

**ILLINOIS LAW ENFORCEMENT
CERTIFICATION REVIEW PANEL**
500 S. 9th Street, Springfield, Illinois 62701

**MINUTES OF THE CERTIFICATION
REVIEW PANEL MEETING**

ILETSB Chicago Office, Conference Room
2020 W. Roosevelt Road, Chicago, IL

ILETSB Main Office
500 S. 9th Street, Springfield, IL 62704

**November 20, 2025
10 a.m.**

I. CALL TO ORDER

II. ROLL CALL ~ ESTABLISHMENT OF QUORUM

The November 20, 2025 Certification Review Panel Meeting was called to order at 10:00 a.m. by Illinois Law Enforcement Training Standards Board Chief Legal Counsel, John Keigher. Roll was called by Illinois Law Enforcement Training Standards Board Assistant General Legal Counsel, Andrew Janetzke, and a quorum of voting members was established.

Members in Attendance:

Yolanda Banks - Chicago
Katie Hill -Chicago
Shatonya Johnson - Chicago
Brenda Palms - Chicago
Christopher Pettis - Chicago
Andy Hires - Springfield
Lindzee Carpenter - Springfield

Members Absent:

Myles Francis
Thomas Henderson
Kenny Winslow
Charise Williams
Troy Venning

III. APPROVAL OF MINUTES

A. Illinois Law Enforcement Certification Review Panel Meeting Minutes
August 28, 2025

Motion was made by Johnson, second by Pettis, and carried by all members present to approve the meeting minutes for the Certification Review Panel Meeting from August 28, 2025 and to modify the minutes to reflect members who arrived late as “present” on the first page.

- B. Illinois Law Enforcement Certification Review Panel Closed Meeting Minutes
August 28, 2025

Motion was made by Palms, seconded by Johnson, and carried by all members present to approve the closed meeting minutes for the Certification Review Panel Meeting from August 28, 2025.

IV. Administrative Updates – John Keigher and Andrew Janetzke

- A. Trainings: Keigher stated that Janetzke will send a reminder for any outstanding mandatory training, including sending the training video from August’s meeting.
- B. Meeting Format: Keigher advised we are trying a split meeting format, both in Springfield and Chicago.
- C. Web Presence: Keigher advised that Board staff is working on getting Panel members listed on the website and to let Keigher or Janetzke know about any thoughts of what should be on the website relating to the Panel.
- D. Refresher on Procedures: Keigher gave a brief overview of the SAFE-T Act procedures as it relates to the Panel.
- E. Other: Keigher updated the Panel about the administrative law judge hiring process. Janetzke gave a brief overview of the reimbursement process for mileage and hotels.

V. Unfinished Business

- A. Nomination of Vice-Chairperson
Keigher stated that several members were absent and that the Panel wanted to discuss when more members were present.

VI. CLOSED SESSION - SERVICE AND ASSIGNMENT FOR HEARINGS

Motion was made by Hill, seconded by Johnson, and carried by all members present via roll call to move into closed session at 10:09 a.m. to discuss the pending complaints pursuant to Section 2(c)(37) of the Illinois Open Meetings Act.

Hill asked all non-staff members to step out.

A discussion was held in closed session.

Return to open session at 10:25 a.m.

Motion was made by Johnson, seconded by Palms, and carried by all members present via roll call to assign the 2025-D-000004 Formal Complaint at 10:26 a.m.

Motion was made by Banks, seconded by Pettis, and carried by all members present to refer for a hearing Case 2025-R-000001 at 10:27 a.m.

Motion was made by Banks, seconded by Palms, and carried by all members present to refer for a hearing Case 2025-R-000002 t 10:28 a.m.

Motion was made by Pettis, seconded by Banks, and carried by all members present to refer for a hearing Case 2025-R-000003 at 10:28 a.m.

VII. FUTURE MEETING DATES & LOCATIONS

Keigher discussed that Board staff is thinking about setting consistent dates for Panel meetings.

VIII. PUBLIC COMMENT

Keigher noted that no one showed up for public comment and discussion was tabled for a future meeting so that a policy could be presented to the Panel.

IX. ADJOURNMENT

Motion was made by Palms, seconded by Carpenter, and carried by all members present via voice vote to adjourn the meeting at 10:30 a.m.