive a subpoena or complaint to please bring it to his attention as soon as possible.

Legislation Highlights:

- SB 1543 (Cunningham, refile of HB 3167 two years ago): Creates a new position within the Board (appointed by the Governor) as a Mental Health Coordinator. The concepts of the bill would help the Board focus attention on mental health issues for officers. However, it would undermine much of what we are already doing. Keigher is in discussion with Senate staff about an amendment.
- SB 1754 and HB 3145: These are identical bills filed in the House and Senate which deal with out-of-state reciprocity. These bills would make reciprocity part of the statute for those trained out of state. It is currently a long-standing policy in our Administrative Rules, and the Board currently goes further with reciprocity requirements than what these bills would require. If this moves forward we would amend it to include Corrections reciprocity and Corrections part-time certification requirements.
- HB 3816: This is a bill from the Chief's Association which recodifies several in-service training requirements put into place by the SAFE-T Act. The main issue with this is it removes the 12-hour scenario-based training requirement the Board has implemented over the past several years.
- HB 1374: This bill would allow Community Colleges to offer a police academy. Keigher has expressed concerns to Representative Vella as to how it would imitate the Michigan and Minnesota models. Vella understands the concerns, but his intention is to create a pathway for high school students to explore careers in law enforcement. Representative Vella is open to discussion.
- HB 4667, now PA 102-779: This bill addresses firearms privileges for Corrections officers. The bill gave unlawful use of weapons exemptions and changed the county jail code definitions, but it did not address the Police Training Act or address the provisions of the IROCC program. Keigher is working with Cunningham and his staff, he will have more

information at the full Board meeting tomorrow [March 2, 2023]. Keigher distributed an alternative draft bill to members of the Committee, it would create a conceal carry program for corrections officers and require training conducted by the Board. The draft adds a lot of the certification and training requirements required by law enforcement. Keigher is working with the Executive Institute on this training.

III. UNFINISHED BUSINESS

A. SAFE-T Act Update ~ John Keigher

Keigher stated there are no new bills regarding the SAFE-T Act, though he is still waiting for the chance to present ILETSB issues with the Act. Currently our IT team had been working to update the database, once complete we will be able to implement changes to the forms required by the Act.

Regarding officer misconduct, we continue to accept complaints and share resources between agencies regarding misconduct.

Keigher asked Pat Hahn to come forward to discuss the Certification Panel with the Committee. Hahn noted that eight of the 13 panel members have been appointed. He is working with the Executive Institute to finalize training for the panel members. Hahn has also completed a first draft of the Administrative Rules to govern the administration process for decertification. He has consulted the Attorney Registration Disciplinary commission to learn how they conduct their Administrative Hearings and they have provided some templates for us to utilize. Hahn is also reviewing cases to bring before the panel. The panel members are appointed by the Governor, who appoints four, and the Attorney General, who appoints nine.

B. Camera Grant Update ~ John Keigher

Keigher noted the Amplifund system went live a bit ahead of schedule on Friday [February 24, 2023], and three agencies have already applied. Any complications with the system will be directed to Amplifund, this will help our employees to be able to focus on other parts of the grant requirements.

The camera grant will be completed in two phases: the first phase will allow agencies to request reimbursement for cameras, and the second phase will allow agencies to apply for reimbursement of their data storage costs. The law was changed in December to include data storage costs. Keigher noted some parameters still need to be defined around the data storage, and he is working with the Governor's office. Keigher is hopeful the \$33M is enough to cover both the camera and data storage requests. Chair Smoot commented that it is important for the Grant to cover both the camera and the data storage as they are commonly sold together.

IV. NEW BUSINESS

None

V. ADJOURNMENT

Motion was made by Escamilla, seconded by Lococo, and carried by all members present to adjourn the meeting at 3:24 p.m.

