

ILLINOIS LAW ENFORCEMENT TRAINING AND STANDARDS BOARD
500 S. 9th Street, Springfield, Illinois 62701

**MINUTES OF THE CURRICULUM & SCHOOL
STANDARDS ADVISORY COMMITTEE MEETING**

Hilton Chicago/Oak Brook Hills Resort & Conference Center
3500 Midwest Road, Oak Brook, Illinois 60523

December 4, 2024
2:00 p.m.

I. CALL TO ORDER

The December 4, 2024 Curriculum Committee meeting was called to order by Chair Ghida Neukirch at 2:04 p.m.

II. ROLL CALL ~ ESTABLISHMENT OF QUORUM

Roll was called by Michelle Mlinar, and a quorum of voting members was established.

Members in Attendance:

Ghida Neukirch

Designees in Attendance:

Steven Ryan for Latoya Hughes
Migdalia Bulnes for Larry Snelling

Members Absent:

Mitchell Davis
Thomas Dart

III. RECERTIFICATION OF ACADEMY COURSES ~ Paul Petty for Cheryllynn Williams

Paul Petty read the following statement: *Academy Directors must receive the Board's Executive Director's approval prior to making any changes to the 2025 schedule once it is approved.*

A. BASIC LAW ENFORCEMENT COURSE

Petty then presented the 2025 Basic Law Enforcement Academy courses to be certified by the Board for each academy for calendar year 2025.

- Chicago Metro Police Academy
January 6, 2025 - June 27, 2025
May 5, 2025 - October 24, 2025
September 8, 2025 - February 27, 2026

- Chicago Police Academy
January 16, 2025 - August 3, 2025
February 18, 2025 - August 31, 2025
March 18, 2025 - September 28, 2025

April 16, 2025 - November 9, 2025
May 16, 2025 - December 7, 2025
June 16, 2025 - January 11, 2026
July 16, 2025 - February 8, 2026
August 18, 2025 - March 18, 2026
September 16, 2025 - April 14, 2026
October 16, 2025 - May 14, 2026
November 17, 2025 - June 15, 2026
December 8, 2025 - July 6, 2026

- *Cook County Sheriff's Bureau of Training & Education Police Academy*
January 6, 2025 - April 25, 2025
May 5, 2025 - August 22, 2025
September 1, 2025 - December 19, 2025
- *Illinois State Police Academy*
February 16, 2025 - June 6, 2025
July 6, 2025 - October 24, 2025
November 23, 2025 - March 13, 2026
- *Macon County Law Enforcement Training Center Academy*
January 5, 2025 - April 25, 2025
May 4, 2025 - August 22, 2025
September 2, 2025 - December 19, 2025
- *Police Training Institute*
January 5, 2025 - April 4, 2025 (*During the Full Board Meeting on December 5, 2024, the end date for this class was corrected to April 24, 2025*)
May 4, 2025 - August 21, 2025
September 2, 2025 - December 18, 2025
- *Sauk Valley Police Academy*
January 6, 2025 - April 24, 2025
May 5, 2025 - August 21, 2025
September 2, 2025 - December 18, 2025
- *Southwestern Illinois College Academy*
January 6, 2025 - April 25, 2025
May 19, 2025 - September 5, 2025
August 18, 2025 - December 5, 2025
- *Suburban Law Enforcement Academy*
January 6, 2025 - April 25, 2025
May 5, 2025 - August 22, 2025
September 1, 2025 - December 19, 2025

Motion was made by Ryan, seconded by Bulnes, and carried by all members present to approve the list of Basic Law Enforcement Academy Courses to be certified for 2025.

B. BASIC CORRECTIONS COURSE

Petty presented the Basic Corrections Academy courses to be certified by the Board for each academy for calendar year 2025.

- Cook County Sheriff's Bureau of Training & Education, Corrections Academy
January 6, 2025 - April 25, 2025
February 17, 2025 - June 6, 2025
April 14, 2025 - August 1, 2025
May 26, 2025 - September 12, 2025
July 7, 2025 - October 24, 2025
September 1, 2025 - December 19, 2025
October 13, 2025 - January 30, 2026
November 24, 2025 - March 13, 2026
- Macon County Law Enforcement Training Center Academy (Sangamon)
January 12, 2025 - March 7, 2025
April 6, 2025 - May 30, 2025
July 13, 2025 - September 5, 2025
September 21, 2025 - November 14, 2025
- Police Training Institute (DuPage County)
January 27, 2025 - March 21, 2025
July 21, 2025 - September 12, 2025
September 29, 2025 - November 21, 2025
- Southwestern Illinois College Correctional Officer Academy
January 6, 2025 - February 28, 2025
March 24, 2025 - May 16, 2025
June 16, 2025 - August 8, 2025
September 29, 2025 - November 21, 2025

Motion was made by Bulnes, seconded by Ryan, and carried by all members present to approve the list of Basic Corrections Academy Courses to be certified for 2025.

C. PART-TIME BASIC LAW ENFORCEMENT COURSE

Petty Presented the Part-Time Basic Law Enforcement Academy courses to be certified by the Board for each academy for calendar year 2025.

- Northeast Multi-Regional Training, MTU 3
April 1, 2025 - TBD
- Law Enforcement Training Advisory Commission, MTU 10
April 1, 2025 – TBD
- Southwestern Illinois Law Enforcement Commission, MTU 14
August 1, 2025 – July 1, 2026

Motion was made by Bulnes, seconded by Ryan, and carried by all members present to approve the list of Part-Time Basic Law Enforcement Academy Courses to be certified for 2025.

D. OTHER BOARD COURSES

Petty Presented the Other Board Academy courses to be certified by the Board for each academy for calendar year 2025.

- 120-hour Transition Course – SWIC Academy
March 3, 2025 - March 14, 2025
June 2, 2025 - June 13, 2025
September 8, 2025 - September 19, 2025
December 1, 2025 - December 12, 2025
- 200-hour Basic Arson Investigator Course – SWIC Academy
ON HOLD
- Courtroom Security Course – SWIC Academy
February 3, 2025 - February 28, 2025
October 6, 2025 - October 31, 2025

Motion was made by Ryan, seconded by Bulnes, and carried by all members present to approve the list of Other Board Academy Courses to be certified for 2025.

IV. **MANDATORY FIREARMS TRAINING ~ Paul Petty for Cherylynn Williams**

Paul Petty read the following statement: Mandatory Firearms Training Policy Re-Affirmation. Board approved Basic Law Enforcement, Correctional Training Academies and the Mobile Team Units are the only entities authorized to conduct the Mandatory Firearms Training Course and the Mandatory Firearms Training Waiver Course at a Board approved range.

Motion was made by Ryan, seconded by Bulnes, and carried by all members present to approve the Mandatory Firearms Training Policy Re-affirmation for 2025.

V. **APPLICATION FOR SCHOOL/COURSE CERTIFICATION ~ Paul Petty**

Paul Petty reviewed the High-Risk Traffic Stop courses and the NHTSA courses listed below and asked for a motion to approve.

- A. Course Submission for ALL MTU's to Adopt
Universal: High-Risk Traffic Stop (HRTS) Course

Hours: 8
Tuition: \$0.00
Course Date(s): TBA

This course has been designed to assist agencies in their training needs and schedule based upon the National Standard and Best Practices of the Law Enforcement Community. This 8-hour course will study the history of High-Risk Traffic Stops as well as Case Studies & Discussions. Both Case Law and applicable State Statutes will be discussed and trained on within in this course. Modern HRTS tactics will be introduced and practiced before HRTS Scenarios are generated for officers to get hands-on experience and repetitions. Debriefs shall be a large role in evaluation and recommendations from the instructors.

B. Course Submission for ALL MTU's to Adopt

1. Universal: High-Risk Traffic Stop (HRTS) Course – Module 1 of 2 (4 hour)
2. Universal: High-Risk Traffic Stop (HRTS) Course – Module 2 of 2 (4 hour)

Hours: 8

Tuition: \$0.00

Course Date(s): TBA

This course has been designed to assist agencies in their training needs and schedule based upon the National Standard and Best Practices of the Law Enforcement Community. This 8-hour course will study the history of High-Risk Traffic Stops as well as Case Studies & Discussions. Both Case Law and applicable State Statutes will be discussed and trained on within in this course. Modern HRTS tactics will be introduced and practiced before HRTS Scenarios are generated for officers to get hands-on experience and repetitions. Debriefs shall be a large role in evaluation and recommendations from the instructors.

C. Course Submission for ALL MTU's to Adopt

1. Universal: High-Risk Traffic Stop (HRTS) Course - Module 1 of 4 (2 hour)
2. Universal: High-Risk Traffic Stop (HRTS) Course - Module 2 of 4 (2 hour)
3. Universal: High-Risk Traffic Stop (HRTS) Course - Module 3 of 4 (2 hour)
4. Universal: High-Risk Traffic Stop (HRTS) Course - Module 4 of 4 (2 hour)

Hours: 8

Tuition: \$0.00

Course Date(s): TBA

This course has been designed to assist agencies in their training needs and schedule based upon the National Standard and best Practices of the Law Enforcement Community. This 8-hour course will study the history of High-Risk Traffic Stops as well as Case Studies & Discussions. Both Case Law and applicable State Statutes will be discussed and trained on within in this course. Modern HRTS tactics will be introduced and practiced before HRTS Scenarios are generated for officers to get hands-on experience and repetitions. Debriefs shall be a large role in evaluation and recommendations from the instructors.

D. Course Submission for ALL MTU's

1. NHTSA - DWI Detection & Standardized Field Sobriety Testing (SFST) Instructor Development (40 hour)
2. NHTSA - DWI Detection & Standardized Field Sobriety Testing (SFST) Instructor Development (32 hour)

Hours: 40 hour & 32 Hour
Tuition: \$0.00
Course Date(s): TBA

The development of this training program was a joint effort between the National Highway Traffic Safety Administration (NHTSA), International Association of Chiefs of Police (IACP) and the Transportation Safety Institute (TSI). It is designed to enable participants to develop the knowledge, skills and attitudes necessary to effectively fill roles as instructors in support of the NHTSA/IACP DWI Detection and Standardized Field Sobriety Testing (SFST) training program which targets the detection of impaired drivers.

E. Course Submission for ALL MTU's
NHTSA - Advanced Roadside Impaired Driving Enforcement (ARIDE) 16- hour

Hours: 16 Hour
Tuition: \$0.00
Course Date(s): TBA

The ARIDE training curriculum prepares police officers and other qualified persons to conduct various drug-impairment detection tests at roadside for use in drugged-driving investigations. This training, developed under the auspices and direction of NHTSA and IACP, has experienced increasing interest and success since its inception in 2009.

F. Course Submission for ALL MTU's
NHTSA - DWI Detection & Standardized Field Sobriety Testing (SFST) Course (24 hour)

Hours: 24 Hour
Tuition: \$0.00
Course Date(s): TBA

The DWI Detection and Standardized Field Sobriety Testing (SFST) training curriculum prepares police officers and other qualified persons to conduct the SFSTs for use in driving while impaired (DWI) investigations. This training, developed under the auspices and direction of NHTSA and the IACP, has experienced remarkable success since its inception in the early 1980s.

G. Course Submission for ALL MTU's
1. NHTSA - DWI Detection & Standardized Field Sobriety Testing (SFST) Refresher (4 hour)
2. NHTSA - DWI Detection & Standardized Field Sobriety Testing (SFST) Refresher with Drugged Driving (8 hour)

Hours: 8 Hour or 4 Hour
Tuition: \$0.00
Course Date(s): TBA

The SFST Refresher Training Program focuses on enforcement of alcohol impaired driving. Other programs have been designed to improve police officers' skills in detecting and apprehending drug impaired drivers, including a 4-hour

format, "Introduction to Drugged Driving", the 16-hour Advanced Roadside Impaired Driving Enforcement (ARIDE), and the Drug Evaluation and Classification (DEC) Program. These are available from IACP and NHTSA. NHTSA - DWI Detection & Standardized Field Sobriety Testing (SFST) Refresher with Drugged Driving (8 hour)

Motion was made by Bulnes, seconded by Ryan, and carried by all members present to approve the High-Risk Traffic Stop courses and the NHTSA courses listed for use in the MTU's throughout the State of Illinois.

VI. IN-SERVICE, ADVANCED AND SPECIALIZED COURSES for CERTIFICATION/RECERTIFICATION ~ Paul Petty

A. Certification/Recertification Disclaimer:

Paul Petty read the following statement: *If the Mobile Team declines the delivery of any course within its region for reasons other than duplication, the Board may determine whether the course is otherwise certifiable and/or reimbursable based upon the best interests of law enforcement.*

Courses are only certified for the calendar year they are submitted, except at the Board's December quarterly meeting, courses are reviewed and certified for the following calendar year.

If modifications are made to a certified course that exceeds 10% of course content as originally presented for approval; that course must be resubmitted for certification through LETM. Please consult Board Staff whenever course revisions are made to determine if this provision is applicable.

Motion was made by Ryan, seconded by Bulnes, and carried by all members present to approve the course Certification/Recertification Disclaimer for 2025.

B. Certification of In-Service training courses submitted through the Mobile Team Units & Executive Institute for January 1, 2025 – December 31, 2025.

Petty stated the courses are listed under Tab E in the Board book and asked that they be carried over to calendar year 2025.

Motion was made by Bulnes, seconded by Ryan, and carried by all members present to approve the In-Service, Advanced and Specialized certified courses for calendar year 2025.

VII. LEAD HOMICIDE INVESTIGATORS 32-HOURS APPROVED CONTINUING EDUCATION COURSES for CERTIFICATION/ RECERTIFICATION ~ Barb Wood

Wood requested a motion to approve the Lead Homicide Investigators 32-Hour Continuing Education Courses submitted for January 1, 2025 – December 31, 2025 found under Tab E in the Board book.

Motion was made by Bulnes, seconded by Ryan, and carried by all members present to approve the Lead Homicide Investigator 32-Hour Continuing Education certified courses submitted for calendar year 2025.

VIII. UNFINISHED BUSINESS

A. POWER Test: Work Group Report ~ Mike Schlosser

Work Group Chair Mike Schlosser presented the Committee with a presentation on the recommended changes to the Illinois P.O.W.E.R. Test as an entry level Academy Fitness Entrance exam. The Work Group determined the P.O.W.E.R. test should remain to not only make sure future officers are fit enough to make it through the academy, but to also remove any liability issues. Schlosser discussed the problems with the currently used Cooper Test which is not validated for police. The Work Group determined a new P.O.W.E.R. test needs to be created and validated and recommended using FitForce. FitForce has been in business for over three decades, and their standards are legally defensible and designed to withstand court scrutiny. Policy development is important to FitForce, and they offer expert witness support and litigation. They also have a transportability option to validate a state. This involves comparing officers in similar states to transport the same standards from another comparable state which saves both time and money. Wisconsin used this option, and they are now using both an entrance and exit fitness exam for their recruits, however Illinois could tailor to determined needs. The Work group recommends moving away from the Cooper Institute Standards and moving forward with FitForce, possibly as a sole provider, to develop a program that will hold up in court with their legal option, and also their availability of the transportability option. Attorney John Keigher added that he has no issues with FitForce. Keigher noted that when Cooper removed themselves from police validation their employees involved with this went off on their own and created FitForce. Keigher then discussed some of the legal benefits of FitForce and how they can address what is coming next for law enforcement, specifically gender identity. Keigher stated FitForce will not only allow the Board to make the necessary changes, but also put Illinois a stronger legal position going forward.

Motion was made by Bulnes, seconded by Ryan, and carried by all members present in support of the POWER Test Work Group moving forward to explore a sole source option and move forward with a new single standard, regardless of gender, with the Board respecting transgender and non-binary individuals, one single test for all.

B. Court Security Curriculum ~ Eric Danford

Danford stated the new 80-hour online course will open in January. It must be completed and passed with a 70% or higher grade to move into the in-person session. The first in-person session will open and run February 3 – 28, 2025. There are slightly more than 350 current Court Security Officers who will need this training, and the goal is to get the existing CSOs through within 18 months.

Motion was made by Bulnes, seconded by Ryan, and carried by all members present to approve the Court Security Officer curriculum.

C. Part Time Academy ~ Paul Petty

Petty stated the mandatory annual review (JCAR Part 1770, Sections 105 & 202) requires the Board to annually review the curriculum. The Executive Institute will handle any updates and changes needed for their online curriculum. In addition, lesson plans have been requested from the academies. There are currently four active part time academies: MTU 3, MTU 4, MTU 10 and MTU 14. There have been 66 part time officers graduate in good standing in a little over a year and a half. These numbers have been decreasing which is a concern. There are currently 2,754 part time officers in Illinois with 41% serving north of I-80, and 58% serving south of I-80. Petty stated staff will continue to review the part time academies to be fiscally responsible. The required number [for class attendance] in the past has been 16 though staff is reviewing options to see if there needs to be a consolidation of the part time academies.

IX. NEW BUSINESS

Tuition Increase ~ John Keigher for Cherylynn Williams

Keigher stated the cost for supplies and services has increased dramatically. The academy directors submitted a report to staff discussing the increases. Staff has reviewed the report and recommends a 10% increase. Keigher noted that Cook County Corrections is more than a 10% increase because they have not taken any increases in the BCO revisions for several years. Keigher stated these amounts are the maximum amounts the Board will pay for tuition reimbursement requests. The new amounts are located in under Tab F in the Board book.

X. NEXT BOARD MEETING DATE AND LOCATION

December 5, 2024
Oak Brook, Illinois

XI. NEXT CURRICULUM AND SCHOOL STANDARDS ADVISORY COMMITTEE MEETING DATE AND LOCATION

March 5, 2025
Springfield, Illinois

XII. ADJOURNMENT

Motion was made by Bulnes, seconded by Ryan, and carried by all members present to adjourn the meeting at 2:42 p.m.

