

ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
500 S. 9th Street, Springfield, IL 62701

**MINUTES OF THE CURRICULUM & SCHOOL
STANDARDS ADVISORY COMMITTEE MEETING**

Westin Chicago North Shore ~ 601 N Milwaukee Ave, Wheeling, IL 60090

**June 7, 2023
2:00 p.m.**

I. CALL TO ORDER

The June 7, 2023 Curriculum Committee meeting was called to order at 2:02 p.m. by Board Vice Chairman John Idleburg.

II. ROLL CALL ~ ESTABLISHMENT OF A QUORUM

Roll was called by Michelle Mlinar, and a quorum of voting members could not be established.

Members in Attendance:

None

Members Absent:

Ghida Neukirch

Mitchell Davis

Thomas Dart

Designees in Attendance:

Mark Duignan for David Brown

Steve Ryan for Latoya Hughes

Staff in Attendance:

Keith Calloway

Jeffrey Chapman

Pat Hahn

John Keigher

Michelle Mlinar

Jan Noble

Steven Pingolt

Jennifer Wooldridge

Others in Attendance:

Heather Hotz, ILETSB-EI

Cindi Bricker, ILETSB-EI

Barb Wood, ILETSB-EI

Brenda Swires, Contractor

Doug Coppotelli, MTU 1

Jay Koeh, MTU 1

Jeff Schelling, MTU 2

Joe Schweih, MTU 3

April Morris, MTU 3

John W. Reynolds, MTU 4

Brian Fengel, MTU 7

Robert Siron, MTU 8

Penny Abbott, MTU 9

JT Wooldridge, MTU 10

Jason L. Root, MTU 13

Christine Stephen, MTU 13

Kevin Koontz, MTU 12

Scott Williams, MTU 14

Van Muschler, MTU 14

Kevin Schmoll, MTU 14

David Rednour, MTU 15

Kim Cramer, MTU 15

Bradley Hertzmann, MTU 16

Brad Clark, MCLETC-Sangamon

Joe Gallo, PTI
Jason LaMendola, Sauk Valley
Eric Danford, SWIC
Karl Pannier, St. Clair Co Sheriff's
Corrections Academy/SWIC

Steve Strubberg, St. Clair Co Sheriff's
Corrections Academy/SWIC
Thomas W. Barnett, CPD
Michael Schassburger, Cook Co SO
Tom Turek, DRE Coordinator
Kelly Pate, Wicklander-Zulawski

III. APPLICATION FOR SCHOOL/COURSE CERTIFICATION

Sheriff Idleburg noted the February 2023 Illinois Sheriffs' Association Winter Training Conference classes for certification [Bulletproof Mind (8.00 hours), The Prize (3.00 hours), and Legal & Legislative Updates (2.75 hours)].

Motion was made by Duignan, seconded by Ryan, and carried by all members present to recommend the February 2023 Illinois Sheriffs' Association classes for certification.

IV. IN-SERVICE, ADVANCED AND SPECIALIZED COURSES FOR CERTIFICATION/RECERTIFICATION

Completed under Section V.

V. LEAD HOMICIDE INVESTIGATORS 32-HOURS APPROVED CONTINUING EDUCATION COURSES for CERTIFICATION/ RECERTIFICATION

Pat Hahn, sitting in for Paul Petty, stated the MTU courses and the Lead Homicide Investigator (LHI) 32-hour courses to be approved and certified can be found under Tab 10 in the Board book. Hahn asked for a motion to recommend the In-Service, Advanced, Specialized, and 32-Hour Lead Homicide Investigator courses be approved for certification.

Motion was made by Duignan, seconded by Ryan, and carried by all members present to recommend the In-Service, Advanced, Specialized, and 32-Hour Lead Homicide Investigator courses be approved for certification.

VI. UNFINISHED BUSINESS

Pat Hahn stated that through collaboration with the Department of Justice (DOJ) and their COPS portal we have identified 12-15 courses that the Board will soon certify for Illinois officers to take and receive credit for.

VII. NEW BUSINESS

A. Appointment of Firearm Course and Instructor Development Advisory Group

Pat Hahn noted that in 1999 the Board convened a Use of Force group to develop guidelines on Use of Force training. He asked for a motion for the group to be reconvened with members to be appointed by the Executive Director.

Motion was made by Duignan, seconded by Ryan, and carried by all members present to recommend the reconvening of the Use of Force Taskforce group.

B. Tuition Increase Requests

John Keigher stated Chicago Police Department submitted a tuition increase and noted they have foregone increases for the past several years. A memo, along with supporting documentation, was distributed to members showing their requested increase from \$2,500 to \$3,100. Keigher noted this figure is still low, but that it brings them closer to other academies in the region.

Motion was made by Ryan, seconded by Duignan, and carried by all members present to recommend the presented tuition increase for Chicago Police Academy.

VIII. NEXT BOARD MEETING DATE AND LOCATION

June 8, 2023 in Wheeling, Illinois

IX. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING DATE AND LOCATION

September 6, 2023 in Springfield, Illinois

X. ADJOURNMENT

Motion was made by Ryan, seconded by Duignan, and carried by all members present to adjourn the meeting at 2:09 p.m.



ILLINOIS LAW ENFORCEMENT
TRAINING & STANDARDS BOARD

CURRICULUM & SCHOOL
STANDARDS ADVISORY
COMMITTEE MEETING
ATTACHMENTS

MEMO

To: All Board Members
From: Deputy Director Cherylynn Williams
Date: June 6, 2023
Re: CPD Tuition Update

Several months ago, the Chicago Police Academy reached out with a request for a tuition adjustment as they have not received an increase in several years – forgoing periodic adjustments granted to other academies. After several unforeseen complications, they have now completed their analysis and supporting forms with a requested increase from \$2,508 to \$3,146 for both their CPD Academy and Metro classes. This change represents a 21% increase and is supported by a demonstration that the currently approved amount fails to meet the operational expenses of the academy.

CDP Tuition	Current:	Actual:	Requested:
CPD Academy	\$2,508	\$2,979	\$3,146
Metro	\$2,508	\$2,979	\$3,146

Because this amount reflects an increase in the costs of operation, as well as a proportional amount to account for the additional two weeks of training under the 640-hour program, we recommend that these figures be approved for reimbursement beginning in July of 2023.