

**ILLINOIS LAW ENFORCEMENT
CERTIFICATION REVIEW PANEL**
500 S. 9th Street, Springfield, Illinois 62701

**MINUTES OF THE CERTIFICATION
REVIEW PANEL MEETING**

ILETSB Chicago Office, Conference Room
2020 W. Roosevelt Road, Chicago, IL

August 28, 2025
10:00 a.m. – 2:00 p.m.

I. ROLL CALL ~ ESTABLISHMENT OF QUORUM

The August 28, 2025 Certification Review Panel Meeting was called to order at 10:12 a.m. by Illinois Law Enforcement Training Standards Board Chief Legal Counsel, John Keigher, Roll was called by Illinois Law Enforcement Training Standards Board Assistant General Legal Counsel, Andrew Janetzke, and a quorum of voting members was not established at the time roll was called, moving the meeting to subject matter discussion only.

Members in Attendance:

Yolanda Banks
Katie Hill
Shatonya Johnson
Brenda Palms
Christopher Pettis
Charise Williams
Troy Venning

Members Absent:

Lindzee Carpenter
Myles Francis
Thomas Henderson
Andy Hires
Kenny Winslow

ILETSB Staff in Attendance:

John Keigher
Patrick Hahn
Andrew Janetzke
Jae Kwon
Chris Grask
James Buchanan
Jason Wolfe
Lolita Newell

Others in Attendance:

Cordelia Coppleson
Lynn McCarthy
Brad Cole

II. TRAINING

- A. Investigation of Police Conduct (Lynn McCarthy/Cordelia Coppleson – Assistant State’s Attorneys, Cook County State’s Attorney Office).

ASA McCarthy presented an overview of the process of the Cook County State’s Attorney Office Law Enforcement Review Unit’s investigations of allegations against police officers and officer-involved shootings, including discussion of the Unit’s makeup, types of allegations investigated, what evidence is reviewed, interviews conducted, including voluntary protected interviews, and approval and declining charges.

- B. Illinois Police Policies, Procedures, and Disciplinary Rules (Brad Cole – Chief Executive Officer, Illinois Municipal League)

CEO Cole highlighted the structure, purpose, and resources of the Illinois Municipal League (IML), including insuring a majority of the municipalities and the respective police departments. He discussed how the movement of problem officers from one agency to another is a problem, statutory requirements of board of fire and police commissioners, the laws that affect law enforcement policies, discipline procedures, defense and payment of liability claims, and revision of current guidelines relating to police discipline.

- C. Policing Individuals in Crisis (John Williams, LCPC, CIT Coordinator for Northern Illinois)

Mr. Williams gave an overview of the week-long Crisis Intervention Team (CIT) training course, including training related to persons with mental health disorders, older adults, intellectual disabilities like autism spectrum disorder, Childhood adolescent disorders, veterans, and cooccurring disorders like substance abuse; legal issues relating to laws relating to mental health issues, role playing (at different levels of difficulty) with professional actors; review of some of the role playing videos to provide feedback to the officers; and techniques to apply to these individuals.

- D. Community Outreach/Policing (Glen Brooks – Director of Community Policing, Chicago Police Department)

Director Brooks explained the goal of community policing and provided some examples of how community policing can help. He discussed the importance of police being from the areas in which they serve, building trust, intentionally building relationships, and engaging people on 4 different levels (information, discussion, community building, and cooperation).

III. RECESS FOR LUNCH

John Keigher called a recess for lunch at 12:17 pm.

IV. RECALL TO ORDER/ADDING TO ROLLS

At 1:19 PM, the meeting was recalled to order by John Keigher. Andrew Janetzke added Troy Venning, Katie Hill, Brenda Palms, and Shatonya Johnson to the rolls, and a quorum of voting members was established.

V. NOMINATIONS & SELECTION OF CHAIRPERSON AND VICE-CHAIRPERSON

John Keigher explained the process to nominate a chair and vice chair.

Discussion was had whom to nominate for chairperson. Williams nominated Katie Hill. A voice vote was taken to approve the nomination, and all members present approved the selection of Katie Hill as Chairperson.

Discussion was had whom to nominate as vice-chairperson, including allowing those not present to have the opportunity to be nominated as vice-chairperson. **Motion was made by Banks, seconded by Hill, and carried by all members present via voice vote to table the nomination and selection of the vice-chairperson until the next meeting.**

VI. UPDATE ON HEARING PROCESS

John Keigher provided a brief update on the adoption of administrative rules and hearing process. He also provided an update on the contracting of administrative law judges.

VII. ASSIGNMENT FOR HEARINGS

Motion was made by Hill, seconded by Pettis, and carried by all members present via roll call to move into closed session at 1:29 p.m. to discuss the pending Formal Complaints 2025-D-000001, 2025-D-000002, and 2025-D-000003 pursuant to 5 ILCS 120 4-2(c)(37) of the Open Meetings Act.

Chairperson Hill asked the one non-staff member in attendance to leave and the Panel went into closed session.

(Closed Session Minutes separated)

Motion was made by Hill, seconded by Pettis, and carried by all members present via roll call to move out of closed session at 1:56 p.m.

Motion was made by Hill, seconded by Pettis, and carried by all members present via roll call, to refer Formal Complaints 2025-D-000001, 2025-D-000002, and 2025-D-000003 to an administrative law judge.

Motion was made by Pettis, seconded by Williams, and carried by all members present via roll call, to allow Board staff to effect service of Formal Complaints on respondents.

VIII. FUTURE MEETING DATES & LOCATIONS

John Keigher stated the Panel would receive a preference survey from Board staff in the next couple weeks to complete relating to where meetings would occur. There was some discussion on notice for future Certification Review Panel meeting dates, willingness to travel, frequency of meetings. It was asked if dates could be coordinated with members and that more than two weeks' notice would be helpful.

IX. PUBLIC COMMENT

No members of the public requested public comment.

X. ADJOURNMENT

Motion was made by Williams, seconded by Venning, and carried by all members present via voice vote to adjourn the meeting at 2:00 p.m.

